

**Minutes of the West Bedlington Town Councils Services Committee Meeting held at
Bedlington Community Centre, Front Street West, Bedlington.
on Thursday 24th March 2022 at 6.30pm.**



**WEST BEDLINGTON
TOWN COUNCIL**

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
S22/46		In Attendance	Councillors Crosby, Hedley, Hogg, Reed, Todd, and R Wallace. 1 (One) members of the public.
S22/47	a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence were NOTED for Councillors Taylor, Thompson, D Wallace and The Town Clerk S Young. ii. There were no dispensations for absence for this meeting.
S22/48	b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. There were no Declarations of Interest for this meeting. ii. No dispensations for this meeting.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

		Details of Meeting or Delegated Decisions	Determination
S22/49	a.	To agree and sign as a correct record the minutes of the previous West Bedlington Town Council Services Meeting held on 24 th February 2022.	RESOLVED (subject to correction one typing error) that the minutes of the West Bedlington Town Council Services Committee held on 24 th February 2022 are APPROVED as a true record.
S22/50	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items	There were no matters arising from the minutes of the meeting held on 27 th February 2022.

2. MATTERS FOR DISCUSSION / DECISION

		Matters for Discussion / Decision	Determination
S22/51	a.	<p>Matter of Urgent Business – Youth Support Programme. The Committee are asked to discuss and decide upon a proposal for inclusion within its programme of Youth Support, a “Programme of Easter Events for Children at Bedlington Community Centre” at a cost of £5,000 - Councillor W Reed. Proposal distributed to members.</p>	<p>RESOLVED to accept and approve the proposal for the provision of Programme of Easter Events for Children at Bedlington Community Centre” at a cost of £5,000.</p>
S22/52	b.	<p>Litter Bins. The Committee are requested to discuss and decide upon a NCC staff suggested rationalisation of the litter bin provision on Front Street East and West, Bedlington. The overall aim of any project to be that the remaining litter bins are all in an excellent and safe state, fit for use and can fulfil the needs of the service. The scale of the project and the budget to be determined by Committee members once plan has been agreed. Suggested rationalisation distributed to members.</p>	<p>RESOLVED to approve the suggested rationalisation of bins from NCC, all bins to be removed under the rationalisation are to be checked for any immediate reuse to replace any damaged bins elsewhere, all removed bins to be checked to see if they are repairable and to be placed in storage once repaired due to high cost of new replacements.</p>
S22/53	c.	<p>Market Place Public Seats. The Committee are asked to discuss and decide upon a proposal to purchase and install ahead of The Queens Platinum Jubilee new “Commemorative Public Seating” in the Market Place, Bedlington. The current seating is damaged and has fallen into a state of disrepair - Councillor Hogg. Options and Details distributed to members.</p>	<p>RESOLVED to purchase 8 x Lakeside Style Timber and Cast Iron style public seats (with Town Council coat of arms and commemoration plaque) at a cost of £516 each.</p>
S22/54	d.	<p>Street Furniture Painting The Committee are asked to discuss and decide upon the scope and specification of a “repainting of street furniture” project for Front Street East and West, Bedlington. The agreed project scope and specification can then be used to obtain quotes for the agreed work.</p>	<p>RESOLVED to request quotes for the painting of street furniture on Front Street, Bedlington. Specifically all litter bins, all public seats and bollards and railings between the Post Office and Tanning Salon.</p>
S22/55	e.	<p>Bus Shelter Near Hepscoth Park (Northbound A192) The Committee are requested to approve the formal removal of this bus shelter from the Town Councils asset register. Members are already aware that without the consent of the Town Council and with the approval of NCC Highways Dept Planning Application 17/02711/DISCON allowed for the demolition of a stone-built bus shelter and its replacement by a metal framed bus shelter. The Town Council has already formally notified Northumberland County Council that it no longer considers the bus shelter to be its responsibility.</p>	<p>RESOLVED formally removal of this bus shelter from the Town Councils asset register.</p>
S22/56	f.	<p>Tree Planting Policy The Committee are requested to discuss and decide upon a DRAFT Tree Planting Policy and Procedure. (This matter was deferred from 11th November 2021 Council meeting for additional information). Councillor Hogg. Details of the policy and procedure, together with suggested costs and funding availability distributed to members.</p>	<p>RESOLVED to approve the draft Tree Planting Policy and Procedure subject to approval of each application on an application by application basis.</p>

S22/57	g.	<p>CCTV For Tree Replanting Scheme</p> <p>The Committee are asked to discuss and decide upon a request for assistance from County Councillors Robinson and Taylor to fund 2 (two) CCTV cameras for a period of two years to give replanted trees at Red Ash Path in Bedlington (This is the path which runs along from Netherton Lane to Hartford Road, principally at the back of the Hartlands and West Lea) a chance to grow and establish themselves. The hope is these cameras would act as a deterrent and prevent damage to the new trees. – Copy of request and CCTV Policy distributed to members.</p>	DEFERRED to request further information about the project as a whole.						
S22/58	h.	<p>Meadowdale Play Area Gates</p> <p>The Committee are asked to provide a response to Northumberland County Councils request for advice in relation to the closing of Meadowdale Play Area Gates as follows “If when the park is to be locked any users refuse to leave the play area should they still lock the park (as they are currently doing) or leave it open?” Copy of request distributed to members.</p>	DEFERRED to obtain advice from The Town Councils insurer.						
S22/59	i.	<p>Working Groups / Committees (items for decision or discussion).</p> <p>Planning Working Group</p> <p>Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested.</p> <p>After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment</p> <table border="1" data-bbox="296 952 1023 1084"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> </tr> </thead> <tbody> <tr> <td></td> <td>No Planning Applications for This Meeting</td> <td></td> </tr> </tbody> </table>	Ref.	Description	Response Due Date		No Planning Applications for This Meeting		RESOLVED as per determinations below.
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PART C – MATTERS FOR INFORMATION OR TO BE NOTED

Matters for Information or To Be Noted (not for decision)									
S22/60	a.	<p>Bus Shelters</p> <table border="1" data-bbox="301 1370 1565 1480"> <tr> <td>1</td> <td>Work In Progress / Recently Completed</td> <td> <ul style="list-style-type: none"> ○ Hepscoth Park (Northbound A192) on current agenda. ○ No further update for this meeting. </td> </tr> <tr> <td>2</td> <td>Any member updates.</td> <td></td> </tr> </table>		1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Hepscoth Park (Northbound A192) on current agenda. ○ No further update for this meeting. 	2	Any member updates.	
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S221/61	b.	<p>Defibrillators</p> <table border="1" data-bbox="301 1536 1565 1646"> <tr> <td>1</td> <td>Work In Progress / Recently Completed</td> <td> <ul style="list-style-type: none"> ○ All electrical connections completed, and certificates provided. ○ Awaiting leasing company to supply defibrillators and cabinets. </td> </tr> <tr> <td>2</td> <td>Any Member Updates.</td> <td></td> </tr> </table>		1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ All electrical connections completed, and certificates provided. ○ Awaiting leasing company to supply defibrillators and cabinets. 	2	Any Member Updates.	
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S22/64	e.	Litter Bins	
		1	Work In Progress / Recently Completed ○ Further request from NCC Neighbourhood Services Team re the condition of the heavy metal bins on Front Street – proving to be a safety concern for their operatives – on current agenda. ○ Replacement ground mounted litter bin now installed at The Wyndings
		2	Any member updates
S22/65	f.	Play Areas	
		1	Work In Progress / Recently Completed ○ Request for advice from NCC on current agenda.
		2	Any member updates
S22/66	g.	Public Seats	
		1	Work In Progress / Recently Completed ○ The Market Place, Bedlington new public seating proposal on current agenda.
		2	Any member updates
S22/67	h.	School Art in Bus Shelters.	
		1	Work In Progress / Recently Completed ○ Printer to collect supplied artwork imminently.
		2	Any Member Updates.
S22/68	i.	Speed Reduction Signs.	
		1	Work In Progress / Recently Completed ○ Agreed repair of the Solar Panel and its fixing bracket at A192 Shield Rd near Plessey Wood Country Park has been ordered and traffic management has been completed
		2	Any Member Updates. Councillor Hogg – Reported the sign at the entrance to Bedlingtonshire had moved on its post and needs to be secured.
S22/69	j.	War Memorial.	
		1	Work In Progress / Recently Completed ○ No further update for this meeting.
		2	Any Member Updates.
		Items a. to j - All updates NOTED	
S22/70	k.	Any other information in relation to Services (not covered on agenda) Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters. ○ None for this meeting.	
S22/71	l.	Date of Next Meeting. RESOLVED The next meeting of the Services Committee will be on Thursday 28 th April 2022 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. The agenda for this meeting will be issued on Wednesday 20 th March 2022.	
S22/72		The Chair closed the meeting at 7.35pm	

PART D – EXEMPT BUSINESS.

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

		Matters for Discussion / Decision	Determination
S22/73	a.	Bedlington Community Centre.	No further update for the meeting

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jayne Todd, Di Wallace, Russ Wallace.

Signed by Chair

Date