

Minutes of the West Bedlington Town Councils Services Committee Meeting held at Bedlington Community Centre, Front Street West, Bedlington on Thursday 26th August 2021 at 6.30pm.



NOMINATION / ELECTION FOR MEETING MINUTE TAKER

Min Ref		Election of Committee Meeting Minute Taker	Determination
S21/50	a.	In the absence of The Town Clerk agree a minute taker for the meeting.	RESOLVED in the absence of The Town Clerk, Councillor D Wallace would be the minute taker for the meeting.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
S21/51		In Attendance	Councillors Crosby, Hedley, Hogg, Reed, Taylor, Todd, Thompson, D Wallace, and R Wallace. And 3 (Three) members of the public.
S21/52	a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence were NOTED for The Town Clerk Steven Young. ii. There were no dispensations for absence for this meeting.
S21/53	b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. Councillor Hedley made a declaration of interest in respect of agenda item Part B 2a. Christmas Lights – St Cuthbert's PCC. ii. No dispensations for this meeting.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

		Details of Meeting or Delegated Decisions	Determination
S21/54	a.	To agree and sign as a correct record the minutes of the previous West Bedlington Town Council Services Meeting held on 22nd July 2021	RESOLVED that the minutes of the West Bedlington Town Council Services Committee held on 22nd July 2021 are APPROVED as a true record.
S21/55	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items	There were no matters arising from the minutes of the meeting held on 22nd July 2021.

2. MATTERS FOR DISCUSSION / DECISION

		Matters for Discussion / Decision	Determination								
S21/56	a.	<p>Christmas Lights The Committee are asked to consider a quote for the removal of existing lights and the supply and installation of new lights in the trees along Front Street West and Front Street East, Bedlington. (£25,600). The Council has already set aside reserves of £14,435 towards the cost of the replacement lights – which also includes the replacement of the lights at St Cuthbert’s Church, Bedlington. (Quote details distributed to members).</p>	RESOLVED to ACCEPT quote and issue a purchase order without delay.								
S21/57	b.	<p>Public Seat Relocation The Committee are requested to discuss and decide upon a suitable location to relocate the public seat currently located next to the bus shelter on Hartford Road, Bedlington. Note the current seat will be replaced by a new “Terrier” style seat donated by a resident. If a new location can not be determined the seat can be stored at Bedlington Community Centre until required.</p>	RESOLVED to store at Bedlington Community Centre until required.								
S21/58	c.	<p>Working Groups / Committees (items for decision or discussion). Planning Working Group Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested. After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment</p> <table border="1" data-bbox="295 1041 1021 1272"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> </tr> </thead> <tbody> <tr> <td>21/03201/FUL</td> <td>Alterations to conservatory to form kitchen/living/dining room to rear. Location 11 Newark Close Hazelmere Bedlington Northumberland NE22 6PD</td> <td>3rd September 2021</td> </tr> </tbody> </table>	Ref.	Description	Response Due Date	21/03201/FUL	Alterations to conservatory to form kitchen/living/dining room to rear. Location 11 Newark Close Hazelmere Bedlington Northumberland NE22 6PD	3rd September 2021	<p>RESOLVED to NOTE the verbal update provided</p> <table border="1" data-bbox="1050 1041 1501 1272"> <thead> <tr> <th>Determination</th> </tr> </thead> <tbody> <tr> <td>No Comment</td> </tr> </tbody> </table>	Determination	No Comment
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21/03201/FUL	Alterations to conservatory to form kitchen/living/dining room to rear. Location 11 Newark Close Hazelmere Bedlington Northumberland NE22 6PD	3rd September 2021									
Determination											
No Comment											

PART C – MATTERS FOR INFORMATION OR TO BE NOTED

Matters for Information or To Be Noted (not for decision)			
S21/59	a.	Bus Shelters	
		1 Work In Progress / Recently Completed	No further update from The Clerk
		2 Any member updates.	No Members Update
S21/60	b.	Defibrillators	
		1 Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Defibrillator at Bedlington Masonic Hall has been deployed 2 times since the last Committee meeting. It has been cleaned each time and replacement accessories added for reuse where necessary. ○ Defibrillator at Synergy Front Street East has also been deployed 1 time since the last Committee meeting. It has been cleaned each time and replacement accessories added for reuse where necessary. ○ The Clerk has written to potential new hosts and is awaiting replies from Northumberland County Council for Plessey Woods, Bernicia Letters for Willow Vale, The Proprietor Esso Garage Nedderton, Chairman - Netherton Working man's Club, Chairman Bedlington Terriers FC, Chairman - Bedlingtonshire Golf Club.
		2 Any Member Updates.	No Members Update
S21/61	c.	CCTV	
		1 Work In Progress / Recently Completed	No further update from The Clerk.
		2 Any member updates	No Members Update
S21/62	d.	Environmental	
		1 Work In Progress / Recently Completed	○ The grass verge alongside the Attlee Park path (Millfield to Car Park) has had its annual cut
		2 Any member updates	No Members Update
S21/63	e.	Litter Bins	
		1 Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Replacement litter bins at Beech Grove (replacement) and Choppington Road (new ground mounted bin for greater capacity) have been completed. ○ The new litter bin (Hartland's) has been delivered and scheduled for installation this week.
		2 Any member updates	No Members Update
S21/64	f.	Play Areas	
		1 Work In Progress / Recently Completed	○ 20 Acre Play Area – The replacement swing has been ordered.
		2 Any member updates	No Members Update
S21/65	g.	Public Seats	
		1 Work In Progress / Recently Completed	○ The "Terrier" style bench (donated by a resident) will be installed imminently next to the bus shelter on Hartford Road, Bedlington.
		2 Any member updates	No Members Update
S21/66	h.	Public Sun Dial.	
		1 Work In Progress / Recently Completed	○ No further update from The Clerk
		2 Any Member Updates.	Councillor Thompson reported a deterioration to the resin base. The Clerk will investigate the options available to rectify.

S21/67	i.	School Art in Bus Shelters.		
		1	Work In Progress / Recently Completed	o No update from Clerk
		2	Any Member Updates.	Councillor Taylor would like to propose to hold a competition for new installations. Clerk to add to a future agenda.
S21/68	j.	Speed Reduction Signs.		
		1	Work In Progress / Recently Completed	o No further update from The Clerk.
		2	Any Member Updates.	Councillor Taylor reported that NCC were experiencing difficulties in establishing speed indicator signs at Attlee Bank, Bedlington.
S21/69	k.	War Memorial.		
		1	Work In Progress / Recently Completed	o Quotes for the painting of the perimeter fence have been requested from three potential suppliers – 1 quote has been provided to date
		2	Any Member Updates.	Members wish to accept a quote in time to have the work completed ahead of Remembrance.
Items a. to k - All updates NOTED				
S21/70	i.	Any other information in relation to Services (not covered on agenda) Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters. No other information for this meeting.		
S21/71	m.	Date of Next Meeting. RESOLVED The next meeting of the Services Committee will be on Thursday 23 rd September 2021 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. Agenda for this meeting to be issued on Wednesday 15 th September 2021.		

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jayne Todd, Di Wallace, and Russ Wallace.

Signed by Chair

Date