



PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
S23/208		In Attendance	Councillors Henderson, Hogg (Chair), and Thompson. 0 (zero) member of the public in attendance.
S23/209	a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors. ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence from Councillor Hedley and Taylor were NOTED . ii. There were no dispensations for absence for this meeting.
S23/210	b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. There were no Declarations of Interest for this meeting. ii. No dispensations for this meeting.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

		Details of Meeting or Delegated Decisions	Determination
S23/211	a.	To agree and sign as a correct record the minutes of the previous West Bedlington Town Council Services Committee Meeting held on 28th September 2023.	RESOLVED that the minutes of the West Bedlington Town Council Services Committee held on 28th September 2023 are APPROVED as a true record.
S23/212	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items	There were no matters arising from the minutes of the meeting held on 28th September 2023.

2. MATTERS FOR DISCUSSION / DECISION

		Matters for Discussion / Decision	Determination
S23/213	a.	Front Street Flower Pots, Troughs and Planters. Deferred from meeting held on 28 th September 2023. The Committee are asked to discuss and decide upon future strategy for the planting of flower pots, troughs and planter on Front Street, Bedlington. To include <ul style="list-style-type: none"> ○ Provision of new containers ○ Planting Strategy and number of seasonal plantings ○ Supplier / Planter options. ○ Plans for gravel area (site of old public toilets). 	Deferred until a budget for the project(s) has been agreed by full Council. Agreed that any provision of new containers and feature shrubs should be met from Reserves and any costs associated with annual planting should be included with the Councils ongoing budget provision. Clerk to include these items on the next Council meeting agenda.

		<i>The Committee would need to seek formal approval from Full Council if any spending plans are not within the Committees budget.</i>													
S23/214	b.	<p>Front Street Cast Iron Litter Bins.</p> <p>I have received quotes for the following services in relation to Front Street Cast Iron Bins.</p> <p>i. To “grease up” all hinges and locks - £70 for all 21 bins.</p> <p>ii To “free up” stiff bin doors, remove old and install a new hinge pin and washer (to prevent reoccurrence) £180 per bin including materials. Currently there are 5 (five) bins reported as been extremely stiff.</p>	<p>i. APPROVED an initial “grease up” at a cost of £70 for all 21 bins.</p> <p>ii. APPROVED to “free up” the 5 (five) bins that are extremely stiff at a cost of £180 per bin.</p>												
S23/215	c.	<p>Planning Applications – Where Comments Have Been Requested.</p> <p>The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <table border="1" data-bbox="295 645 893 1848"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> </tr> </thead> <tbody> <tr> <td>23/03688/FUL</td> <td>Internal Alterations, Conversion of Garage to form Kitchen and Utility and single storey side extension to form bathroom and en-Suite Location 41 Glebe Mews The Chesters Northumberland NE22 6LJ</td> <td>30th October 2023.</td> </tr> <tr> <td>23/03470/ADE</td> <td>Advertisement Consent For: 1no. Marketing Suite Fascia with LED illumination; 1no. Large "Welcome" Monolith; 1no. Availability Totem ("Availability Monolith"); 5no. Medium Monolith "Visitor Parking"; 1no. Small Monolith "Opening Times"; 2no. Small Monolith "Housetype"; and 6no. Branded Flags. Location Land South West Of Glebe Farm Choppington Road Bedlington Northumberland.</td> <td>26th October 2023.</td> </tr> </tbody> </table>	Ref.	Description	Response Due Date	23/03688/FUL	Internal Alterations, Conversion of Garage to form Kitchen and Utility and single storey side extension to form bathroom and en-Suite Location 41 Glebe Mews The Chesters Northumberland NE22 6LJ	30th October 2023.	23/03470/ADE	Advertisement Consent For: 1no. Marketing Suite Fascia with LED illumination; 1no. Large "Welcome" Monolith; 1no. Availability Totem ("Availability Monolith"); 5no. Medium Monolith "Visitor Parking"; 1no. Small Monolith "Opening Times"; 2no. Small Monolith "Housetype"; and 6no. Branded Flags. Location Land South West Of Glebe Farm Choppington Road Bedlington Northumberland.	26th October 2023.	<table border="1" data-bbox="922 645 1516 1848"> <thead> <tr> <th>Determination</th> </tr> </thead> <tbody> <tr> <td>No Comment</td> </tr> <tr> <td>No Comment</td> </tr> </tbody> </table>	Determination	No Comment	No Comment
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PART C – MATTERS FOR INFORMATION OR TO BE NOTED

Matters for Information or To Be Noted (not for decision)						
S23/216	a.	Bus Shelters				
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S23/219	d.	Environmental				
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S23/220	e.	Litter Bins				
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S23/222	g.	Public Seats				
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S23/223	h.	School Art in Bus				
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S23/224	i.	Speed Reduction Signs.				
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		2	Any Member Updates.	o Councillor Thompson asked about retrieving data from the Speed Signs on Church Lane, Bedlington. Clerk will resend the previously distributed manual for the speed signs for members to decide how best to do this or if a cost could be obtained from the speed sign provider.
S23/225	j.	War Memorial.		
		1	Work In Progress / Recently Completed	o New names have now been added
		2	Any Member Updates.	o Councillor Thompson suggested this would be a good article for a future Town Council newsletter etc.
S23/226	k.	Bedlington Community Centre.		
		1	Work In Progress / Recently Completed	o Nothing For This Meeting
		2	Any Member Updates.	o Nothing For This Meeting.
S23/227		Items a. to k - All updates NOTED		
S23/228	l.	RESOLVED The next scheduled meeting of the Services Committee is on Thursday 23rd November 2023 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. Please note the agenda for this meeting will be issued on Wednesday 15 th November 2023.		
S23/229		The Chair closed the meeting at 7.42pm		

PART D – EXEMPT BUSINESS.

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

		Matters for Discussion / Decision	Determination
S23/230		Nothing For This Meeting	

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Paul Hedley, Cath Henderson, Adam Hogg, Christine Taylor, Victoria Thompson.

Signed by Chair

Date