



ELECTION OF COMMITTEE CHAIR / DEPUTY CHAIR / MINUTE TAKER

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
		Election of Committee Chair / Deputy Chair	
S21/1	a.	Election of Services Committee Chair	RESOLVED Having been proposed and seconded Councillor Hogg was elected Chair of West Bedlington Town Councils Services Committee.
S21/2	b.	In the absence of The Town Clerk agree a minute taker for the meeting.	RESOLVED in the absence of The Town Clerk Councillor D Wallace would be the minute taker for the meeting.
S21/3	c.	Election of Services Committee Deputy Chair	RESOLVED Councillor R Wallace was elected Deputy Chair of the Services Committee.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
S21/4		In Attendance	Councillors Crosby, Hedley, Hogg, Reed, Taylor, Thompson, D Wallace, and R Wallace. and 4 (Four) members of the public.
S21/5	a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence were NOTED for Councillor Todd and The Town Clerk Steven Young. ii. There were no dispensations for absence for this meeting.
S21/6	b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. Councillor Hogg made a declaration of interest in respect of agenda item Part B 2f. Planning Applications – Where Comments Have Been Requested – Application Ref 21/01942/FUL. ii. No dispensations for this meeting.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

		Details of Meeting or Delegated Decisions	Determination
S21/7	a.	To agree and sign as a correct record the minutes of the previous West Bedlington Town Council Services Meeting held on 27 th February 2020.	RESOLVED that the minutes of the West Bedlington Town Council Meeting held on 27 th February 2020 are APPROVED as a true record.
S21/8	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.	There were no matters arising from the minutes of the meeting held on 27 th February 2020.

2. MATTERS FOR DISCUSSION / DECISION

		Matters for Discussion / Decision	Determination
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S21/9	a.	<p>Play Areas – Annual ROSPA reports – Statutory Requirement to maintain Play Areas in a safe manner.</p> <p>The Committee are asked to review, discuss, and approve any of the recommendations included within the annual ROSPA (Royal Society Prevention of Accidents) reports for play areas at West Lea, Meadowdale and Church Lane. Bedlington.</p>	<p>RESOLVED to ACCEPT and APPROVE the recommendations for each of the play areas contained within the reports. The Clerk will arrange for the remedial work to be undertaken.</p>															
S21/10	b.	<p>Play Areas – Gov.UK Covid 19 Play Area Risk Assessment Suggestions - Statutory Requirement to maintain Play Areas in a safe manner.</p> <p>The Committee are requested to examine the Gov.uk latest advice for Play Area operators and to then discuss and approve any of the suggested actions within the report that are appropriate and proportionate to the Town Council.</p>	<p>RESOLVED not to make any changes to the existing measures that remain appropriate and proportional.</p>															
S21/11	c.	<p>Environmental - Power to act for the benefit of the community by tackling and promoting awareness of environmental issues Local Government Act 1972.</p> <p>The Committee are requested to discuss and approve a level of spending for the provision of Rubbish Black Bags for Community Litter volunteers use. (See completed proposal form).</p>	<p>RESOLVED to APPROVE spending of £100 for the provision of Rubbish Black Bags for Community Litter volunteers use.</p>															
S21/12	d.	<p>Environmental - Power to act for the benefit of the community by tackling and promoting awareness of environmental issues Local Government Act 1972</p> <p>The Committee are requested to discuss and approve a level of spending for the provision of Litter Pickers for Community Litter volunteers use (See completed proposal form).</p>	<p>RESOLVED to APPROVE spending of £250 for the provision of Litter Pickers for Community Litter volunteers use.</p>															
S21/13	e.	<p>Litter Bins - Power to provide litter bins in streets and public places Litter Act 1983, subsections 5 and 6</p> <p>Litter Bin Replacement Request for West Lea, Bedlington. Upgraded Large Ground Mounted Bin to replace existing post mounted bin. – Details within Completed Proposal Form distributed to members.</p>	<p>RESOLVED to APPROVE the Litter Bin Replacement Request for West Lea, Bedlington. Upgraded Large Ground Mounted Bin to replace existing post mounted bin.</p>															
S21/14	f.	<p>Working Groups / Committees (items for decision or discussion). Planning Working Group</p> <p>Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested.</p> <p>After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment</p> <table border="1" data-bbox="295 1310 1021 1962"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> </tr> </thead> <tbody> <tr> <td>21/01859/FUL</td> <td>Plot 2 - Installation of Boundary Fencing and 2 x External Stores Location 2 Tantallon Grove Nedderton Village NE22 6FA</td> <td>28th June 2021.</td> </tr> <tr> <td>21/01927/OUT</td> <td>Outline permission for the construction of up to 6no dwellings including access, appearance, layout and scale. Location Land North West Of Blue House Farm Blue House Farm Road Netherton Colliery NE22 6BD</td> <td>1st July 2021.</td> </tr> <tr> <td>21/01942/FUL</td> <td>Proposed installation of first floor balcony & forming new door</td> <td>1st July 2021.</td> </tr> </tbody> </table>	Ref.	Description	Response Due Date	21/01859/FUL	Plot 2 - Installation of Boundary Fencing and 2 x External Stores Location 2 Tantallon Grove Nedderton Village NE22 6FA	28th June 2021.	21/01927/OUT	Outline permission for the construction of up to 6no dwellings including access, appearance, layout and scale. Location Land North West Of Blue House Farm Blue House Farm Road Netherton Colliery NE22 6BD	1st July 2021.	21/01942/FUL	Proposed installation of first floor balcony & forming new door	1st July 2021.	<p>RESOLVED to NOTE the verbal update provided</p> <table border="1" data-bbox="1050 1310 1500 1863"> <thead> <tr> <th>Determination</th> </tr> </thead> <tbody> <tr> <td>No Comment</td> </tr> <tr> <td>OBJECTION to be submitted</td> </tr> </tbody> </table>	Determination	No Comment	OBJECTION to be submitted
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		opening onto balcony. Location Ha'penny View Ha'penny Gate Hartford Hall Estate Bedlington NE22 6BJ		No Comment
	21/02236/VARYCO	Variation of Conditions 6 (Materials), 7 (Parking Provisions), 8 (Highway Works), 9 (Surface Water), 11 (Refuse Storage Facilities), 14 (Phasing Plan), 25 (Gas Protection), 26 (Mitigation Details), 27 (Landscape Planting Plan), 29 (Foul and Surface Water) and 32 (Surface Water) pursuant to approved planning application 19/04216/VARYCO to incorporate a new phase of the development (known as Phase D) to reflect operator requirements and design amendments, and align the relevant conditions and the details required as part of this approval. - Insertion of new approved plans condition to list drawings for the new Phase D (Market Place); - Updating other conditions as listed to align the approved documents required to allow Phase D to be implemented in accordance with details submitted; and - Consolidate the previous permissions to ensure that all previous approved details are attached and listed as part of any new Section 73 decision notice. Location Car Park Vulcan Place Bedlington Northumberland NE22 5DN	2nd July 2021.	Comment re delivery times – Bank Holiday times should be the same as Sunday times.
	21/01974/FUL	Convert garage to an extra room. Replace garage door with window and door. Location 7 Nottingham Court Hazelmere Bedlington NE22 6PE	5th July 2021.	No Comment

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PART C – MATTERS FOR INFORMATION OR TO BE NOTED

		Matters for Information or To Be Noted (not for decision)
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S21/15	a.	Bus Shelters		
		1	Work In Progress / Recently Completed	o 2 x Panel replacements at Market Place and North Ridge, Bedlington recently completed.
		2	Any member updates.	No Members Update
S21/16	b.	Defibrillators		
		1	Work In Progress / Recently Completed	o Defibrillator at Bedlington Masonic Hall recently deployed and requires a Covid cleanse and replacement accessories before it can be reused. Replacement pads ordered and Clerk will cleanse defibrillator once replacement pads are delivered. o Extension of defibrillator provision – at the full Council meeting held on 8 th April it was RESOLVED TO DEFER for 3 months whilst consideration is made of possible alternative / additional defibrillator hosting locations. This will be added to the Services Committee agenda of 22 nd July 2021 for discussion / decision.
		2	Any Member Updates.	No Members Update
S21/17	c.	CCTV		
		1	Work In Progress / Recently Completed	o NCC have recently relocated power socket to correct lamp column at Park Road, Bedlington and CCTV provider advised.
		2	Any member updates	No Members Update
S21/18	d.	Environmental		
		1	Work In Progress / Recently Completed	o Review of NCC Environmental Enforcement Officer Service Level Agreement scheduled for Full Council meeting of 8 th July 2021.
		2	Any member updates	No Members Update
S21/19	e.	Litter Bins		
		1	Work In Progress / Recently Completed	o Replacement of existing post mounted bin with a new ground mounted bin at the bus shelter opposite Chester Court, Choppington Road, Bedlington. o The existing post mounted litter bin at the bus shelter opposite Chester Court, Choppington Road, Bedlington to be transferred to Beech Grove, Bedlington – where the existing post mounted bin is damaged. o The large freestanding bin located near number 7 Elm Drive (hardly used) be moved to near number 4 Hotspur Avenue (well used, post mounted). o A new ground mounted bin for The Hartlands, Bedlington is on order – delivery expected end of July.
		2	Any member updates	No Members Update
S21/20	f.	Play Areas		
		1	Work In Progress / Recently Completed	o Annual ROSPA inspection completed – report at Agenda Item above. o Covid 19 recommendations – report at Agenda Item above. o Weekly Safety Inspections continue – no immediate concerns or repairs required.
		2	Any member updates	No Members Update
S21/21	g.	Public Seats		
		1	Work In Progress / Recently Completed	o Repairs to seat at William Allan Cottages on Netherton Lane Bedlington complete. o New Bedlington Terrier Seat for Hartford Road, Bedlington awaiting delivery. Note - Members may wish to put forward proposals for the next meeting a site to relocate the existing seat to. o Memorial Plaque has been fitted to the seat on Front Street West – outside Breakers Bar, Bedlington.
		2	Any member updates	No Members Update
S21/22	h.	Public Sun Dial.		

		1	Work In Progress / Recently Completed	o Project complete. The Sun Dial has been in situ now for 1 year exactly this week – no damage to date. A reception and official unveiling is to be arranged (once covid restrictions permit).
		2	Any Member Updates.	No Members Update
S21/23	i.	School Art in Bus Shelters.		
		1	Work In Progress / Recently Completed	o No update from Clerk
		2	Any Member Updates.	No Members Update
S21/24	j.	Speed Reduction Signs.		
		1	Work In Progress / Recently Completed	o The Clerk in conjunction with the Finance Working Group will prepare a proposal for a future Council meeting to make a provision for the replacement / end of life renewal of existing Speed Reduction Signs.
		2	Any Member Updates.	No Members Update
S21/24	k.	War Memorial.		
		1	Work In Progress / Recently Completed	o The installation of the handrail at War Memorial complete. o Awaiting quotes for the supply and installation of “up lighting” for the War Memorial from NCC.
		2	Any Member Updates.	No Members Update
		Items a. to k - All updates NOTED		
S21/25	i.	Any other information in relation to Services (not covered on agenda) Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters. No other information for this meeting.		
S21/26	m.	Date of Next Meeting. RESOLVED The next meeting of the Services Committee will be on Thursday 22nd July 2021 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. Agenda for this meeting to be issued on Wednesday 14 th July 2021.		

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jane Todd, Di Wallace, and Russ Wallace.

Signed by Chair

Date