



**PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.**

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
S21/27		<b>In Attendance</b>	Councillors Crosby, Hogg, Reed, Thompson, Todd, D Wallace, and R Wallace. and 3 (Three) members of the public.
S21/28	a.	<b>Apologies for Absence.</b> i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence were <b>NOTED</b> for Councillors Hedley and Taylor. ii. There were no dispensations for absence for this meeting.
S21/29	b.	<b>Declaration of Interests.</b> i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. There were no declarations of interest for this meeting.  ii. No dispensations for this meeting.

**PART B – MATTERS FOR DECISION**

**1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS**

		Details of Meeting or Delegated Decisions	Determination
S21/30	a.	To agree and sign as a correct record the minutes of the previous West Bedlington Town Council Services Meeting held on 24 <sup>th</sup> June 2021.	<b>RESOLVED</b> that the minutes of the West Bedlington Town Council Meeting held on 24 <sup>th</sup> June 2021 are <b>APPROVED</b> as a true record.
S21/31	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.	There were no matters arising from the minutes of the meeting held on 24 <sup>th</sup> June 2021.

2. MATTERS FOR DISCUSSION / DECISION

		Matters for Discussion / Decision	Determination								
S21/32	a.	<p><b>Play Areas – Meadowdale Play Area. Statutory Requirement to maintain Play Areas in a safe manner.</b></p> <p>The Committee are asked to review and discuss the existing Service Level Agreement with Northumberland County Council for the daily locking and unlocking of the play area gates.</p>	<p><b>RESOLVED</b> to develop a specification and awareness advert to attract suitable local groups / organisations for publication in a future edition of the Residents Newsletter.</p>								
S21/33	b.	<p><b>Publicly Accessible Defibrillators. Power to provide Community Defibrillators.</b></p> <p>The Committee are requested to discuss the possibilities of an extension of the current community defibrillator provision – at the full Council meeting held on 8<sup>th</sup> April it was <b>RESOLVED TO DEFER</b> the matter for 3 months whilst consideration is made of possible alternative / additional defibrillator hosting locations.</p>	<p><b>RESOLVED to NOTE</b> the following locations as possible hosting sites for additional Community Defibrillators. Initial informal approaches are to be made by some Councillors before The Clerk writes to those sites that have expressed a willingness for additional information. Nether-ton Social Club, Bedlingtonshire Golf Club, Bedlington Terriers FC, Plessey Woods NCC Building, Willow Vale Choppington Road, Kingdom Hall Stead Lane, Esso Garage Nedderton.</p>								
S21/34	c.	<p><b>Road Speed Reduction Signs - Power to provide traffic signs and other notices.</b></p> <p>The Committee are requested to discuss and decide upon a renewal period ( to inform financial planning) for the Town Councils existing (and future) road speed reduction signs. All the Town Councils speed reduction signs will have to be replaced at the Town Councils expense regardless of who made the initial purchase of the speed reduction sign. The Town Council is also responsible for the ongoing repair and maintenance of the speed reduction signs.</p>	<p><b>RESOLVED to APPROVE</b> a replacement / renewal period of 10 years (to inform financial planning) of the Town Councils road speed signs.</p>								
S21/35	d.	<p><b>Working Groups / Committees (items for decision or discussion). Planning Working Group</b></p> <p><b>Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested.</b></p> <p>After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment</p> <table border="1" data-bbox="295 1310 1021 1608"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> </tr> </thead> <tbody> <tr> <td>21/02301/FUL</td> <td>Proposed extension of first floor bedroom over existing integral garage to 3 bedroom detached house. Location 32 Oakapple Close Bedlington NE22 7LL</td> <td>29th July 2021.</td> </tr> </tbody> </table>	Ref.	Description	Response Due Date	21/02301/FUL	Proposed extension of first floor bedroom over existing integral garage to 3 bedroom detached house. Location 32 Oakapple Close Bedlington NE22 7LL	29th July 2021.	<table border="1" data-bbox="1050 1310 1501 1608"> <thead> <tr> <th>Determination</th> </tr> </thead> <tbody> <tr> <td>No Comment</td> </tr> </tbody> </table>	Determination	No Comment
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**PART C – MATTERS FOR INFORMATION OR TO BE NOTED**

		<b>Matters for Information or To Be Noted (not for decision)</b>		
S21/36	a.	<b>Bus Shelters</b>		
		1	Work In Progress / Recently Completed	o No update from Clerk.
		2	Any member updates.	<b>No Members Update</b>
S21/37	b.	<b>Defibrillators</b>		
		1	Work In Progress / Recently Completed	o Defibrillator at Bedlington Masonic Hall has been deployed 3 times since the last Committee meeting. It has been cleaned each time and replacement accessories added for reuse where necessary. o Defibrillator at Synergy Front Street East has also been deployed 3 times since the last Committee meeting. It has been cleaned each time and replacement accessories added for reuse where necessary.
		2	Any Member Updates.	<b>No Members Update</b>
S21/38	c.	<b>CCTV</b>		
		1	Work In Progress / Recently Completed	o The CCTV provider has confirmed that the installation at Park Road, Bedlington has been completed
		2	Any member updates	<b>No Members Update</b>
S21/39	d.	<b>Environmental</b>		
		1	Work In Progress / Recently Completed	o Following the decision of the Committee in June 2021 the Clerk will order Black Rubbish Sacks and Litter Pickers for Community use.
		2	Any member updates	<b>No Members Update</b>
S21/40	e.	<b>Litter Bins</b>		
		1	Work In Progress / Recently Completed	o Installation of litter bins has been delayed – the installer is having to self-isolate because of covid related track and trace. o The new litter bin (Hartlands) has been ordered and scheduled for delivery at the end of July 2021.
		2	Any member updates	<b>No Members Update</b>
S21/41	f.	<b>Play Areas</b>		
		1	Work In Progress / Recently Completed	o NCC's weekly inspection reported grass / weeds are growing through soft pour surface at 20 Acre Playing Field. The Clerk has arranged for the area to be weeded and sprayed by NCC who will charge for the work. o All remedial work from ROSPA report has been requested and The Clerk will advise once the work has been completed.
		2	Any member updates	<b>No Members Update</b>
S21/42	g.	<b>Public Seats</b>		
		1	Work In Progress / Recently Completed	o No further update from The Clerk
		2	Any member updates	<b>No Members Update</b>
S21/43	h.	<b>Public Sun Dial.</b>		
		1	Work In Progress / Recently Completed	o No further update from The Clerk
		2	Any Member Updates.	<b>No Members Update</b>
S21/44	i.	<b>School Art in Bus Shelters.</b>		
		1	Work In Progress / Recently Completed	o No further update from The Clerk
		2	Any Member Updates.	<b>No Members Update</b>

S21/45	j.	<b>Speed Reduction Signs.</b>		
		1	Work In Progress / Recently Completed	o The Speed Reduction Signs at Church Lane, Bedlington have now been installed.
		2	Any Member Updates.	<b>No Members Update</b>
S21/46	k.	<b>War Memorial.</b>		
		1	Work In Progress / Recently Completed	o No further update from The Clerk.
		2	Any Member Updates.	Councillor D Wallace – perimeter fence requires repainting. Clerk to obtain quotes
S21/47		Items a. to k - <b>All updates NOTED</b>		
S21/48	i.	<p><b>Any other information in relation to Services (not covered on agenda)</b></p> <p>Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters.</p> <p>Councillor Hogg – relayed an enquiry from a resident in relation to tree planting. The resident is to be directed to Northumberland County Council who are responsible for tree planting and landscaping.</p>		
S21/49	m.	<p><b>Date of Next Meeting.</b></p> <p><b>RESOLVED</b> The next meeting of the Services Committee will be on Thursday 26th August 2021 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. Agenda for this meeting to be issued on Wednesday 18<sup>th</sup> August 2021.</p>		

**WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:**

Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jane Todd, Di Wallace, and Russ Wallace.

**Signed by Chair**

**Date**