

Minutes of the West Bedlington Town Council Meeting held at Bedlington Community Centre, Front Street West, Bedlington. On Thursday 9th September 2021 at 6.30pm.



PRESENTATIONS – There were no presentations for this meeting.

QUESTIONS TO THE COUNCIL

- A resident asked in relation to “Agenda Item Part B 2e Joint Project Funding Invitation from County Councillor Robinson” how the Town Council would monitor and ensure the quality of any completed projects, what actions the Town Council would take if the work was unsatisfactory. The Chair suggested that The Town Council takes some time to consider and discuss a response before providing a written reply.
- A resident asked if the Town Council could plant trees in various areas of Bedlington, specifically in the verge opposite the old Ridge Farm, Bedlington. The Chair advised that The Town Council did not own any land on which to plant trees but suggested that the matter be referred to The Town Councils, Services Committee for them to consider any options with 3rd parties.
- A resident reported persistent speeding issues on B1331 between Red Lion Roundabout and Hazelmere Estate and asked if the Town Council could make representation to Northumbria Police and Northumberland County Council. The Clerk will contact both Northumbria Police and Northumberland County Council to make them aware of the issues.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
21/102		In Attendance	Councillors Crosby, Hedley, Hogg, Reed, Thompson, Todd, D Wallace, and R Wallace. Town Clerk Steven Young, and 7 (Seven) members of the public. NCC County Councillors Robinson submitted his apologies ahead of the meeting.
21/103	a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence were received and NOTED from Councillor Taylor. ii. There were no dispensations for absence for this meeting.
21/104	b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. There were no declarations of interest for this meeting. ii. No dispensations for this meeting.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

		Details of Meeting or Delegated Decisions	Determination
21/105	a.	To agree and sign as a correct record the minutes of West Bedlington Town Council Meeting held on 19 th August 2021	RESOLVED that the minutes of the West Bedlington Town Council Meeting held on 19 ^h August 2021 are APPROVED as a true record.
21/106	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.	There were no matters arising from the minutes of the meeting held on 19 th August 2021.

2. MATTERS FOR DISCUSSION / DECISION

		Matters for Discussion / Decision	Determination
21/107	a.	CCTV Reporting Procedure / Protocol. The Council are asked to devise and agree to a CCTV procedure / protocol. (Vandalism policy distributed to members for information only).	DEFERRED for the Clerk to produce a Draft (for Council approval) procedure / protocol for the reporting of vandalism to West Bedlington Town Council assets that includes the provision to report all instances of vandalism to Northumbria Police.
21/108	b.	Funding of Bedlington Food Banks - Review. The Council are requested to discuss, review, and decide upon any continued financial support to: i. Bedlington Salvation Army. Any approved funding would be in respect of a \$137 payment. A review of contributions to Bedlington Matthew Project and Wansbeck Valley Food Bank is scheduled for the October 2021 monthly meeting	RESOLVED to donate £500 to Bedlington Salvation Army in support of their food bank operation.
21/109	c.	Invitation to meet with Northumberland County Council The Council are asked to decide if there is any “particular desire for a meeting on any immediate issues?” and if so, identify those immediate issues. (Invitation distributed to members).	RESOLVED to request a meeting about the following “immediate issues” Updates on Town Centre, Updates on Planning Enforcement Issues, Tree Planting, Highways Issues, Lack of Feedback on Local Transport Plan Schemes.
21/110	d.	External Meetings To receive feedback from Councillors from any external meetings since the date of the last Council meeting.	RESOLVED to NOTE Councillor Hogg’s verbal feedback of the town “walkabout” meeting with NCC Locality Team in preparation for Borderlands Place Programme.
21/111	e.	Joint Project Funding Invitation from County Councillor Robinson. 1. The Council are asked to make a formal determination in relation to County Councillor Robinson invitation of 11 th June 2021 to continue to jointly fund mutually agreed projects to benefit Bedlington resident’s. (Copy of original email request, copy of the Town Councils safeguarding requirements and copy of County Councillors agreement to the safeguarding requirements distributed to members). 2. Only if 1 above agreed / approved. The Council are requested to determine how it will fund its share of any future agreed joint project with County Councillor Robinson.	1. RESOLVED to continue to jointly fund mutually agreed projects to benefit Bedlington residents; subject to Town Councils safeguarding requirements. Each funding proposal is to be considered on a project by project basis. 2. RESOLVED to determine any funding requirement on a project by project basis.

21/112	f.	<p>Working Groups / Committees (items for decision or discussion). Services Committee. The Working Group Chair (Councillor Hogg) will provide a verbal report of the meeting decisions.</p>	<p>NOTED the verbal update from Councillor Hogg of the meeting held on 26th August 2021</p>
21/113	g.	<p>Working Groups / Committees (items for decision or discussion). Governance and Staffing Working Group. 1. Recommendations from Working Group for decision by full Council. No recommendations for this meeting. Any Other Items from the Working Group Meeting (not for decision) – The Working Group Chair (Councillor Crosby) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>No meeting</p>
21/114	h.	<p>Working Groups / Committees (items for decision or discussion). Events Working Group 1. Recommendations from Working Group for decision by full Council. The Council are requested to discuss and decide upon a venue to host this year's Spooktacular event scheduled for Saturday 30th October 2021.</p> <p>Any Other Items from the Working Group Meeting (not for decision) - The Working Group Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group</p>	<p>1. RESOLVED for Bedlingtonshire Golf Club to host this year's Spooktacular event scheduled for Saturday 30th October 2021. It was further RESOLVED that because of the sensitivity of the new location regrettably there would be no Firework display this year as part of the event.</p> <p>Councillor Reed provided a brief update in relation to the recent Family Festival event and thanked Councillor Taylor, David Graham and Charmain Hamilton for all their help in making the event the success it was.</p>
21/115	i.	<p>Working Groups / Committees (items for decision or discussion). Communications Working Group 1. Recommendations from Working Group for decision by full Council. No recommendations for this meeting Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>No meeting</p>
21/116	j.	<p>Working Groups / Committees (items for decision or discussion). Neighbourhood Plan Working Group 1. Recommendations from Working Group for decision by full Council. The Council are asked to discuss and decide upon the inclusion of design codes within the plan. Chair (Councillor Hogg) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>1. RESOLVED to include design codes within the plan, ahead of a further public consultation.</p>
21/117	k.	<p>Working Groups / Committees (items for decision or discussion). Finance Working Group 1. Recommendations from Working Group for decision by full Council. No recommendations for this meeting. 2. Chair (Councillor R Wallace) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>No meeting</p>

21/118	i.	<p>Working Groups / Committees (items for decision or discussion). Youth Support Programme Working Group</p> <ol style="list-style-type: none"> Recommendations from Working Group for decision by full Council. No recommendations for this meeting. The Working Group Chair (Councillor Thompson) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group. 	<ol style="list-style-type: none"> No meeting Councillor Thompson updated the Council on the preparatory work that had been undertaken by the group in readiness for a costed proposal for Council approval. 																				
21/119	p.	<p>Working Groups / Committees (items for decision or discussion). Planning Working Group Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested.</p> <p>After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment</p> <table border="1" data-bbox="296 651 1023 1928"> <thead> <tr> <th data-bbox="296 651 528 752">Ref.</th> <th data-bbox="528 651 855 752">Description</th> <th data-bbox="855 651 1023 752">Response Due Date</th> </tr> </thead> <tbody> <tr> <td data-bbox="296 752 528 1010">21/02154/FUL</td> <td data-bbox="528 752 855 1010">loft conversion to increase ridge height plus dormers, single-story front & rear extensions Location Woodland View 4 Shields Road Hartford Bridge NE22 6AL</td> <td data-bbox="855 752 1023 1010">9th September 2021</td> </tr> <tr> <td data-bbox="296 1010 528 1368">21/03109/COU</td> <td data-bbox="528 1010 855 1368">Retrospective: Change of use from B1, B2 and B8 to D2 health and fitness studio (18/01392/COU relates) Location Lionhart Fitness Limited Unit 2 Vulcan Place Garage Vulcan Place Bedlington Northumberland NE22 5DL</td> <td data-bbox="855 1010 1023 1368">10th September 2021.</td> </tr> <tr> <td data-bbox="296 1368 528 1570">21/03232/FUL</td> <td data-bbox="528 1368 855 1570">Two storey side extension & pitched roof canopy over front access door and bay Location 1 Clovelly Gardens Bedlington NE22 5UG</td> <td data-bbox="855 1368 1023 1570">10th September 2021.</td> </tr> <tr> <td data-bbox="296 1570 528 1928">21/03222/LBC</td> <td data-bbox="528 1570 855 1928">Listed Building Consent to replace tarmac drive, concrete side paths and patio area with flat permeable bound resin to repair surface, improve drainage and enhance aspect Location The Tower Church Lane Bedlington Northumberland NE22 5EL</td> <td data-bbox="855 1570 1023 1928">14th September 2021.</td> </tr> </tbody> </table>	Ref.	Description	Response Due Date	21/02154/FUL	loft conversion to increase ridge height plus dormers, single-story front & rear extensions Location Woodland View 4 Shields Road Hartford Bridge NE22 6AL	9th September 2021	21/03109/COU	Retrospective: Change of use from B1, B2 and B8 to D2 health and fitness studio (18/01392/COU relates) Location Lionhart Fitness Limited Unit 2 Vulcan Place Garage Vulcan Place Bedlington Northumberland NE22 5DL	10th September 2021.	21/03232/FUL	Two storey side extension & pitched roof canopy over front access door and bay Location 1 Clovelly Gardens Bedlington NE22 5UG	10th September 2021.	21/03222/LBC	Listed Building Consent to replace tarmac drive, concrete side paths and patio area with flat permeable bound resin to repair surface, improve drainage and enhance aspect Location The Tower Church Lane Bedlington Northumberland NE22 5EL	14th September 2021.	<table border="1" data-bbox="1046 651 1493 1921"> <thead> <tr> <th data-bbox="1046 651 1493 752">Determination</th> </tr> </thead> <tbody> <tr> <td data-bbox="1046 752 1493 1010">Submitted a Comment The proposed development is out of character with the other buildings in the immediate vicinity. A site visit is necessary, and the application should be determined by a Planning Committee not via Officer Approval.</td> </tr> <tr> <td data-bbox="1046 1010 1493 1368">No Comment</td> </tr> <tr> <td data-bbox="1046 1368 1493 1570">No Comment</td> </tr> <tr> <td data-bbox="1046 1570 1493 1921">No Comment</td> </tr> </tbody> </table>	Determination	Submitted a Comment The proposed development is out of character with the other buildings in the immediate vicinity. A site visit is necessary, and the application should be determined by a Planning Committee not via Officer Approval.	No Comment	No Comment	No Comment
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PART C – MATTERS FOR INFORMATION OR TO BE NOTED

Matters for Information or To Be Noted			
21/120	<p>RESOLVED to NOTE Section's a, b and c. Correspondence, Consultations and Invitations and the actions taken for each detailed below. Section d, Schedule of payments and receipts Section e, Other planning applications Note section f is not part of the agenda and is included for information only.</p>		
	a.	Correspondence.	
		Ref	From
			Brief Description
			Action Taken
		98	County Councillor Robinson
			Acceptance of Joint Project Funding Safeguards
			Noted + Circulated + Added To Agenda
		99	Community Action Northumberland
			CAN Enews 13 August 2021
			Noted + Circulated
		100	Reiverdale Scout Group
			Funding Contribution Update
			Noted + Circulated
		101	Northumbria Police
			email phishing campaign
			Noted + Circulated
		102	Northumbria Police
			Missing Person Alert
			Noted + Circulated
		103	Northumberland County Council
			Mobile Units Rota - Weeks Commencing 16th and 23rd August 21
			Noted + Circulated
		104	J Milburn
			Summer Pilates Feedback
			Noted + Circulated
		105	NCC Economy and Regeneration Service
			Jobsfair at St James' Park
			Noted + Circulated
		106	Bedlington Resident
			Feral kids in Bedlington
			Noted + Circulated + Replied + Forwarded
		107	NCC Highways
			TTRO 123196479 U6545 Schalksmuhle Road to Car Parks, Bedlington
			Noted + Circulated
		108	Northumbria Vikings Cycle Speedway Club
			Cycling at Sporting Club Cramlington
			Noted + Circulated
		109	Northumberland County Council
			Mobile Distribution Unit - Week Commencing 23rd August 2021
			Noted + Circulated
		110	Transport Northeast
			Transport Northeast Stakeholder Forum
			Noted + Circulated + Replied
		111	Bedlington Matthew Project
			Thanks + Return of Food Bank Funding Donations
			Noted + Circulated + Acknowledged Receipt of Cheque.
		112	Northumbria Police
			Update re Feral kids in Bedlington
			Noted + Circulated
		113	NCC Planning
			Planning Enforcement Update – Broadoaks, Bedlington,
			Noted + Circulated + Replied
		114	NCC Planning
			Planning Enforcement further comment following WBTC response – Broadoaks, Bedlington.
			Noted + Circulated
		115	Bedlington Salvation Army
			Note of Thanks
			Noted + Circulated
	b.	Consultations.	
		From	Description
			Details
		Non For This Meeting	
	c.	Invitations.	
		From	Event
			Response Details
		Non For This Meeting	

	d.	Schedule of Payments and Receipts. Details of payments and (receipts) to be noted since last Council update. All payments gross of VAT.			
		Payee	Amount £. p	Description	Notes
		The Helping Hand Company (Ledbury) Ltd	324.58	Community Litter Pickers	
		Crosby Hire	324.00	Event – Equipment Hire	
		DL Maintenance & Repair	658.00	Litter Bin Installations	
		Smart Office Systems Ltd	2.46	Printer Costs	
		Broxap Limited	337.14	New Litter Bin	
		Charmaine Hamilton	18,780.00	Event Payments	
		HFF Civil Engineering Ltd	408.00	Attlee Park Path Maintenance	
		Talk Talk Business	45.54	Telephone + Internet	
		Bedlington Community Centre	80.00	Room Hire – Pilates / Art Classes	
		Zen Internet Ltd	19.18	Web Domain Registration Fees	
		Miss J Milburn	135.00	Family Pilates	
		UNITY, Parent Support Services (NE) Limited	180.00	Family Art Classes - Bedlington Community Centre	
		Northumberland County Council	3,599.88	August Payroll Costs	
		Matthew Project	-15,000.00	Return of Food Bank Donations	
		Bedlington Salvation Army	500.00	Food Bank Donation	S137
		Society Of Local Council Clerks	262.00	Annual Subscription	
	Noble Funfairs	-2,000.00	Event Concession - Income		
	Antonios Ices	-150.00	Event Concession - Income		
	West End First School	1,500.00	Pupil Fund Payment		
	Wireless Logic Limited	161.88	CCTV Charges		
	e.	Other Planning Applications Where comments have not been requested.			
		Ref.	Description		
			None For This Meeting		
21/121	f.	Planning decisions notified to WBTC by NCC.			
		Ref.	Description	Decision	
		21/00038/FUL	Construction of a two storey side extension Location 9 Towers Close Bedlington NE22 5ER	GRANTED	
21/122	g.	Police Report. RESOLVED to NOTE the police report provided and distributed to members The next scheduled regular report is for December 2021 meeting.			
21/123	h.	Financial Update / Bank Reconciliation.			
		Matter to be noted.		Determination	
		Bank Reconciliation I. The Council are asked to note checked bank reconciliation of £295,072.38 as of 25th August 2021 and a Deposit Account Balance of £100,447.49 as of 25th August 2021. Note re Bank Reconciliation– In accordance with revised Statement of Internal Controls Councillor D Wallace as the nominated member has independently verified the monthly bank reconciliation		The Council NOTED the bank reconciliation.	

21/124	i.	Matters for Information Only	
		Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters.	
		Councillors	Nothing to report
		Town Clerk	Nothing to report
21/125		Meeting Close and Date of Next Meeting. RESOLVED the next scheduled meeting of the Council will be on Thursday 14th October 2021 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. The agenda for this meeting to be issued on Wednesday 6th October 2021. The Chair closed the meeting at 7.35pm	

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jane Todd, Di Wallace, and Russ Wallace.

Signed by Chair

Date