



PRESENTATIONS.

- The Mayor presented prizes to the winners of the Town Council’s Website Photo Competition.
- Police Inspector Patterson presented an updated “Police Report” and took questions from the Council and residents present at the meeting. The Council would like to formally note its thanks to Inspector Patterson and Sgt Davis for their time, attendance, and informative presentation.

QUESTIONS TO THE COUNCIL

- A resident asked what would be happening next with the proposed Town Centre development now that the Aldi store had opened. Councillor Hogg provided the resident with a summary of a recent update the Town Council had received from Northumberland County Council which had been posted on the Town Councils website and social media pages.
- Question Time ended at 7.18pm

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
21/174		In Attendance	Councillors Crosby, Hedley, Hogg, Thompson, Todd, D Wallace, and R Wallace. Town Clerk Steven Young, and 8 (Eight) members of the public.
21/175	a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence were received and NOTED from Councillors Reed and Taylor. ii. There were no dispensations for absence for this meeting.
21/176	b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. Councillor D Wallace made a declaration of interest in respect of agenda item Part B 2b 2. Funding Requests - St. Benet Biscop Catholic Academy. Councillor Thompson made a declaration of interest in respect of agenda item Part B 2b 1ii. Pupils Fund Application - Whitley Memorial C of E Primary School. ii. No dispensations for this meeting.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

		Details of Meeting or Delegated Decisions	Determination
21/177	a.	To agree and sign as a correct record the minutes of West Bedlington Town Council Meeting held on 11th November 2021	RESOLVED that the minutes of the West Bedlington Town Council Meeting held on 11 th November 2021 are APPROVED as a true record.
21/178	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.	Min 21/161 Councillor Hogg asked why members had deferred a decision upon his proposal for a Tree Planting proposal and in relation to Min 21/162 why there was a need to defer a decision in relation to the venue for the Elderly Residents Xmas Dinner. The members present at both meeting were able to provide a response to both enquiries.

2. MATTERS FOR DISCUSSION / DECISION

		Matters for Discussion / Decision	Determination
21/179	a.	<p>2021 -2022 Budget Proposals – Possible New Projects / Services</p> <p>a. From Budget Provision – The Council are requested to discuss and decide upon proposals to provide within the 2021/22 budget a provision for the following possible new projects / services.</p> <ul style="list-style-type: none"> i. Annual Xmas Dinner for Elderly Residents. (£2,400) Councillor Todd. ii. Annual Easter Event for children in the Town. (£1,200) Councillor Taylor. iii. Front Street Hanging Baskets. (£5,000) Councillor Taylor. iv. Seasonal Food / Craft Markets (£3,000) Councillor Reed. v. Online Event Booking System (£550) Councillor Reed. <p>b. From Reserves - The Council are requested to discuss and decide upon proposals to make provision within Reserves for the following possible new projects / services</p> <ul style="list-style-type: none"> i. Installation of metalwork rail (to tie in wreaths) (£500) Request from Royal British Legion Poppy Appeal. ii. Queen’s Platinum Jubilee Celebration Event (£5000). iii. Queen’s Platinum Jubilee – Beacon (£5000). iv. Railings – Dr Trotter Memorial (£1000) joint project with NCC Councillor Taylor. v. Joint Firework Event with East Bedlington Parish Council (£5,000). vi. Creation of a Bedlington Treasure Trail (£2,500). vii. Procurement of an Events Organiser (£5,000). 	<p>a. RESOLVED to APPROVE budget provisions for:</p> <ul style="list-style-type: none"> i. £2,400 Annual Xmas Dinner for Elderly Residents. ii. £1,200 Annual Easter Event for children. iii. £5,000 Front Street Hanging Baskets. iv. £3,000 Seasonal Food / Craft Markets. v. £550 Online Event Booking System <p>b. RESOLVED to APPROVE specific provision within Reserves for:</p> <ul style="list-style-type: none"> i. £500 Installation of metalwork rail (to tie in wreaths). Request from Royal British Legion Poppy Appeal. ii. £5000 Queen’s Platinum Jubilee Celebration Event. iii. £5000 Queen’s Platinum Jubilee – Beacon. iv. £1000 Railings – Dr Trotter Memorial. v. £5,000 Joint Firework Event with East Bedlington Parish Council. vi. £2,500 Creation of a Bedlington Treasure Trail. vii. £5,000 Procurement of an Events Organiser.
21/180	b.	Funding Requests.	1. RESOLVED:

		<p>1. The Council are requested to discuss and decide upon the following funding applications in relation to the Councils Pupils Fund. (Bids distributed to members).</p> <ol style="list-style-type: none"> Meadowdale Academy. Whitley Memorial C of E Primary School. <p>2. The Council are requested to discuss and decide upon a funding request from St. Benet Biscop Catholic Academy for the provision of onsite litter bins. (Request distributed to members).</p>	<ol style="list-style-type: none"> £1,500 awarded to Meadowdale Academy. £1,500 awarded to Whitley Memorial C of E Primary School. <p>2. RESOLVED to award £500 St. Benet Biscop Catholic Academy for the provision of onsite litter bins.</p>
21/181	c.	<p>Computer Hardware</p> <p>1. Purchase of new laptop The Council are asked to approve the purchase of a new laptop and associated software for The Clerks use. Estimated cost £650.</p> <p>2. Safe data cleansing / recycling of old laptop and Personal Computer The Council are requested to approve the safe cleansing / recycling costs of no longer used I.T equipment (one Pc and one laptop) at a cost of £30 per device.</p> <p>3. Donation of cleansed I.T equipment Member are asked to make recommendations of potential beneficiaries for the donated cleansed I.T equipment at 2 above</p>	<ol style="list-style-type: none"> RESOLVED to APPROVE the purchase of a new laptop and associated software for The Clerk's use. RESOLVED to APPROVE the safe cleansing / recycling costs of no longer used I.T equipment (one Pc and one laptop). RESOLVED to donate cleansed laptop to Friends of Westlea Cemetery.
21/182	d.	<p>External Meetings To receive feedback from Councillors from any external meetings since the date of the last Council meeting.</p>	None for this meeting.
21/183	e.	<p>Reversal Of Previous Resolution. The Council are requested to discuss and decide upon a reversal of its minuted determination "S21/77 RESOLVED to enter into a Service Level Agreement with PEAK at the cost of £13k per annum for the provision of out of school clubs and activities".</p>	RESOLVED to reverse resolution minuted determination Min S21/77.
21/184	f.	<p>Working Groups / Committees (items for decision or discussion). Services Committee. The Working Group Chair (Councillor Hogg) will provide a verbal report of the meeting decisions.</p>	NOTED the verbal update from the Town Clerk of the Services Committee meeting held on 25th November 2021.
21/185	g.	<p>Working Groups / Committees (items for decision or discussion). Governance and Staffing Working Group.</p> <ol style="list-style-type: none"> Governance Recommendations from Working Group for decision by full Council. No recommendations for this meeting. Any Other Items from the Working Group Meeting (not for decision) – The Working Group Chair (Councillor Crosby) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group. 	<ol style="list-style-type: none"> No recommendations for this meeting No further update for this meeting.
21/186	h.	<p>Working Groups / Committees (items for decision or discussion). Events Working Group</p> <ol style="list-style-type: none"> Recommendations from Working Group for decision by full Council. No recommendations for this meeting Any Other Items from the Working Group Meeting (not for decision) - The Working Group Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group. 	<ol style="list-style-type: none"> No recommendations for this meeting. Group Chair Councillor Reed provided an update (via the Clerk) in relation to the cancellation of elderly resident's Christmas dinner.
21/187	i.	<p>Working Groups / Committees (items for decision or discussion). Communications Working Group</p> <ol style="list-style-type: none"> Recommendations from Working Group for decision by full Council. No recommendations for this meeting. 	<ol style="list-style-type: none"> No recommendations for this meeting

		2. Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.	2. The Working Group Chair Councillor Reed provided an update (via the Clerk) in relation to website development progress and Decembers E-newsletter.												
21/188	j.	<p>Working Groups / Committees (items for decision or discussion). Neighbourhood Plan Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. No recommendations for this meeting.</p> <p>2. Chair (Councillor Hogg) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>1. No recommendations for this meeting.</p> <p>2. No further update for this meeting.</p>												
21/189	k.	<p>Working Groups / Committees (items for decision or discussion). Finance Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. No recommendations for this meeting.</p> <p>2. Chair (Councillor R Wallace) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>1. No recommendations for this meeting.</p> <p>2. No further update for this meeting</p>												
21/190	l.	<p>Working Groups / Committees (items for decision or discussion). Youth Support Programme Working Group</p> <p>1. Recommendations from Working Group for decision by full Council.</p> <p>1. The Council are requested to discuss and decide upon a revision to the proposed Service Level Agreement with Physical Education and Active Kids (PEAK) for the provision of out of school clubs and activities. (Revised Service Level Agreement distributed to members).</p> <p>2. The Working Group Chair (Councillor Thompson) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>1. No recommendations for this meeting.</p> <p>2. No further update for this meeting.</p>												
21/191	m.	<p>Working Groups / Committees (items for decision or discussion). Planning Working Group</p> <p>Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested.</p> <p>After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment</p> <table border="1" data-bbox="296 1352 1019 1749"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> </tr> </thead> <tbody> <tr> <td>21/04371/FUL</td> <td>Retrospective: Installation of a roller shutter Location Barracuda Vape Front Of 16A Front Street West Bedlington Northumberland NE22 5UB</td> <td>9th Dec 2021.</td> </tr> <tr> <td>21/04655/FUL</td> <td>Demolition of existing conservatory and replacement with new sun-room 5 Dover Close Hazelmere Bedlington NE22 6NN.</td> <td>22 Dec 2021</td> </tr> </tbody> </table>	Ref.	Description	Response Due Date	21/04371/FUL	Retrospective: Installation of a roller shutter Location Barracuda Vape Front Of 16A Front Street West Bedlington Northumberland NE22 5UB	9th Dec 2021.	21/04655/FUL	Demolition of existing conservatory and replacement with new sun-room 5 Dover Close Hazelmere Bedlington NE22 6NN.	22 Dec 2021	<table border="1" data-bbox="1048 1352 1497 1749"> <thead> <tr> <th>Determination</th> </tr> </thead> <tbody> <tr> <td>Objection – application not in accordance with current conservation area shop front guidance.</td> </tr> <tr> <td>No Comment</td> </tr> </tbody> </table>	Determination	Objection – application not in accordance with current conservation area shop front guidance.	No Comment
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PART C – MATTERS FOR INFORMATION OR TO BE NOTED

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21/192		<p>RESOLVED to NOTE Section's a, b and c. Correspondence, Consultations and Invitations and the actions taken for each detailed below. Section d, Schedule of payments and receipts Section e, Other planning applications Note section f is not part of the agenda and is included for information only.</p>																																																											
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	Elite Industrial Supplies	61.48	Hi Viz For Remembrance	
	Grays Café Bar	350.00	Spooktacular Food	
	Viking Payments	40.26	Stationary	
	Widescope Web Design	1,050.00	Website Redesign Cost	
	Reay Security Limited	83.04	CCTV Costs	
	Station Entertainments Ltd	150.00	Remembrance PA Costs	
	Radecal Signs & Graphics	156.00	New Entrance Sign	
	Defibs4Life Ltd	186.00	Replacement Defibrillator Accessories	
	Morrisons Bedlington	54.00	Sun Dial Event	
	Hemingways Group Holdings Ltd	1,445.50	Selection Boxes For Schools	
	Dawson Bargains Ltd	77.34	Non Chocolate For Schools	
	Dawson Bargains Ltd	51.56	Non Chocolate For Schools	
	Talk Talk Business	45.54	Telephone + Internet	
	Bedlington Salvation Army	500.00	Food Bank Donation	\$137
	Stead Lane Primary Parents Teachers and Friends	500.00	Santa Parade	
	Groundworks UK	-2,250.00	Neighbourhood Plan Grant Funding	
	D&M Fencing Ltd	288.00	Christmas Tree Fence	
	JP&KM Bedingfield	1,687.50	Miniature Xmas Trees For Schools	
	Widescope Web Design	1,050.00	Website Redesign Costs	
	Everbrite for NALC Training	-5.00	Refund of Clerks Training Costs	
	Giftcard	325.00	Photo Competition Prizes	
	Wireless Logic Limited	499.20	CCTV SIM Card Costs	
	Reay Security Limited	83.04	CCTV Costs	
	Morrisons Bedlington	270.00	Gifts For Elderly Residents Xmas Dinner	
	Viking Payments	24.43	Stationary	
	Printed.Com	36.24	Invitations For Elderly Residents Xmas Dinner	
	Andrew Deptford	356.40	Defibrillator Replacement Pads and Batteries	
	St John Ambulance	115.20	Remembrance First Aid Cover	
	Broxap Limited	337.14	New Litter Bin	

e.	Other Planning Applications Where comments have not been requested.				
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21/03695/FUL	Siting of a movable self-service dog wash facility Location Plessey Woods Visitors Centre Shields Road Hartford Bridge NE22 6AN	GRANTED															
21/03741/FUL	Demolish existing rear conservatory and construct new single storey rear Extension. Location 26 Nottingham Court Hazelmere Bedlington NE22 6PE	GRANTED															
21/02236/VARYCO	Variation of Conditions 6 (Materials), 7 (Parking Provisions), 8 (Highway Works), 9 (Surface Water), 11 (Refuse Storage Facilities), 14 (Phasing Plan), 25 (Gas Protection), 26 (Mitigation Details), 27 (Landscape Planting																

			Plan), 29 (Foul and Surface Water) and 32 (Surface Water) pursuant to approved planning application 19/04216/VARYCO to incorporate a new phase of the development (known as Phase D) to reflect operator requirements and design amendments, and align the relevant conditions and the details required as part of this approval. - Insertion of new approved plans condition to list drawings for the new Phase D (Market Place); - Updating other conditions as listed to align the approved documents required to allow Phase D to be implemented in accordance with details submitted; and - Consolidate the previous permissions to ensure that all previous approved details are attached and listed as part of any new Section 73 decision notice. Location Car Park Vulcan Place Bedlington Northumberland NE22 5DN	GRANTED				
		21/04221/VARYCO	Removal of condition 3 (highways) on approved application 20/00147/FUL to allow gravel to be laid within area currently bounded by kerbstones to the road. Location Station House Station Terrace Choppington Northumberland NE62 5TH	GRANTED				
		21/03232/FUL	Two-storey side extension with single-storey projection forward of main front elevation of dwelling, formation of canopy to front, alterations to fenestration to the rear, and kerb drop to enlarge parking area on driveway Location 1 Clovelly Gardens Bedlington NE22 5UG	GRANTED				
		21/03871/FUL	Detached garage with rear extension and new side door opening. Location 33 Ayton Court Hazelmere Bedlington NE22 6NS	GRANTED				
		21/03407/FUL	Proposed rear extension Location 11 Ripley Close Hazelmere Bedlington NE22 6NR	GRANTED				
21/194	g.	Police Report. RESOLVED to NOTE the Police Report provided. The next scheduled regular report is for March 2022 meeting.						
21/195	h.	Financial Update / Bank Reconciliation. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%; text-align: center;">Matter to be noted.</th> <th style="width: 40%; text-align: center;">Determination</th> </tr> </thead> <tbody> <tr> <td> Bank Reconciliation I. The Council are asked to note checked bank reconciliation of £379,642.39 as of 30th November 2021 and a Deposit Account Balance of £100,450.02 as of 30th November 2021. Note re Bank Reconciliation– In accordance with revised Statement of Internal Controls Councillor D Wallace as the nominated member has independently verified the monthly bank reconciliation </td> <td style="text-align: center; vertical-align: middle;"> The Council NOTED the bank reconciliation. </td> </tr> </tbody> </table>			Matter to be noted.	Determination	Bank Reconciliation I. The Council are asked to note checked bank reconciliation of £379,642.39 as of 30th November 2021 and a Deposit Account Balance of £100,450.02 as of 30th November 2021. Note re Bank Reconciliation– In accordance with revised Statement of Internal Controls Councillor D Wallace as the nominated member has independently verified the monthly bank reconciliation	The Council NOTED the bank reconciliation.
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21/196	i.	Matters for Information Only Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters.						
		Councillors	Councillor Hogg – Formal note of thanks to Inspector Patterson for his attendance and report. Councillor Hogg – A stone construction bus shelter of the Councils located on A192 close to Hepscoth Park has been demolished by developers without the Town Council been notified. Follow up enquires have revealed the demolition was included within a planning application in a neighbouring parish and notified to that parish council not ourselves. Planning enforcement team have advised that they will oversee the reinstallation of the bus shelter. Councillor Hogg – Proposal for next meeting – NCC Planners be requested to notify West Bedlington Town Council of planning applications in neighbouring parishes which effect West Bedlington Town Council i.e., removal of our bus shelter, road improvements, etc Councillor Wallace (Chair) wished everyone a happy Christmas.					

		Town Clerk	The Town Clerk asked for any comments in relation to a late planning application 21/04663/FUL 3 Durham Close, Bedlington – members agreed no comment in respect of the late application.
21/197		<p>Meeting Close and Date of Next Meeting. RESOLVED the next scheduled meeting of the Council will be on Thursday 13th January 2022 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. The agenda for this meeting to be issued on Wednesday 5th January 2022. The Chair closed the meeting at 7.51pm</p>	

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor,
Victoria Thompson, Jayne Todd, Di Wallace, and Russ Wallace.

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Signed by Chair

Date