



PRESENTATIONS.

- Members received a presentation from Voices in Tune CIC: Bedlington Singers in support of their Community Chest Application. (Agenda Item Part B 2e.).

QUESTIONS TO THE COUNCIL

- There were no questions to the Council for this meeting.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
22/155		In Attendance	Councillors Crosby, Hedley, Hogg Taylor, Thompson, D Wallace and R Wallace (Chair). Town Clerk Steven Young, and 2 (Two) members of the public.
22/156	a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence, from Councillors Reed and Todd. ii. There were no dispensations for absence for this meeting.
22/157	b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. No declarations of interest for this meeting. ii. No dispensations for this meeting.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

		Details of Meeting or Delegated Decisions	Determination
22/158	a.	i. To agree and sign as a correct record the minutes of West Bedlington Town Council Meeting held on 11th August 2022. ii. To agree and sign as a correct record the minutes of West Bedlington Town Council meeting held on 8 th September 2022.	i. RESOLVED that the minutes of the West Bedlington Town Council Meeting held on 11th August 2022 are APPROVED as a true record. ii. RESOLVED that the minutes of the West Bedlington Town Council Meeting held on 8th September 2022 are APPROVED as a true record.
22/159	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.	There were no matters arising from the minutes of the last meetings held on 11th August 2022 and 8th September 2022.

2. MATTERS FOR DISCUSSION / DECISION

		Matters for Discussion / Decision	Determination
22/160	a.	<p>Funding of Bedlington Food Banks - Review.</p> <p>1. The Council are requested to discuss, review, and decide upon any financial support to:</p> <ul style="list-style-type: none"> i. Bedlington Salvation Army. ii. Bedlington Matthew Project. iii. Wansbeck Valley Food Bank. <p>2. The Council are requested to discuss and determine next review dates for the funding of Food Banks.</p> <ul style="list-style-type: none"> i. Bedlington Salvation Army. ii. Bedlington Matthew Project. iii. Wansbeck Valley Food Bank. <p>Any approved funding would be in respect of a \$137 payment</p>	<p>1. RESOLVED to set aside a £500 donation for each of the 3 food banks for August 2022 – to be released upon receipt of an individual request from each food bank.</p> <p>2. RESOLVED to review on-going donations at the next scheduled meeting and request an update from each of the food banks receiving donations ahead of the meeting. Any approved funding would be in respect of a \$137 payment.</p>
22/161	b.	<p>Audit Arrangements</p> <p>1. 2021/22 Annual Governance & Accountability Return (AGAR).</p> <p>The Council are asked to NOTE the external auditors' certification of the Annual Return of Accounts for the financial year ending 31st March 2022. There were no matters which came to the attention of the Auditor that required the issuing of a separate additional issues report and the notice of conclusion has been published on 9th September 2022. (Copy of notice distributed to members for information).</p> <p>2. Option to opt out of the SAAA central external auditor appointment arrangements.</p> <p>The Council are requested to consider its External Audit Arrangements for the next 5 years. Currently the Council (along with every other Parish / Town Council) has opted into the central procurement regime managed by SAAA. Contracts last for a period of 5 years and unless The Town Council resolves to "opt out" of the current arrangements will continue for a further 5 years. The Council is asked if it wishes to "opt out" of central procurement regime managed by SAAA. All Councils must appoint an External Auditor. (Details distributed to members).</p>	<p>1. RESOLVED to NOTE the external auditors' certification of the Annual Return of Accounts for the financial year ending 31st March 2022.</p> <p>2. RESOLVED NOT to OPT OUT of central procurement regime managed by SAAA for the provision of External Audit arrangements.</p>
22/162	c.	<p>External Meetings.</p> <p>To receive feedback from Councillors from any external meetings since the date of the last Council meeting.</p>	No external meetings to report upon.
22/163	d.	<p>Bedlington Whitley First School 20mph Scheme</p> <p>The Council are asked to discuss and decide if it wishes to comment to Northumberland County Councils proposed school safety scheme. (Details distributed to members).</p>	RESOLVED to comment in relation to the lack of a residents parking permit scheme and a provision to prohibit all traffic at school times.
22/164	e.	<p>Community Chest Application</p> <p>The Council are requested to discuss and decide upon a Community Chest Application from Voices in Tune CIC: Bedlington Singers. (Application form distributed to members).</p>	RESOLVED to award £458.20 to Voices in Tune CIC: Bedlington Singers from Community Chest Fund.
22/165	f.	<p>Working Groups / Committees (items for decision or discussion). Services Committee.</p> <p>1. Litter Bins. The Council are asked to discuss and decide upon a request from a resident for the provision of an additional litter bin at "Ridge Terrace meets Hazelmere Avenue". (Request distributed to members).</p> <p>2. Bus Shelters. The Council are requested to discuss and decide upon a proposal (following a resident's request) from Northumberland County Council to relocate the bus stop and</p>	<p>1. RESOLVED to relocate the litter bin currently located near 62 North Ridge, Bedlington – subject to approval from NCC.</p> <p>2. RESOLVED not to relocate the existing bus shelter (No significant benefit was evident from the suggested new location).</p>

		<p>bus shelter near to The Chester’s Nursing Home Choppington Road. Bedlington. (Details of proposed new location distributed to members).</p> <p>3. Bus Shelters. If 2 above is approved The Council will need to discuss and approve the purchase and installation of a new bus shelter (the current bus shelter type is unsuitable – it would obstruct the pathway) together with what to do with the existing bus shelter.</p> <p>4. Bedlington Community Centre – Warm Space Funding Assistance Request. The Council are asked to discuss and decide upon a request from Bedlington Community Centre for funding to support the increase in energy costs through the provision of a community warm space. (Request distributed to members).</p> <p>5. War Memorial – Wreath Hanging Rail Design Approval and Quote. The Council are requested to discuss and decide upon proposal(s) for the design of a wreath hanging rail at The War Memorial together with a quote for its manufacture, supply, and installation. (Quote and Design options distributed).</p> <p>Any Other Items relating to the provision of Council Services (Not for decision).</p>	<p>3. NOT DISCUSSED OR CONSIDERED.</p> <p>4. RESOLVED to support the scheme and fund £500 for 3 months towards the increase in energy costs.</p> <p>5. RESOLVED to approve a design incorporation Poppies, Tommy Soldiers and “Lest We Forget”. Councillor Taylor offered to fund the project from her Northumberland County Council Small Schemes Funding, for which The Town Council is extremely grateful.</p> <p>No other update for this meeting.</p>
22/166	e.	<p>Working Groups / Committees (items for decision or discussion). Governance and Staffing Working Group.</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) – The Working Group Chair (Councillor Crosby) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>1. No recommendations for this meeting.</p> <p>2. No other update for this meeting.</p>
22/167	f.	<p>Working Groups / Committees (items for decision or discussion). Events Working Group</p> <p>1. Recommendations from Working Group for decision by full Council.</p> <p>i. The Council are requested to discuss and decide upon a proposal to procure an Event Planner. (Proposal distributed). Councillor Crosby.</p> <p>ii. The Council are asked to discuss and decide upon a proposal to provide a Christmas Event for Senior Citizens. (Proposal distributed). Councillor Crosby.</p> <p>iii. The Council are requested to discuss and decide upon a proposal to provide children’s activities during October half term. (Proposal distributed) Councillor D Wallace.</p> <p>iv. The Council are asked to discuss and decide upon a proposal to provide a Halloween Event. (Proposal distributed) Councillor D Wallace.</p> <p>v. The Council are requested to discuss and decide upon a proposal to adopt an SLA for the next 3 years for an annual event “Alternative Sports Activity Day (Jubilee Games)” for primary school children in Bedlington. (Proposal and Quote distributed) Councillor D Wallace.</p>	<p>1.</p> <p>i. RESOLVED to APPROVE a proposal to procure an Event Planner (Max Budget £5k).</p> <p>ii. RESOLVED to APPROVE a proposal to provide a Christmas Event for Senior Citizens. (Budget £3k).</p> <p>iii. RESOLVED to APPROVE a proposal to provide children’s activities during October half term. (Budget £5k).</p> <p>iv. RESOLVED to APPROVE a proposal to provide a Halloween Event. (Budget £2k).</p> <p>v. RESOLVED to APPROVE a proposal to adopt an SLA for the next 3 years for an annual event “Alternative Sports Activity Day (Jubilee Games)” for primary school children in Bedlington. (Budget £4.5K per annum). Councillor R Wallace requested a recorded vote on this item as follows For the proposals Councillors D Wallace, Crosby, Hogg, and R Wallace</p>

		<p>vi. The Council are requested to discuss and decide upon a proposal to provide a Christmas Lights Switch on event. (Proposal distributed) Councillor Reed.</p> <p>vii. The Council are requested to discuss and decide upon a proposal to provide a "Kids Pantomime". (Details of proposal distributed to members).</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) - The Working Group Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>Against the proposal Councillors Taylor and Thompson. Councillor Hedley choose to abstain from the vote.</p> <p>vi. RESOLVED to APPROVE a proposal to provide a Christmas Lights Switch on event. (Budget £8k).</p> <p>vii. RESOLVED to APPROVE a proposal to provide a "Kids Pantomime". (Budget £2.5k).</p> <p>2. No other update for this meeting.</p>								
22/168	g.	<p>Working Groups / Committees (items for decision or discussion). Communications Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision). Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>1. No recommendations for this meeting.</p> <p>2. No other update for this meeting.</p>								
22/169	h.	<p>Working Groups / Committees (items for decision or discussion). Neighbourhood Plan Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) Chair (Councillor Hogg) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>.</p> <p>1. No recommendations for this meeting.</p> <p>2. No other update for this meeting.</p>								
22/170	i.	<p>Working Groups / Committees (items for decision or discussion). Finance Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) Chair (Councillor R Wallace) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>1. No recommendations for this meeting.</p> <p>2. No other update for this meeting.</p>								
22/171	j.	<p>Working Groups / Committees (items for decision or discussion). Youth Support Programme Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) The Working Group (No Chair) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group</p>	<p>1. No recommendations for this meeting.</p> <p>2. No other update for this meeting.</p>								
22/172	k.	<p>Working Groups / Committees (items for decision or discussion). Planning Working Group</p> <p>Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested.</p> <p>After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <table border="1" data-bbox="296 1798 959 1993"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> </tr> </thead> <tbody> <tr> <td>22/03146/FUL</td> <td>Proposed rear single storey flat roof extension</td> <td>4th October 2022.</td> </tr> </tbody> </table>	Ref.	Description	Response Due Date	22/03146/FUL	Proposed rear single storey flat roof extension	4th October 2022.	<table border="1" data-bbox="1046 1798 1525 1993"> <thead> <tr> <th>Determination</th> </tr> </thead> <tbody> <tr> <td>No Comment</td> </tr> </tbody> </table>	Determination	No Comment
Ref.	Description	Response Due Date									
22/03146/FUL	Proposed rear single storey flat roof extension	4th October 2022.									
Determination											
No Comment											

		Location 15 Church Lane Bedlington Northumberland NE22 5EL			
	22/03228/COU	Change of use from D2 and A3 to Sui Generis to operate as a vehicle repair garage and MOT station Location Unit 2 Vulcan Place Garage Vulcan Place Bedlington Northumberland NE22 5DL	11th October 2022.		Submit Comment in relation to the provision of additional parking spaces.
<p>Note: recent notified planning decisions and other planning applications (where comments have not been requested) are shown in PART C for information only).</p>					

PART C – MATTERS FOR INFORMATION OR TO BE NOTED

Matters for Information or To Be Noted					
22/173		<p>RESOLVED to NOTE Section's a, b and c. Correspondence, Consultations and Invitations and the actions taken for each detailed below. Section d, Schedule of payments and receipts Section e, Other planning applications Note section f is not part of the agenda and is included for information only.</p>			
	a.	Correspondence.			
		Ref	From	Brief Description	Action Taken
		393	High Street Safari	Halloween & Christmas Trails in Bedlington	Noted + Circulated
		394	NALC	Member Council Update 5 August 2022	Noted + Circulated
		395	Transport North East	Bus Bulletin August 2022	Noted + Circulated
		396	Northumberland CC	Latest Northumberland News and Jobs August 5, 2022	Noted + Circulated
		397	Community Action Northumberland	CAN Enews 5 August 2022	Noted + Circulated
		398	SENUG	Vote For NEWCASTLE to be the headquarters of the new Great British Railways organisation	Noted + Circulated
		399	Stage Door Events	Bedlington Christmas	Noted + Circulated
		400	Northumberland CC	Latest Northumberland News and Jobs August 12, 2022	Noted + Circulated
		401	Bedlington Salvation Army	Note of Thanks Food Bank Funding	Noted + Circulated
		402	WVFB	Note of Thanks Food Bank Funding	Noted + Circulated
		403	Bedlington Resident	Copy of email sent to NCC Highways Road safety at Front Street/Church Lane/Vulcan Place intersection, Bedlington	Noted + Circulated + Acknowledged
		404	Bedlington Resident	Fibre Installation and Littering	Noted + Circulated + Acknowledged
		405	Northumberland CC	Amended TTRO 128236772 B1331 Netherton Road Nedderton	Noted + Circulated
		406	Northumberland CC	Free tree giveaway	Noted + Circulated + Added to Social Media
		407	Community Action Northumberland	CAN Enews	Noted + Circulated

		408	Northumberland CC	Latest Northumberland News and Jobs August 19, 2022	Noted + Circulated
		409	Matthew Project	Food Bank Donations Update	Noted + Circulated
		410	Age UK Northumberland	Volunteer Opportunities	Noted + Circulated
		411	SENUG	SENUG Receives 4 National Awards - Thanks to Funding from Your Council	Noted + Circulated
		412	SENUG	Volunteers Needed For AVR Exhibition This Weekend.	Noted + Circulated
	b.	Consultations.			
		From	Description	Details	
		TNE Buses	Making the Right Travel Choice - Consultation	<ul style="list-style-type: none"> • Tuesday 6 September 2022, 1pm-2pm: https://www.eventbrite.co.uk/e/389213828037 • Thursday 8 September 2022, 8:30am-9:30am: https://www.eventbrite.co.uk/e/389226586197 	
	c.	Invitations.			
		From	Event	Response Details	
		None For This Meeting			
	d.	Schedule of Payments and Receipts.			
		Details of payments and (receipts) to be noted since last Council update. All payments gross of VAT.			
		Payee	Amount £. p	Description	Notes
		Timpsons	23.50	Commemorative Plaque	
		Reay Security Limited	83.04	CCTV Charges	
		Reay Security Limited	83.04	CCTV Charges	
		Reay Security Limited	504.00	Play Area Gate Locking	
		Widescope Web Design	216.00	Annual Site Hosting Costs Event Bookings	
		Talk Talk Business	45.54	Telephone + Internet	
		Bedlington Salvation Army	500.00	Food Bank Donation	S137
		Wansbeck Valley Food Bank	500.00	Food Bank Donation	S137
		Timestep Training Activity Centre	1,700.00	Summer Holiday Activities	
		Smart Office Systems Ltd	39.81	Printer Costs	
		Reay Security Limited	809.64	CCTV Charges	
		Reay Security Limited	558.00	Play Area Gate Locking	
		Royal British Legion Poppy Appeal	37.00	Wreath Donations	
		Wireless Logic Limited	499.20	CCTV SIM Card Charges	
		Broxap Limited	8,928.00	New Seats – Market Place	
		W Mitchell	5,000.00	Summer 2023 Performer Fee	
		Crosby Hire	36.00	Chair Hire Costs	
		Reay Security Limited	83.04	CCTV Charges	
		Reay Security Limited	504.00	Play Area Gate Locking	
		Michael Wood Design Limited	222.00	Remembrance Day Service Printing	
		Springview Landscaping	930.00	Seat Installation – Market Place	
		HMRC	-7265.71	Vat Reclaim	
	e.	Other Planning Applications			
		Where comments have not been requested.			
		Ref.	Description		
		22/02738/NONMAT	Non-material amendment (To amend the fenestration and form a brick corner instead of the steel corner post) on approved application 17/02012/OUT. Land West Of 62 Station Road Station Road Stannington Northumberland		
		22/02799/CLPROP	Certificate of Lawful Development - Proposed Use for detached double garage, behind principle elevation of house in rear garden. 2m from boundary, 3m maximum height		

			from existing ground level. 34 Humford Way Bayard Woods Bedlington Northumberland NE22 5ET
		22/03161/DISCON	Discharge of condition 31(Full Travel Plan) on approved application 16/04731/OUT
	f.	Planning decisions notified to West Bedlington Town Council by Northumberland County Council.	
		Ref.	Description
		22/02205/PRUTPO	Tree Preservation Order Application: T25 - Chilean pine, crown raise tree to approx. 3. removing dead / untidy branches, T26 - Beech - Prune back overextended branches back to overall natural profile of tree, T28 - Holly Removing approx 20% of overall height. Side prune to maintain distance from drive, and improve form and T30 - Cedar of Lebanon Reduce upper crown and reshape, bringing the sides in to a more tapered form. Leaving no less than 70% of any individual branch length. Overextended branches will be brought back in line with overall form of tree and and thin out density in upper crown. Location Greenside Fairway Rise Hartford Hall Estate Bedlington Northumberland NE22 6AG
		22/01542/FUL	Existing single storey side extension demolished & re-built, new single storey kitchen extension to rear & replacement oak framed main entrance canopy to front elevation Location Humford Mill House Church Lane Bedlington Northumberland NE22 5RT
		22/00611/FUL	Change of use: retail to café Location 7 Market Place Bedlington Northumberland NE22 5TN
		22/02108/FUL	Change of use : E(d)/ E(b) to F1(f), F2 (a) and F2 (b) while retaining ancillary use of E(b). Building to be used for church gatherings, youth and children's work, a charitable shop, community kitchen and other church activities. Location Former Lionheart Gym Vulcan Place Bedlington Northumberland NE22 5DL
		22/00913/FUL	Resubmission of approval 18/03632/REM for the construction of two detached dwellings and associated works. Location Land To North West Of Blue House Farm Cottages Blue House Farm Road Netherton Colliery Northumberland NE22 6BB
22/174	g.	Police Report. No report for this meeting. The next scheduled regular report is for September 2022 meeting.	
22/175	h.	Financial Update / Bank Reconciliation.	
		I. The Council are asked to note a checked bank reconciliation of £273,573.01 as of 31st August 2022 and a Deposit Account Balance of £100,460.07 as of 31st August 2022. Note re Bank Reconciliation– In accordance with The Councils Internal Controls Councillor Todd as the nominated member has independently verified the monthly bank reconciliation.	The Council NOTED the bank reconciliation.
22/176	i.	Matters for Information Only	
		Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters.	
		Councillors	Nothing for this meeting.
		Town Clerk	Nothing for this meeting.
22/154	j.	Meeting Close and Date of Next Meeting. The next scheduled meeting of the Council will be on Thursday 13th October 2022 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. The agenda for this meeting will be issued on Wednesday 5 th October 2022. The Chair closed the meeting at 7.53pm.	

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jayne Todd, Di Wallace, and Russ Wallace.

Signed by Chair

Date