

Minutes of the West Bedlington Town Council Meeting held

via internet conferencing Zoom Meeting <https://us04web.zoom.us/j/79598775639>

Meeting ID: 795 9877 5639 On Thursday 14th May 2020 at 6.30pm.



WEST BEDLINGTON
TOWN COUNCIL

QUESTIONS TO THE COUNCIL

In accordance with West Bedlington Town Councils Virtual Meeting Protocol virtual meeting agenda's will not include Questions to The Council from residents or updates from County Councillors. Residents may and are positively encouraged to ask questions of the Town Council (business of The Town Council) via email at westbedlingtontowncouncil@gmail.com for a written reply.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
VM 01.		In Attendance	Councillors Crosby, Hedley, Henderson, Hogg, Taylor, Thompson, and Trimming. Northumberland County Councillors Crosby and Wallace – Apologies from County Councillor Robinson. Town Clerk Steven Young and 4 (Four) members of the public.
VM 02.	a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence were received and NOTED from Councillors Graham and Tyler. ii. Councillors Graham and Tyler were AWARDED A DISPENSATION for their absence from the meeting.
VM 03.	b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations. Members are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification should contact the Town Clerk.	i. There were no declarations of interest for this meeting. ii. There were no dispensations to determine for this meeting.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

		Details of Meeting or Delegated Decisions	Determination
VM 04.	a.	To sign as a correct record the minutes of West Bedlington Town Council Monthly Update / Notice of Delegated Decisions for April 2020.	RESOLVED that the minutes of the West Bedlington Town Council Monthly Update / Notice of Delegated Decisions for April 2020 are approved as a true record.
VM 05.	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.	There were no matters arising from the minutes of West Bedlington Town Council Monthly Update / Notice of Delegated Decisions for April 2020

2. MATTERS FOR DISCUSSION / DECISION

		Matters for Discussion / Decision	Determination
VM 06.	a.	Virtual Meeting Protocol. The Council are requested to (after review) approve the Councils Virtual Meeting Protocol – draft protocol distributed to members.	RESOLVED TO APPROVE subject to inclusion of a request for all in attendance to identify themselves ahead of meeting commencement.
VM 07.	b.	Annual Meeting of the Council. The Council are asked to approve the postponement of the 2020 Annual Meeting of the Council. The consequences of the postponement (until May 2021) are that the current Council Chair together with the current Committee and Working Group Chairs remain in office until the 2021 Annual Council meeting.	RESOLVED to postpone 2020 Annual Meeting of the Council.
VM 08.	c.	Council Representative at NALC meetings. The Council are requested to agree a temporary replacement member to represent the Council at NALC meetings. NALC meetings are currently been held day times – the Councils current representative Councillor Hogg is unavailable (during the present emergency lock down) due to his work attendance.	RESOLVED Councillor Hedley to represent the Council at future NALC meetings. Further RESOLVED Councillor Trimming to represent the Council at future NALC meeting should Councillor Hedley be unable to attend. Note – appointments are on a temporary basis only whilst NALC meetings are held during day times – Councillor Hogg remains the Councils permanent representative.
VM 09.	d.	NALC Subscription Renewal 2020 The Council are requested to approve the renewal of the Councils subscription to NALC (Northumberland Association of Local Councils) at a cost of £1490.87	RESOLVED to APPROVE the renewal of the Councils subscription to NALC (Northumberland Association of Local Councils) at a cost of £1490.87
VM 10.	e.	Funding of Bedlington Food Banks - Review. The Council are requested to discuss, review, and decide upon any future continued financial support to i. Bedlington Salvation Army ii. Bedlington Matthew Project and iii. Wansbeck Valley Food Bank.	RESOLVED to continue to provide financial support to three (3) Bedlington Food Banks. Monthly payments of £1,000 can continue to be made for four (4) months in total. Payments must be used for the provision of food bank stock / services and continued support will be subject to a monthly review.
VM 11.	f.	Annual Return of Accounts. i. The Council are requested to note and approve The Internal Audit report of 4 th May 2020. (Distributed to members). ii. In accordance with The Accounts and Audit Regulations 2015, the Council are requested to approve The Annual Governance Statement (Section 1 Annual Return of Accounts) in advance of considering the Approval of Accounts for 2019-20.	I. The Council after review RESOLVED to NOTE and ACCEPT the Internal Audit report of 4th May 2020. II. The Council after review RESOLVED to APPROVE the Annual Governance Statement (Section 1 Annual Return of Accounts) in advance of considering the Approval of Accounts for 2019-20.

VM 12.	g.	Planning Applications – Where Comments Have Been Requested.			
		The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.			
		Ref.	Description	Response Due Date	Determination
		20/01168/FUL	Single-storey rear flat-roofed extension Location 6 Newark Close Hazelmere Bedlington NE22 6PD	8th May 2020.	No Comment
		20/01229/FUL	Rear single storey extension with full height rear and side glazing. Location 9 Woodland Close Broadoaks Bedlington NE22 6BS	14th May 2020.	No Comment
		19/04714/FUL	Demolition of caretaker flat and erection of 4 storey extension to rear Baedling Manor Care Home (as amended 16.04.2020). Location Baedling Manor Front Street West Bedlington Northumberland NE22 5TT	18th May 2020.	No Comment
		20/01256/FUL	Side and rear extension also new garage, paving and works to Access Location 1 Red House Gardens Netherton Lane Bedlington NE22 6DP	25th May 2020.	No Comment
19/02870/FUL	Erection of 47 dwellings on site of former driving range, relocation and construction of 24 bay, floodlit, all weather driving range and visitor facility, creating 'Centre of Excellence', Clubhouse refurbishment/extension and new community function room. Location Bedlingtonshire Golf Club Hartford Road Bedlington NE22 6AA	18th May 2020.	RESOLVED to submit comments to the effect: There are no changes to the revised application that discharge any of the concerns of the Councils original objection. In line (and to remain consistent) with all other planning applications that fall outside of the boundary settlement the Council is obliged to OBJECT to this application along with all others applications that also fall outside of the settlement boundary. Copy of original objection for completeness to be submitted for completeness.		
Note: recent notified planning decisions and other planning applications (where comments have not been requested) are shown in PART C for information only).					

PART C – MATTERS FOR INFORMATION OR TO BE NOTED

		Matters for Information or To Be Noted																																																																																																																													
VM 13.		<p>RESOLVED to NOTE Section's a, b and c. Correspondence, Consultations and Invitations and the actions taken for each detailed below. Section d, Schedule of payments and receipts Section e, Other planning applications Note section f is not part of the agenda and is included for information only.</p>																																																																																																																													
	a.	<p>Correspondence. The Council are requested to accept all correspondences and the actions noted in respect of each.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Ref</th> <th style="width: 30%;">From</th> <th style="width: 55%;">Summary</th> <th style="width: 10%;">Action</th> </tr> </thead> <tbody> <tr><td>81</td><td>Northumbria Healthcare</td><td>Stakeholder update - Covid-19</td><td>Noted / Circulated</td></tr> <tr><td>82</td><td>NALC</td><td>Member Council Update 2 April 2020</td><td>Noted / Circulated</td></tr> <tr><td>83</td><td>Zurich Insurance</td><td>Additional three months of cover free of charge.</td><td>Noted / Circulated</td></tr> <tr><td>84</td><td>The Matthew Project</td><td>Thanks for Financial Contribution.</td><td>Noted / Circulated</td></tr> <tr><td>85</td><td>NALC</td><td>Member Update - Electronic Meetings - 2 April 2020</td><td>Noted / Circulated</td></tr> <tr><td>86</td><td>Bedlington Resident</td><td>Freedom of Information Request – Council Events On 20 Acre Playing Fields, Bedlington.</td><td>Noted / Circulated and Responded.</td></tr> <tr><td>87</td><td>NALC</td><td>Coronavirus - Information for Parish And Town Councils.</td><td>Noted / Circulated</td></tr> <tr><td>88</td><td>Northumberland C.C</td><td>TTRO 116254881 - Glebe Road Bedlington</td><td>Noted / Circulated</td></tr> <tr><td>89</td><td>Neighbourhood Planning - Locality</td><td>New AECOM webinar</td><td>Noted / Circulated</td></tr> <tr><td>90</td><td>Community Action Northumberland</td><td>Enews April 2020</td><td>Noted / Circulated</td></tr> <tr><td>91</td><td>Neighbourhood Planning and Infrastructure NCC</td><td>Formal 'making' of the Cramlington Neighbourhood Plan</td><td>Noted / Circulated</td></tr> <tr><td>92</td><td>NALC</td><td>Member Update - Electronic Meetings - 6 April 2020</td><td>Noted / Circulated</td></tr> <tr><td>93</td><td>NALC</td><td>Fly-tipping and Civic Amenity Sites</td><td>Noted / Circulated</td></tr> <tr><td>94</td><td>Bedlington Resident</td><td>Volunteer support during Covid 19 - Offer of Help</td><td>Noted / Circulated and thanks sent</td></tr> <tr><td>95</td><td>Northumbria Police</td><td>Thank you for staying indoors this weekend.</td><td>Noted / Circulated</td></tr> <tr><td>96</td><td>Northumberland C.C</td><td>TTRO 116933810 - Hartford Road East to The Demesne Elm Avenue Link Bedlington</td><td>Noted / Circulated</td></tr> <tr><td>97</td><td>Northumberland C.C</td><td>TTRO 116991998 - Glebe Road Bedlington</td><td>Noted / Circulated</td></tr> <tr><td>98</td><td>Citizens Advice Northumberland</td><td>Facebook Promotion Video</td><td>Noted / Circulated</td></tr> <tr><td>99</td><td>CIlr Glen Sanderson NCC</td><td>Local Services Update - Response to Covid-19</td><td>Noted / Circulated</td></tr> <tr><td>100</td><td>NALC</td><td>Enews 8 April 2020</td><td>Noted / Circulated</td></tr> <tr><td>101</td><td>Neighbourhood Planning - Locality</td><td>Changes to neighbourhood planning due to COVID-19</td><td>Noted / Circulated</td></tr> <tr><td>102</td><td>Northumberland County Council Business Hub</td><td>Officer Support: Bedlington Area</td><td>Noted / Circulated</td></tr> <tr><td>103</td><td>Northumbria Healthcare</td><td>Stakeholder update - Covid-19</td><td>Noted / Circulated</td></tr> <tr><td>104</td><td>Community Action Northumberland</td><td>CAN Enews 9 April 2020</td><td>Noted / Circulated</td></tr> <tr><td>105</td><td>Northumbria Police</td><td>Stay vigilant to thieves.</td><td>Noted / Circulated</td></tr> <tr><td>106</td><td>NALC</td><td>Member Update 9 April 2020</td><td>Noted / Circulated</td></tr> <tr><td>107</td><td>NALC</td><td>Member Council Bulletin - Financial Impact Survey - 15 April 2020</td><td>Noted / Circulated / Completed</td></tr> <tr><td>108</td><td>SENRUG</td><td>News and Updates</td><td>Noted / Circulated</td></tr> <tr><td>109</td><td>NALC</td><td>Enews 15 April 2020</td><td>Noted / Circulated</td></tr> <tr><td>110</td><td>Northumberland County Councillor Wallace</td><td>Copy Email re Vehicles driving over 20 Acres, Bedlington</td><td>Noted / Circulated</td></tr> </tbody> </table>		Ref	From	Summary	Action	81	Northumbria Healthcare	Stakeholder update - Covid-19	Noted / Circulated	82	NALC	Member Council Update 2 April 2020	Noted / Circulated	83	Zurich Insurance	Additional three months of cover free of charge.	Noted / Circulated	84	The Matthew Project	Thanks for Financial Contribution.	Noted / Circulated	85	NALC	Member Update - Electronic Meetings - 2 April 2020	Noted / Circulated	86	Bedlington Resident	Freedom of Information Request – Council Events On 20 Acre Playing Fields, Bedlington.	Noted / Circulated and Responded.	87	NALC	Coronavirus - Information for Parish And Town Councils.	Noted / Circulated	88	Northumberland C.C	TTRO 116254881 - Glebe Road Bedlington	Noted / Circulated	89	Neighbourhood Planning - Locality	New AECOM webinar	Noted / Circulated	90	Community Action Northumberland	Enews April 2020	Noted / Circulated	91	Neighbourhood Planning and Infrastructure NCC	Formal 'making' of the Cramlington Neighbourhood Plan	Noted / Circulated	92	NALC	Member Update - Electronic Meetings - 6 April 2020	Noted / Circulated	93	NALC	Fly-tipping and Civic Amenity Sites	Noted / Circulated	94	Bedlington Resident	Volunteer support during Covid 19 - Offer of Help	Noted / Circulated and thanks sent	95	Northumbria Police	Thank you for staying indoors this weekend.	Noted / Circulated	96	Northumberland C.C	TTRO 116933810 - Hartford Road East to The Demesne Elm Avenue Link Bedlington	Noted / Circulated	97	Northumberland C.C	TTRO 116991998 - Glebe Road Bedlington	Noted / Circulated	98	Citizens Advice Northumberland	Facebook Promotion Video	Noted / Circulated	99	CIlr Glen Sanderson NCC	Local Services Update - Response to Covid-19	Noted / Circulated	100	NALC	Enews 8 April 2020	Noted / Circulated	101	Neighbourhood Planning - Locality	Changes to neighbourhood planning due to COVID-19	Noted / Circulated	102	Northumberland County Council Business Hub	Officer Support: Bedlington Area	Noted / Circulated	103	Northumbria Healthcare	Stakeholder update - Covid-19	Noted / Circulated	104	Community Action Northumberland	CAN Enews 9 April 2020	Noted / Circulated	105	Northumbria Police	Stay vigilant to thieves.	Noted / Circulated	106	NALC	Member Update 9 April 2020	Noted / Circulated	107	NALC	Member Council Bulletin - Financial Impact Survey - 15 April 2020	Noted / Circulated / Completed	108	SENRUG	News and Updates	Noted / Circulated	109	NALC	Enews 15 April 2020	Noted / Circulated	110	Northumberland County Councillor Wallace	Copy Email re Vehicles driving over 20 Acres, Bedlington	Noted / Circulated
Ref	From	Summary	Action																																																																																																																												
81	Northumbria Healthcare	Stakeholder update - Covid-19	Noted / Circulated																																																																																																																												
82	NALC	Member Council Update 2 April 2020	Noted / Circulated																																																																																																																												
83	Zurich Insurance	Additional three months of cover free of charge.	Noted / Circulated																																																																																																																												
84	The Matthew Project	Thanks for Financial Contribution.	Noted / Circulated																																																																																																																												
85	NALC	Member Update - Electronic Meetings - 2 April 2020	Noted / Circulated																																																																																																																												
86	Bedlington Resident	Freedom of Information Request – Council Events On 20 Acre Playing Fields, Bedlington.	Noted / Circulated and Responded.																																																																																																																												
87	NALC	Coronavirus - Information for Parish And Town Councils.	Noted / Circulated																																																																																																																												
88	Northumberland C.C	TTRO 116254881 - Glebe Road Bedlington	Noted / Circulated																																																																																																																												
89	Neighbourhood Planning - Locality	New AECOM webinar	Noted / Circulated																																																																																																																												
90	Community Action Northumberland	Enews April 2020	Noted / Circulated																																																																																																																												
91	Neighbourhood Planning and Infrastructure NCC	Formal 'making' of the Cramlington Neighbourhood Plan	Noted / Circulated																																																																																																																												
92	NALC	Member Update - Electronic Meetings - 6 April 2020	Noted / Circulated																																																																																																																												
93	NALC	Fly-tipping and Civic Amenity Sites	Noted / Circulated																																																																																																																												
94	Bedlington Resident	Volunteer support during Covid 19 - Offer of Help	Noted / Circulated and thanks sent																																																																																																																												
95	Northumbria Police	Thank you for staying indoors this weekend.	Noted / Circulated																																																																																																																												
96	Northumberland C.C	TTRO 116933810 - Hartford Road East to The Demesne Elm Avenue Link Bedlington	Noted / Circulated																																																																																																																												
97	Northumberland C.C	TTRO 116991998 - Glebe Road Bedlington	Noted / Circulated																																																																																																																												
98	Citizens Advice Northumberland	Facebook Promotion Video	Noted / Circulated																																																																																																																												
99	CIlr Glen Sanderson NCC	Local Services Update - Response to Covid-19	Noted / Circulated																																																																																																																												
100	NALC	Enews 8 April 2020	Noted / Circulated																																																																																																																												
101	Neighbourhood Planning - Locality	Changes to neighbourhood planning due to COVID-19	Noted / Circulated																																																																																																																												
102	Northumberland County Council Business Hub	Officer Support: Bedlington Area	Noted / Circulated																																																																																																																												
103	Northumbria Healthcare	Stakeholder update - Covid-19	Noted / Circulated																																																																																																																												
104	Community Action Northumberland	CAN Enews 9 April 2020	Noted / Circulated																																																																																																																												
105	Northumbria Police	Stay vigilant to thieves.	Noted / Circulated																																																																																																																												
106	NALC	Member Update 9 April 2020	Noted / Circulated																																																																																																																												
107	NALC	Member Council Bulletin - Financial Impact Survey - 15 April 2020	Noted / Circulated / Completed																																																																																																																												
108	SENRUG	News and Updates	Noted / Circulated																																																																																																																												
109	NALC	Enews 15 April 2020	Noted / Circulated																																																																																																																												
110	Northumberland County Councillor Wallace	Copy Email re Vehicles driving over 20 Acres, Bedlington	Noted / Circulated																																																																																																																												

	111	Northumbria Healthcare	Stakeholder update - Covid-19	Noted / Circulated
	112	Ian Lavery MP	Covid-19 Letter of Thanks and Offer of Assistance	Noted / Circulated and Replied.
	113	Neighbourhood Planning and Infrastructure - NCC	Neighbourhood Plans: restrictions on consultation	Noted / Circulated
	114	Community Action Northumberland	CAN Enews 17 April 2020	Noted / Circulated
	115	Neighbourhood Planning - Locality	Neighbourhood Planning Newsletter - Issue 9 - April 2020	Noted / Circulated
	116	Northumberland Youth Service - NCC	The Northumberland Home Challenge	Noted / Circulated
	117	Local Services - NCC	Summer Grounds Maintenance Programme Update	Noted / Circulated
	118	NALC	Enews 22 April 2020	Noted / Circulated
	119	PKF Littlejohn	2019/20 AGAR PKF Littlejohn instructions re external audit	Noted / Circulated
	120	SENRUG	2020 Annual Town Meeting - Invitation	Noted / Circulated and Replied
	121	Local Services - NCC	Neighbourhood Services Structure Update	Noted / Circulated
	122	Northumbria Police	Domestic Abuse- Where to get help during the Covid-19 pandemic	Noted / Circulated
	123	Local Services - NCC	HWRC's re-opening	Noted / Circulated
	124	NALC	Member Update - The AGAR - 29 April 2020	Noted / Circulated
	125	NALC	Enews 28 April 2020	Noted / Circulated
	126	NALC	CV-19 Funding for Parish Councils	Noted / Circulated
	127	Fabrications Northeast	Your Thoughts – Rainbow Seat	Noted / Circulated
	128	Bedlington Salvation Army	Reply re Food Bank Update	Noted / Circulated
	129	WVFB	Reply re Food Bank Update	Noted / Circulated
	130	Matthew Project	Reply re Food Bank Update	
b.	Consultations. None For This Meeting.			
c.	Invitations. None For This Meeting.			

VM 14.	d.	Schedule of Payments and Receipts. 1 st April 2020 to 31 st April 2020. Details of payments and (receipts) to be noted since last Council update. All payments gross of VAT.		
		Payee	Amount £.p	Description
		Charmaine Hamilton	400.00	Event Fees
		Charmaine Hamilton	2,000.00	Return of Deposits
		Widescope Web Design	739.09	Laptop + Software + Configuration
		Front Street News And Post Office	50.30	Library Newspapers
				For March 2020
		Reay Security Limited	809.64	CCTV Charges
		Matthew Project	1,000.00	Food Bank Financial Contribution
		Bad Apples	100.00	Financial Contribution – Easter Eggs
				Section 137 Payment
		Barrington Metalworks Ltd	1,566.00	Public Sun Dial - Coatings Etc.
		Barrington Metalworks Ltd	9,210.42	Public Sun Dial - Manufacture
		Barrington Metalworks Ltd	594.00	Public Sun Dial – Stainless Steel Work
		Groundworks UK	160.00	Return of Unspent Neighbourhood Plan Grant
				Statutory Requirement
		Came & Company	2,456.00	Insurance – Council Assets Etc.
		Viking Payments	273.37	Printer Paper + Postage Stamps
		Reay Security Limited	83.04	CCTV Charges
		Northumberland County Council	-125,125.00	Receipt – Precept 1 st Payment
		Information Commissioner	35.00	Annual Registration Fee
		Talk Talk Business	40.74	Telephone + Internet
		Zen Internet Ltd	5.39	Website Hosting
		Wireless Logic Limited	204.00	Sim Card Charges For CCTV
		Kaspersky	44.99	Computer Security Software Annual Subscription.
		Northumberland County Council	3,298.75	Payroll Costs – April 2020
	e.	Other Planning Applications Where comments have not been requested.		
		Ref.	Description	
		20/01194/DISCON	4 (Highways), 6 (Materials) & 9 (Drainage) Re 17/00444/OUT Car Park Vulcan Place Bedlington Northumberland NE22 5DN	
	f.	Planning decisions notified to WBTC by NCC.		
		Ref.	Description	Decision
		20/00393/FUL	Demolition of existing garage and proposed 2 storey extension in same footprint as supplemented by proposed site layout plan received 25/02/20 Location 6 Nether Riggs Bedlington Northumberland NE22 5SJ	GRANTED
		20/00381/FUL	Change of use of land for the creation of three car parking spaces and landscaped area Location Car Park Vulcan Place Bedlington Northumberland NE22 5DN	GRANTED
		20/00624/FUL	Proposed single storey rear extension Location 10 Featherstone Grove Hazelmere Bedlington Northumberland NE22 6NU	GRANTED + LATER WITHDRAWN
		19/00526/FUL	Proposed perforated shutter, shutter box and rails to front entrance of garage (retrospective). Location The Lion Garage 15 Front Street West Bedlington Northumberland NE22 5TZ	GRANTED
VM 15.		Meeting Close and Date of Next Meeting. The Chair closed the meeting at 6.59pm. The next schedule meeting of West Bedlington Town Council will be on Thursday 11 th June 2020 at 6.30pm. Details to be advertised in advance.		

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Dawn Crosby, David Graham, Paul Hedley, Cath Henderson, Adam Hogg, Christine Taylor, Victoria Thompson,

Mike Trimming, Jim Tyler.