

Minutes of the West Bedlington Town Councils Services Committee Meeting held at Bedlington Community Centre, Front Street West, Bedlington. on Thursday 27th July 2023 at 6.30pm.



WEST BEDLINGTON
TOWN COUNCIL

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
S23/135		In Attendance	Councillors Hedley, Henderson, Hogg (Chair), and Thompson. 1 (one) member of the public in attendance.
S23/136	a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors. ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence from Councillors Taylor and Todd were NOTED . ii. There were no dispensations for absence for this meeting.
S23/137	b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. There were no Declarations of Interest for this meeting. ii. No dispensations for this meeting.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

		Details of Meeting or Delegated Decisions	Determination
S23/138	a.	To agree and sign as a correct record the minutes of the previous West Bedlington Town Council Services Committee Meeting held on 22nd June 2023.	RESOLVED that the minutes of the West Bedlington Town Council Services Committee held on 22nd June 2023 are APPROVED as a true record.
S23/139	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items	There were no matters arising from the minutes of the meeting held on 22 nd June 2023.

2. MATTERS FOR DISCUSSION / DECISION

		Matters for Discussion / Decision	Determination
S23/140	a.	Play Areas i. Annual ROSPA reports – Statutory Requirement to maintain Play Areas in a safe manner. The Committee are asked to review, discuss, and approve any of the recommendations included within the annual ROSPA (Royal Society Prevention of Accidents) reports for play areas at West Lea, Meadowdale and Church Lane. Bedlington. Reports distributed to members.	RESOLVED to carry out all the suggested remedial works and equipment inspections. There were no safety issues reported.

		<p>ii. Meadowdale Play Area – Tall Climbing Frame. The Committee are asked to consider a resident’s request to review the safety / suitability of the large climbing frame located in Meadowdale Play Area and thereafter agree any new / additional measures. Residents request distributed to members.</p>	<p>RESOLVED to install equipment specific safety advice signage – including suggested age range of the equipment users, suggested maximum number of users at one time together with a general catch all risk assessment notice.</p>								
S23/141	b.	<p>Litter Bins. The Committee are requested to discuss and decide upon a request from Northumberland County Councils (NCC) Neighbourhood Services Team for the provision of an additional litter bin to be located on B1331 (Ridge Terrace) at the bottom of the steps leading to Vets4Pets and the pedestrian road crossing. Details of proposed location distributed to members.</p>	<p>RESOLVED to APPROVE the request and purchase and install an additional litter bin to be located on B1331 (Ridge Terrace) at the bottom of the steps leading to Vets4Pets and the pedestrian road crossing.</p>								
S23/142	c.	<p>Front Street Plant Pots, Tubs and Troughs. The Committee are asked to discuss and decide upon quotes for the seasonal planting and (if required) watering of flower pots, tubs and troughs on Front Street, Bedlington. Quote’s distributed to members.</p>	<p>RESOLVED to ACCEPT the supplied quote for only 1 (one) growing season and to ask for the planting to begin as soon as possible. Members are to supply details of other potential organisations / businesses to The Clerk asap with a view of inviting them to quote for the work.</p>								
S23/143	d.	<p>War Memorial The Committee are requested to discuss and decide upon a request to add 2 (two) additional names to the War Memorial. Request with background information together with Guidance for War Memorial Custodians distributed to members.</p>	<p>RESOLVED to add the names of Thomas and John Hudspith to the inscription on The War Memorial.</p>								
S23/144	e.	<p>Bus Shelters Request for New Bus Shelters - Longridge Farm Development The Committee are asked to discuss and decide (in principle) upon a resident’s request for the provision of 2 (two) bus shelters at Longridge Farm Development (Choppington Road), Bedlington. <i>If approved by The Committee the funding would need to be agreed by The Town Council at a future Town Council meeting.</i></p>	<p>RESOLVED to contact both development constructors (Miller Homes and Taylor Wimpey) and enquire if they would be prepared to contribute to the provision of the new bus shelters.</p>								
S23/145	f.	<p>Planning Applications – Where Comments Have Been Requested. The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <table border="1" data-bbox="295 1545 880 1971"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> </tr> </thead> <tbody> <tr> <td>23/02345/ADE</td> <td>Advertisement consent for one fascia sign, one projecting sign and two digital promotional screens. Location Greggs Market Place Bedlington Northumberland NE22 5TN</td> <td>28th July 2023.</td> </tr> </tbody> </table>	Ref.	Description	Response Due Date	23/02345/ADE	Advertisement consent for one fascia sign, one projecting sign and two digital promotional screens. Location Greggs Market Place Bedlington Northumberland NE22 5TN	28th July 2023.	<table border="1" data-bbox="909 1545 1500 1971"> <thead> <tr> <th>Determination</th> </tr> </thead> <tbody> <tr> <td>No Comment</td> </tr> </tbody> </table>	Determination	No Comment
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Determination											
No Comment											

		23/02344/FUL	Proposal for one fascia sign, one projecting sign, two internal digital promotional screen, three air conditioning condenser units and two extract vents. Location Greggs Market Place Bedlington Northumberland NE22 5TN	28th July 2023.	No Comment
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PART C – MATTERS FOR INFORMATION OR TO BE NOTED

Matters for Information or To Be Noted (not for decision)					
S23/146	a.	Bus Shelters			
		1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Planning Enforcement cannot enforce Longridge Farm development Planning conditions for new bus shelters – Council needs to progress new shelters itself or ask the developer to contribute. ○ Repainting of “old style” bus shelters awaiting contractor start date. ○ “Kicked Out” bottom panel at Red House Farm replaced and fixed. ○ Removed panel at Ridge Terrace, Near Hazelmere Estate to be replaced. 	
		2	Any member updates.	<ul style="list-style-type: none"> ○ Councillor Hogg - Missing Panel at Bus Shelter near The Green Letch – Clerk to arrange repair. 	
S23/147	b.	Defibrillators			
		1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Clerk awaiting quote to instal power supply to progress installation of additional defibrillator at Coffin Chapel. ○ Confirmation from Vets 4 Pets that they will provide their own defibrillator 	
		2	Any Member Updates.	<ul style="list-style-type: none"> ○ Nothing For This Meeting 	
S23/148	c.	CCTV			
		1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Positive informal meeting with current provider – Committee Chair to progress 	
		2	Any member updates	<ul style="list-style-type: none"> ○ Councillor Thompson – other providers to be invited to present their service to the Council. Clerk to arrange. 	
S23/149	d.	Environmental			
		1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Awaiting replies re Planning Enforcement (from previous meeting agenda’s). ○ Quote to maintain Flower Pots etc on Front Street on current agenda. 	
		2	Any member updates	<ul style="list-style-type: none"> ○ Nothing For This Meeting. 	
S23/150	e.	Litter Bins			
		1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Clerk has requested a quote for regular lubrication of locks and hinges. ○ Clerk has requested a quote for the adjustment to hinges on all cast iron bins to improve access etc. ○ Request for additional bin at Ridge Terrace on current agenda. 	
		2	Any member updates	<ul style="list-style-type: none"> ○ Councillor Henderson – Bin on Black Path left open by operatives. 	

S23/151	f.	Play Areas	
		1	Work In Progress / Recently Completed
			<ul style="list-style-type: none"> ○ 20 Acre Play Area working group to create a specification for the possible extension of the existing provision. ○ 20 Acre Play Area. Swing now repaired. ○ Review of safety / suitability of Climbing Frame at Meadowdale Play Area on current agenda.
		2	Any member updates
			<ul style="list-style-type: none"> ○ Councillor Thompson to distribute some initial ideas re 20 Acre Play Area extension.
S23/152	g.	Public Seats	
		1	Work In Progress / Recently Completed
			<ul style="list-style-type: none"> ○ Repairs carried out to seat lathes at Choppington Road and Schalksmuhle Road, Bedlington
		2	Any member updates
			<ul style="list-style-type: none"> ○ Nothing For This Meeting
S23/153	h.	School Art in Bus Shelters.	
		1	Work In Progress / Recently Completed
			<ul style="list-style-type: none"> ○ 8 new school artworks in progress.
		2	Any Member Updates.
			<ul style="list-style-type: none"> ○ Nothing For This Meeting
S23/154	i.	Speed Reduction Signs.	
		1	Work In Progress / Recently Completed
			<ul style="list-style-type: none"> ○ Nothing To Report
		2	Any Member Updates.
			<ul style="list-style-type: none"> ○ Nothing For This meeting.
S23/155	j.	War Memorial.	
		1	Work In Progress / Recently Completed
			<ul style="list-style-type: none"> ○ Union Flag replaced – New reserve flag ordered. ○ Request for additional names on current agenda.
		2	Any Member Updates.
			<ul style="list-style-type: none"> ○ Nothing For This Meeting
S23/156	k.	Bedlington Community Centre.	
		1	Work In Progress / Recently Completed
			<ul style="list-style-type: none"> ○ No Further Update for This Meeting
		2	Any Member Updates.
			<ul style="list-style-type: none"> ○ Nothing For This Meeting.
S23/157		Items a. to k - All updates NOTED	
S23/158	l.	Date of Next Meeting.	
		<p>RESOLVED The next scheduled meeting of the Services Committee is on Thursday 24th August 2023 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington.</p> <p>Please note the agenda for this meeting will be issued on Wednesday 16th August 2023.</p>	
S23/159		The Chair closed the meeting at 8.07pm	

PART D – EXEMPT BUSINESS.

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

		Matters for Discussion / Decision	Determination
S23/160		Nothing For This Meeting	

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Paul Hedley, Cath Henderson, Adam Hogg, Christine Taylor, Victoria Thompson, Jayne Todd.

Signed by Chair

Date