



ELECTION OF COMMITTEE CHAIR / DEPUTY CHAIR / MINUTE TAKER

Election of Committee Chair / Deputy Chair		
a.	Election of Services Committee Chair	RESOLVED Having been proposed and seconded, Councillor Hogg was elected Chair of West Bedlington Town Council Services Committee.
b.	In the absence of The Town Clerk agree a minute taker for the meeting.	RESOLVED in the absence of The Town Clerk, Councillor Taylor to record notes of the meeting decisions.
c.	Election of Services Committee Deputy Chair	DEFERRED until the next meeting.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
S23/089		In Attendance	Councillors Hedley, Henderson, Hogg (Chair), and Taylor No members of the public in attendance.
S23/090	a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors. ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence from Councillors Thompson Todd and The Town Clerk were NOTED . ii. There were no dispensations for absence for this meeting.
S23/091	b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. There were no Declarations of Interest for this meeting. ii. No dispensations for this meeting.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

		Details of Meeting or Delegated Decisions	Determination
S23/092	a.	To agree and sign as a correct record the minutes of the previous West Bedlington Town Council Services Committee Meeting held on 23rd March 2023.	RESOLVED that the minutes of the West Bedlington Town Council Services Committee held on 27th April 2023 are APPROVED as a true record.
S23/093	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items	Councillor Taylor asked if there was an update in relation to the provision of a community defibrillator at Vets 4 Pets.

2. MATTERS FOR DISCUSSION / DECISION

		Matters for Discussion / Decision	Determination								
S23/094	a.	<p>School Artwork in Bus Shelters.</p> <p>The Committee are asked to discuss and decide upon the following in relation to a “refresh / replacement” of School Artwork in Bus Shelters.</p> <ul style="list-style-type: none"> i. Agree a “common theme” for the subject of the new artwork. ii. Agree the number of bus shelters to have their artwork “replaced / refreshed”. (Current year’s annual budget for School Artwork is £1000 – estimate of charges for replacement / refresh per shelter £125). iii. Agree location of those bus shelters to have their artwork replaced / refreshed 	<p>RESOLVED to</p> <ul style="list-style-type: none"> i. Ask Schools to celebrate Bedlington in their themes for Artwork. ii. Refresh Eight (8) Bus Shelters. iii. The location of the refreshed bus shelters – Four (4) Front Street, Two (2) Glebe Bank, Hartford Road, and Ridge Terrace (Coop), Bedlington. 								
S23/095	b.	<p>Planning Applications – Where Comments Have Been Requested.</p> <p>The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Ref.</th> <th style="width: 50%;">Description</th> <th style="width: 30%;">Response Due Date</th> </tr> </thead> <tbody> <tr> <td>23/01500/FELTPO</td> <td>Tree Preservation Order Application to crown reduce the height and spread of the tree by up to 3 metres on one Yew. Location Dovecote House Farmstead Court Hartford Hall Estate Bedlington Northumberland NE22 6AG.</td> <td>25th May 2023.</td> </tr> </tbody> </table>	Ref.	Description	Response Due Date	23/01500/FELTPO	Tree Preservation Order Application to crown reduce the height and spread of the tree by up to 3 metres on one Yew. Location Dovecote House Farmstead Court Hartford Hall Estate Bedlington Northumberland NE22 6AG.	25th May 2023.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Determination</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">No Comment</td> </tr> </tbody> </table>	Determination	No Comment
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S23/096	c.	<p>Play Areas – 20 Acre Playing Field</p> <ul style="list-style-type: none"> i. The Committee are requested to discuss and decide upon the creation of a working group and its membership to investigate the possibility of extending the current play provision at the 20 Acre Playing Field. ii. The working group should initially draw up a specification (i.e., identify the type of user, type of equipment and an indication of the volume of additional equipment to be provided) this will then lead to an estimation of potential costs and gathering of possible quotes. 	<ul style="list-style-type: none"> i. RESOLVED Councillors Hedley and Thompson to form the working group. ii. DEFERRED for Working Group to undertake. 								

PART C – MATTERS FOR INFORMATION OR TO BE NOTED

		Matters for Information or To Be Noted (not for decision)							
S23/097	a.	<p>Bus Shelters</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">1</td> <td style="width: 35%;">Work In Progress / Recently Completed</td> <td style="width: 55%;"> <ul style="list-style-type: none"> ○ Awaiting reply from Planning Enforcement re Longridge Farm development Planning conditions. ○ Nothing further for this meeting. </td> </tr> <tr> <td>2</td> <td>Any member updates.</td> <td> <ul style="list-style-type: none"> ○ Nothing For This Meeting </td> </tr> </table>		1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Awaiting reply from Planning Enforcement re Longridge Farm development Planning conditions. ○ Nothing further for this meeting. 	2	Any member updates.	<ul style="list-style-type: none"> ○ Nothing For This Meeting
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S23/099	c.	CCTV	
		1 Work In Progress / Recently Completed	o Nothing for this meeting.
		2 Any member updates	o Nothing For This Meeting
S23/100	d.	Environmental	
		1 Work In Progress / Recently Completed	o Awaiting replies re Planning Enforcement (from previous meeting agenda). o Nothing further for this meeting.
		2 Any member updates	o Members asked for an update on the completion of street furniture painting – this is currently been undertaken and now almost complete.
S23/101	e.	Litter Bins	
		1 Work In Progress / Recently Completed	o No Change since previous meeting – repeated below for info only. o Litter Bin at Link Avenue to be replaced – new bin delivered currently awaiting installation. o Bin at Black Path / Westmoreland Avenue still awaiting repair. o Post mounted bin at Bus Stop Ridge Terrace Near West End School to be replaced with ground mounted (larger capacity) bin following request from NCC. Bin has been delivered currently awaiting installation. o NCC have agreed to The Town Councils request to relocate the litter bin on the main path Ridge Terrace (opposite the pedestrian crossing island - approx. 60 meters from the corner with Hazelmere Avenue) to the grass verge on the corner of Hazelmere / North Ridge, following a resident's request. Bin awaiting relocation. o Litter Bin Centurion Way is to be replaced following request from NCC (bin cover has been removed and discarded). Replacement Bin ordered awaiting delivery and installation. o
		2 Any member updates	o Request to relocate one litter bin and replace one other to be included within next meeting agenda.
S23/102	f.	Play Areas	
		1 Work In Progress / Recently Completed	o 20 Acre Play Area working group included on current meeting agenda. o 20 Acre Play Area. Swing replacement parts ordered awaiting delivery – swing removed for safety.
		2 Any member updates	o Nothing For This Meeting
S23/103	g.	Public Seats	
		1 Work In Progress / Recently Completed	o No further update for this meeting.
		2 Any member updates	Nothing For This Meeting
S23/104	h.	School Art in Bus Shelters.	
		1 Work In Progress / Recently Completed	o On Current Meeting Agenda
		2 Any Member Updates.	o Nothing For This Meeting
S23/105	i.	Speed Reduction Signs.	
		1 Work In Progress / Recently Completed	o User Manual for Speed Signs distributed to members for information only (with data retrieval information).
		2 Any Member Updates.	o Nothing For This Meeting
S23/106	j.	War Memorial.	
		1 Work In Progress / Recently Completed	o No Further Update for This Meeting
		2 Any Member Updates.	o Nothing For This Meeting

S23/107	k.	Bedlington Community Centre.	
		1 Work In Progress / Recently Completed	o No Further Update for This Meeting
		2 Any Member Updates.	o Members share concerns re service provision etc
S23/108		Items a. to k - All updates NOTED	
S23/109	l.	Date of Next Meeting. RESOLVED The next scheduled meeting of the Services Committee is on Thursday 22nd June 2023 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. Please note the agenda for this meeting will be issued earlier than normal (Clerk Leave) on Thursday 8 th June 2023.	
S23/110		The Chair closed the meeting at 6.58pm	

PART D – EXEMPT BUSINESS.

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

		Matters for Discussion / Decision	Determination
S23/111		Nothing For This Meeting	

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Paul Hedley, Cath Henderson, Adam Hogg, Christine Taylor, Victoria Thompson, Jayne Todd.

Signed by Chair

Date