



**PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.**

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
S23/161		<b>In Attendance</b>	Councillors Hedley, Henderson, Hogg (Chair), and Taylor. 1 (one) member of the public in attendance.
S23/162	a.	<b>Apologies for Absence.</b> i. To receive and note any apologies for absence from Councillors. ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence from Councillor Thompson were <b>NOTED</b> . ii. There were no dispensations for absence for this meeting.
S23/133	b.	<b>Declaration of Interests.</b> i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. There were no Declarations of Interest for this meeting.  ii. No dispensations for this meeting.

**PART B – MATTERS FOR DECISION**

**1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS**

		Details of Meeting or Delegated Decisions	Determination
S23/164	a.	To agree and sign as a correct record the minutes of the previous West Bedlington Town Council Services Committee Meeting held on 27th July 2023.	<b>RESOLVED</b> that the minutes of the West Bedlington Town Council Services Committee held on 27th July 2023 are <b>APPROVED</b> as a true record.
S23/165	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items	There were no matters arising from the minutes of the meeting held on 27th July 2023.

**2. MATTERS FOR DISCUSSION / DECISION**

		Matters for Discussion / Decision	Determination
S23/166	a.	<b>Play Areas</b> <b>Meadowdale Play Area – Tall Climbing Frame.</b> The Committee are asked to discuss and decide upon a Draft design for the safety notice for the tall climbing frame in Meadowdale Play Area together with a quote for the making of the sign. Draft design and quote circulated.	<b>RESOLVED to approve</b> the Draft design and provide 2 (two) A3 size new safety signs (specific to the climbing frame) One sign to be fixed at the play area entrance and a further sign on the fence adjacent the climbing frame.

S23/167	b.	<p><b>Bus Shelters</b>  <b>Request for New Bus Shelters - Longridge Farm Development</b>  The Committee are asked to approve (in principle) a resident’s request for the provision of 2 (two) bus shelters at Longridge Farm Development (Choppington Road), Bedlington. <i>If approved by The Committee the funding arrangements would need to be agreed by The Town Council at a future Town Council meeting.</i></p>	<p><b>RESOLVED to approve</b> the provision of 2 (two) bus shelters at Longridge Farm Development (Choppington Road), Bedlington.</p>																
S23/168	c.	<p><b>Coronation Living Heritage Fund</b>  The Committee are requested to discuss and decide how to respond to a request from Northumberland County Council in relation to the Coronation Living Heritage Fund. (Details distributed to members).</p>	<p><b>RESOLVED</b> to confirm The Town Councils “Expression of Interest” in relation to the Coronation Living Heritage Fund.</p>																
S23/169	f.	<p><b>Planning Applications – Where Comments Have Been Requested.</b>  The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <table border="1" data-bbox="293 696 884 1989"> <thead> <tr> <th data-bbox="293 696 528 763">Ref.</th> <th data-bbox="533 696 735 763">Description</th> <th data-bbox="740 696 884 763">Response Due Date</th> </tr> </thead> <tbody> <tr> <td data-bbox="293 770 528 1021">23/02807/FUL</td> <td data-bbox="533 770 735 1021">Proposed single storey side extension Location 132 Hartlands Bedlington Northumberland NE22 6JJ</td> <td data-bbox="740 770 884 1021">24th August 2023.</td> </tr> <tr> <td data-bbox="293 1028 528 1704">21/01385/FUL</td> <td data-bbox="533 1028 735 1704">Partial demolition of rear of existing social club, internal and external alterations, partial two-storey rear extension forming new escape stairs and addition of ramp to front. Location Bedlington Social Club Market Place Bedlington Northumberland NE22 5TN</td> <td data-bbox="740 1028 884 1704">28th August 2023.</td> </tr> <tr> <td data-bbox="293 1711 528 1989">23/03012/PRUTPO</td> <td data-bbox="533 1711 735 1989">Tree Preservation Order Application: T1 Beech - crown thin by 25-30%, removing crossed and damaged limbs</td> <td data-bbox="740 1711 884 1989">5th September 2023.</td> </tr> </tbody> </table>	Ref.	Description	Response Due Date	23/02807/FUL	Proposed single storey side extension Location 132 Hartlands Bedlington Northumberland NE22 6JJ	24th August 2023.	21/01385/FUL	Partial demolition of rear of existing social club, internal and external alterations, partial two-storey rear extension forming new escape stairs and addition of ramp to front. Location Bedlington Social Club Market Place Bedlington Northumberland NE22 5TN	28th August 2023.	23/03012/PRUTPO	Tree Preservation Order Application: T1 Beech - crown thin by 25-30%, removing crossed and damaged limbs	5th September 2023.	<table border="1" data-bbox="916 696 1551 1989"> <thead> <tr> <th data-bbox="916 696 1551 763">Determination</th> </tr> </thead> <tbody> <tr> <td data-bbox="916 770 1551 1021">No Comment</td> </tr> <tr> <td data-bbox="916 1028 1551 1704">Comment Submitted</td> </tr> <tr> <td data-bbox="916 1711 1551 1989">No Comment</td> </tr> </tbody> </table>	Determination	No Comment	Comment Submitted	No Comment
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		<p>and deadwood. T2 Oak - remove x3 scaffold limbs. G1 - mixed species, overhanging from woodland - pull encroaching, overhanging limbs back to property boundary. Location Fairway Lodge Fairway Rise Hartford Hall Estate Bedlington Northumberland NE22 6AG</p>		
	23/03010/FELTPO	<p>Tree Preservation Order Application - T1 Beech - reduce by 25% to 12m and reshape; T2 and T4 Holly - reduce by 25% to 9m and reshape; Remove suppressed T3 Holly Location Stableford Lodge Fairway Rise Hartford Hall Estate Bedlington Northumberland NE22 6AG</p>	5th September 2023	No Comment

**PART C – MATTERS FOR INFORMATION OR TO BE NOTED**

		<b>Matters for Information or To Be Noted (not for decision)</b>
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S23/170	a.	<b>Bus Shelters</b>		
		1	Work In Progress / Recently Completed	o Awaiting replies from developers re contributions for Longridge Farm Bus Shelters.
		2	Any member updates.	o Nothing For This Meeting.
S23/171	b.	<b>Defibrillators</b>		
		1	Work In Progress / Recently Completed	o Awaiting quote to instal power supply to progress installation of additional defibrillator at Coffin Chapel.
		2	Any Member Updates.	o Councillor Hogg made the Committee aware that a Community Defibrillator is included within the “Westlea Play Zone” and that Northumberland County Council would be seeking The Town Councils support to maintain the defibrillator. To be included within next Services Committee agenda.
S23/172	c.	<b>CCTV</b>		
		1	Work In Progress / Recently Completed	o Clerk awaiting suggestions from Members re potential suppliers for an informal invitation to present to the Council re their services.
		2	Any member updates	o Clerk requested to send a reminder to members with a deadline for replies by Friday 1 <sup>st</sup> September 2023.
S23/173	d.	<b>Environmental</b>		
		1	Work In Progress / Recently Completed	o Front Street Planters etc. have now been planted up. o Further quotes to be sought for a longer term solution.
		2	Any member updates	o Councillors reported they had all received lots of positive feedback and comments from residents about the planted pots etc. o Councillor Taylor asked about “boxed” grass cuts on Front Street. The Clerk will contact Northumberland County Council and clarify.
S23/174	e.	<b>Litter Bins</b>		
		1	Work In Progress / Recently Completed	o New litter bin located on B1331 (Ridge Terrace) at the bottom of the steps leading to Vets4Pets and the pedestrian road crossing delivered and awaiting installation
		2	Any member updates	o Nothing for this meeting.
S23/175	f.	<b>Play Areas</b>		
		1	Work In Progress / Recently Completed	o Review DRAFT safety notice of Climbing Frame at Meadowdale Play Area on current agenda. o All remedial works (suggested in Annual ROSPA) report to be undertaken – awaiting contractor to commence work. o Damaged unsafe swing at Church Lane play area to be removed and repaired
		2	Any member updates	o Councillor Henderson requested a new padlock (with keys) for the back gate to Meadowdale Play Area. The Clerk to arrange for a replacement lock etc. o Members are waiting on suggestions re a proposed extension to Church Lane (20 Acre) play area.
S23/176	g.	<b>Public Seats</b>		
		1	Work In Progress / Recently Completed	o The resident who provided the “Memorial Terrier Seat” on Hartford Road Bedlington has informed The Clerk of his intention to replace the existing seat lathes (at his own expense and labour).
		2	Any member updates	o Members asked if the Clerk would ensure that once the replacement lathes were fitted to inspect the seat to ensure it was safe etc.
S23/177	h.	<b>School Art in Bus Shelters.</b>		
		1	Work In Progress / Recently Completed	o Nothing For This Meeting
		2	Any Member Updates.	o Nothing For This Meeting
S23/178	i.	<b>Speed Reduction Signs.</b>		

		1	Work In Progress / Recently Completed	<input type="radio"/> Nothing To Report
		2	Any Member Updates.	<input type="radio"/> Nothing For This meeting.
S23/179	j.	<b>War Memorial.</b>		
		1	Work In Progress / Recently Completed	<input type="radio"/> Still awaiting kerb stone replacement – further reminder to be sent.
		2	Any Member Updates.	<input type="radio"/> Nothing For This Meeting
S23/180	k.	<b>Bedlington Community Centre.</b>		
		1	Work In Progress / Recently Completed	<input type="radio"/> Insurance claim for damaged carpet following leak is been revisited.
		2	Any Member Updates.	<input type="radio"/> Nothing For This Meeting.
S23/181		Items a. to k - <b>All updates NOTED</b>		
S23/182	l.	<b>RESOLVED</b> the next scheduled meeting of the Services Committee is on Thursday 28 <sup>th</sup> September 2023 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. Please note the agenda for this meeting will be issued on Wednesday 20 <sup>th</sup> September 2023.		
S23/183		The Chair closed the meeting at 7.10pm		

#### PART D – EXEMPT BUSINESS.

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

		<b>Matters for Discussion / Decision</b>	<b>Determination</b>
S23/184		Nothing For This Meeting	

#### WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Paul Hedley, Cath Henderson, Adam Hogg, Christine Taylor, Victoria Thompson.

Signed by Chair

Date