

**Minutes of the West Bedlington Town Councils Services Committee Meeting held at Bedlington Community Centre, Front Street West, Bedlington. on Thursday 23rd June 2022 at 6.30pm.**



**WEST BEDLINGTON  
TOWN COUNCIL**

**ELECTION OF COMMITTEE CHAIR / DEPUTY CHAIR**

Min Ref		<b>Election of Committee Chair / Deputy Chair</b>	<b>Determination</b>
S22/120	a.	Election of Services Committee Chair for 2022-23	<b>RESOLVED</b> Councillor Hogg was unanimously elected Services Committee Chair for 2022-23
S22/121	b.	Election of Services Committee Deputy Chair 2022-23	<b>RESOLVED</b> Councillor R Wallace was unanimously elected Services Committee Deputy Chair for 2022-23

**PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.**

Min Ref		<b>Attendance / Apologies and Declarations of Interests.</b>	<b>Determination</b>
S22/122		<b>In Attendance</b>	Councillors Crosby, Hedley, Hogg, Reed, Todd, and R Wallace. 1 (One) members of the public.
S22/123	a.	<b>Apologies for Absence.</b> i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence were <b>NOTED</b> for Councillor Taylor, Thompson, and D Wallace. ii. There were no dispensations for absence for this meeting.
S22/124	b.	<b>Declaration of Interests.</b> i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. There were no Declarations of Interest for this meeting.  ii. No dispensations for this meeting.

**PART B – MATTERS FOR DECISION**

**1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS**

		<b>Details of Meeting or Delegated Decisions</b>	<b>Determination</b>
S22/125	a.	To agree and sign as a correct record the minutes of the previous West Bedlington Town Council Services Committee Meeting held on 26 <sup>th</sup> May 2022.	<b>RESOLVED</b> that the minutes of the West Bedlington Town Council Services Committee held on 26 <sup>th</sup> May 2022 are <b>APPROVED</b> as a true record.
S22/126	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items	There were no matters arising from the minutes of the meeting held on 26 <sup>th</sup> May 2022.

**2. MATTERS FOR DISCUSSION / DECISION**

		<b>Matters for Discussion / Decision</b>	<b>Determination</b>								
S22/127	a.	<p><b>Meadowdale Play Area Gates</b> The Council are requested to review the interim procedures and expenditure for the opening and closing of Meadowdale Play Area Gates and determine what to next.</p>	<p><b>RESOLVED</b> to retain the existing arrangements for a further month ( review at next meeting).</p>								
S22/128	b.	<p><b>Youth Leisure Programme – Summer School Holidays.</b></p> <p>i. Minute 22/101 set out a time frame for the submission of youth provision / event proposals. The Committee are asked to consider and decide upon any proposals submitted youth provision / events during the summer school holidays (18<sup>th</sup> July 2022 – 4<sup>th</sup> Sept 2022). Proposals to follow.</p> <p>ii. <b>Community Chest Application.</b> The Committee are requested to discuss and decide upon a Community Chest Application / Youth Leisure Provision proposal from Bedlington Salvation Army. Application distributed to members.</p>	<p>i. <b>RESOLVED</b> to <b>DEFER</b> until the Council Meeting of 14<sup>th</sup> July 2022.</p> <p>ii. <b>RESOLVED</b> to <b>APPROVE</b> the application and award £500 from the Community Chest fund.</p>								
S22/129	c.	<p><b>Street Furniture – Quotes for painting.</b> The Committee have received only one quote from four enquiries for the painting of various items of street furniture (Front Street Bedlington only). (Quote distributed to members). The Committee are asked to discuss and decide</p> <p>i. If it wishes to proceed with the COMPLETE quote (as is). ii. Select specific items from the quote to approve and enable that specific work to proceed. iii. Amend the specification of the quote to remove specific items or add additional items for any further quotes - to be used as a specification to obtain additional quotes. Recommend service providers to contact for further quotes.</p>	<p>i. <b>RESOLVED</b> to <b>ACCEPT and APPROVE</b> the quote (as is) from Spring View Property Maintenance (subject to confirmation of the location of the flower planters included within the quote). ii. Not considered after approval at i. iii. Not considered after approval at i</p>								
S22/130	d.	<p><b>Planning Applications – Where Comments Have Been Requested.</b> The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <table border="1" data-bbox="295 1283 1018 1709"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> </tr> </thead> <tbody> <tr> <td>22/01975/FUL</td> <td>Proposed kitchen extension to West elevation, decking extension to North elevation, material change to North elevation balcony and material change to South elevation gable. Location Byre Dene House Penny Lane Hartford Hall Estate Bedlington Northumberland NE226HD</td> <td>28th June 2022.</td> </tr> </tbody> </table>	Ref.	Description	Response Due Date	22/01975/FUL	Proposed kitchen extension to West elevation, decking extension to North elevation, material change to North elevation balcony and material change to South elevation gable. Location Byre Dene House Penny Lane Hartford Hall Estate Bedlington Northumberland NE226HD	28th June 2022.	<table border="1" data-bbox="1050 1283 1497 1709"> <thead> <tr> <th>Determination</th> </tr> </thead> <tbody> <tr> <td>No Comment</td> </tr> </tbody> </table>	Determination	No Comment
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**PART C – MATTERS FOR INFORMATION OR TO BE NOTED**

<b>Matters for Information or To Be Noted (not for decision)</b>								
S22/131	a.	<p><b>Bus Shelters</b></p> <table border="1"> <tr> <td>1</td> <td>Work In Progress / Recently Completed</td> <td>○ No further update for this meeting.</td> </tr> <tr> <td>2</td> <td>Any member updates.</td> <td>○ Councillor Hogg reported the bus shelter near Broadacres / North Ridge had a cracked panel that needed to be replaced. Clerk to arrange a repair.</td> </tr> </table>	1	Work In Progress / Recently Completed	○ No further update for this meeting.	2	Any member updates.	○ Councillor Hogg reported the bus shelter near Broadacres / North Ridge had a cracked panel that needed to be replaced. Clerk to arrange a repair.
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S22/141		Items a. to j - <b>All updates NOTED</b>						
S22/142	k.	<p><b>Any other information in relation to Services (not covered on agenda)</b> Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters.</p>						

		<ul style="list-style-type: none"> <li>○ The Clerk asked Members for feedback and comments to include within an application to host an “Illuminated Sheep” as part of the forthcoming Lindisfarne Gospels Celebrations ahead of the application closing date of 13<sup>th</sup> July 2022.</li> <li>○ The Clerk reminded members that the request for a plaque for the Rotary Club Emblem was still outstanding.</li> <li>○ The Clerk reminded members that Armed Forces Day 2022 was scheduled for 11.30am on Saturday 25<sup>th</sup> June 2022 at The War Memorial.</li> </ul>
S22/143	i.	<p><b>Date of Next Meeting.</b></p> <p><b>RESOLVED</b> The next meeting of the Services Committee will be on Thursday 28th July 2022 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. The agenda for this meeting will be issued earlier than normal on Thursday 14<sup>th</sup> July 2022.</p>
S22/144		The Chair closed the meeting at 7.10pm

#### **PART D – EXEMPT BUSINESS.**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

		<b>Matters for Discussion / Decision</b>	<b>Determination</b>
S22/119	a.	Bedlington Community Centre.	The Town Clerk provided a verbal update in relation to operational and governance matters related to the Community Centre.

#### **WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:**

Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jayne Todd, Di Wallace, Russ Wallace.

**Signed by Chair**

**Date**