



Minutes of the West Bedlington Town Councils Services Committee Meeting held at Bedlington Community Centre, Front Street West, Bedlington. on Thursday 27th January 2022 at 6.30pm.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
S22/1		In Attendance	Councillors Crosby, Hedley, Hogg, Reed, Todd, D Wallace, and R Wallace. Town Clerk Steven Young and 1 (One) members of the public.
S22/2	a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence were NOTED for Councillors Taylor and Thompson. ii. There were no dispensations for absence for this meeting.
S22/3	b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. There were no declarations of interest for this meeting. ii. No dispensations for this meeting.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

		Details of Meeting or Delegated Decisions	Determination
S22/4	a.	To agree and sign as a correct record the minutes of the previous West Bedlington Town Council Services Meeting held on 25 th November 2021.	RESOLVED (subject to correction one typing error) that the minutes of the West Bedlington Town Council Services Committee held on 25 th November 2021 are APPROVED as a true record.
S22/5	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items	There were no matters arising from the minutes of the meeting held on 25 th November 2021.

2. MATTERS FOR DISCUSSION / DECISION

		Matters for Discussion / Decision	Determination												
S22/6	a.	<p>Working Groups / Committees (items for decision or discussion). Planning Working Group Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested.</p> <p>After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment</p> <table border="1"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> <th>Determination</th> </tr> </thead> <tbody> <tr> <td>22/00058/PRUTPO</td> <td>Tree Preservation Order Application - removal of dead branches from one oak tree Location Woodland Cottage Farmstead Court Hartford Hall Estate Bedlington NE22 6AG</td> <td>2nd February 2022.</td> <td>No Comment</td> </tr> <tr> <td>21/04977/FUL</td> <td>Change of use from open land to garden and erection of a boundary fence Location Land Adjacent To 34 Glebe Mews, The Chesters Bedlington Northumberland NE22 6LJ</td> <td>8th February 2022.</td> <td>No Comment</td> </tr> </tbody> </table>	Ref.	Description	Response Due Date	Determination	22/00058/PRUTPO	Tree Preservation Order Application - removal of dead branches from one oak tree Location Woodland Cottage Farmstead Court Hartford Hall Estate Bedlington NE22 6AG	2nd February 2022.	No Comment	21/04977/FUL	Change of use from open land to garden and erection of a boundary fence Location Land Adjacent To 34 Glebe Mews, The Chesters Bedlington Northumberland NE22 6LJ	8th February 2022.	No Comment	RESOLVED as per determinations below.
Ref.	Description	Response Due Date	Determination												
22/00058/PRUTPO	Tree Preservation Order Application - removal of dead branches from one oak tree Location Woodland Cottage Farmstead Court Hartford Hall Estate Bedlington NE22 6AG	2nd February 2022.	No Comment												
21/04977/FUL	Change of use from open land to garden and erection of a boundary fence Location Land Adjacent To 34 Glebe Mews, The Chesters Bedlington Northumberland NE22 6LJ	8th February 2022.	No Comment												

PART C – MATTERS FOR INFORMATION OR TO BE NOTED

Matters for Information or To Be Noted (not for decision)								
S22/7	a.	<p>Bus Shelters</p> <table border="1"> <tr> <td style="width: 5%; text-align: center;">1</td> <td style="width: 35%;">Work In Progress / Recently Completed</td> <td> <ul style="list-style-type: none"> ○ Repairs to panels at the bus shelters at North Ridge, Red House Farm, Hartford Road and Bedlington Market Place have been requested. ○ Awaiting information from Northumberland County Council re possibility of trialling a “Sedum roof” for bus shelters, before adding to agenda for member consideration. </td> </tr> <tr> <td style="text-align: center;">2</td> <td>Any member updates.</td> <td>Councillor D Wallace advised the Committee that the demolished stone bus shelter near Hepscott Park had been replaced with a metal and steel bus shelter. The Clerk was asked to contact NCC Planning enforcement team.</td> </tr> </table>	1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Repairs to panels at the bus shelters at North Ridge, Red House Farm, Hartford Road and Bedlington Market Place have been requested. ○ Awaiting information from Northumberland County Council re possibility of trialling a “Sedum roof” for bus shelters, before adding to agenda for member consideration. 	2	Any member updates.	Councillor D Wallace advised the Committee that the demolished stone bus shelter near Hepscott Park had been replaced with a metal and steel bus shelter. The Clerk was asked to contact NCC Planning enforcement team.
1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Repairs to panels at the bus shelters at North Ridge, Red House Farm, Hartford Road and Bedlington Market Place have been requested. ○ Awaiting information from Northumberland County Council re possibility of trialling a “Sedum roof” for bus shelters, before adding to agenda for member consideration. 						
2	Any member updates.	Councillor D Wallace advised the Committee that the demolished stone bus shelter near Hepscott Park had been replaced with a metal and steel bus shelter. The Clerk was asked to contact NCC Planning enforcement team.						
S221/8	b.	<p>Defibrillators</p> <table border="1"> <tr> <td style="width: 5%; text-align: center;">1</td> <td style="width: 35%;">Work In Progress / Recently Completed</td> <td> <ul style="list-style-type: none"> ○ Electrician hopes to complete installation of electrical connections in the first week of February. ○ The Clerk is dealing with a lease start date dispute - currently under negotiation with leasing company. </td> </tr> <tr> <td style="text-align: center;">2</td> <td>Any Member Updates.</td> <td>No Members Update</td> </tr> </table>	1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Electrician hopes to complete installation of electrical connections in the first week of February. ○ The Clerk is dealing with a lease start date dispute - currently under negotiation with leasing company. 	2	Any Member Updates.	No Members Update
1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Electrician hopes to complete installation of electrical connections in the first week of February. ○ The Clerk is dealing with a lease start date dispute - currently under negotiation with leasing company. 						
2	Any Member Updates.	No Members Update						
S22/9	c.	<p>CCTV</p> <table border="1"> <tr> <td style="width: 5%; text-align: center;">1</td> <td style="width: 35%;">Work In Progress / Recently Completed</td> <td>○ No further update for this meeting.</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Any member updates</td> <td>Some members have expressed an interest in looking at a fully monitored CCTV provision. The Clerk will arrange a site visit for those members who wish to attend and feedback the Committee.</td> </tr> </table>	1	Work In Progress / Recently Completed	○ No further update for this meeting.	2	Any member updates	Some members have expressed an interest in looking at a fully monitored CCTV provision. The Clerk will arrange a site visit for those members who wish to attend and feedback the Committee.
1	Work In Progress / Recently Completed	○ No further update for this meeting.						
2	Any member updates	Some members have expressed an interest in looking at a fully monitored CCTV provision. The Clerk will arrange a site visit for those members who wish to attend and feedback the Committee.						
S22/10	d.	<p>Environmental</p> <table border="1"> <tr> <td style="width: 5%; text-align: center;">1</td> <td style="width: 35%;">Work In Progress / Recently Completed</td> <td>○ Awaiting response from Northumberland County Council re proposed Tree Planting Policy</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Any member updates</td> <td> <ul style="list-style-type: none"> ○ Councillor Hedley highlighted the damage caused by Storm Arwen at Bedlington Community Allotment – The Clerk is waiting on dates to meet with representatives of Bedlington in Bloom to discuss their future plans. ○ Councillor Hogg asked if NCC had any plans to replace any of the fallen trees in Bedlington. The Clerk will ask for an update. </td> </tr> </table>	1	Work In Progress / Recently Completed	○ Awaiting response from Northumberland County Council re proposed Tree Planting Policy	2	Any member updates	<ul style="list-style-type: none"> ○ Councillor Hedley highlighted the damage caused by Storm Arwen at Bedlington Community Allotment – The Clerk is waiting on dates to meet with representatives of Bedlington in Bloom to discuss their future plans. ○ Councillor Hogg asked if NCC had any plans to replace any of the fallen trees in Bedlington. The Clerk will ask for an update.
1	Work In Progress / Recently Completed	○ Awaiting response from Northumberland County Council re proposed Tree Planting Policy						
2	Any member updates	<ul style="list-style-type: none"> ○ Councillor Hedley highlighted the damage caused by Storm Arwen at Bedlington Community Allotment – The Clerk is waiting on dates to meet with representatives of Bedlington in Bloom to discuss their future plans. ○ Councillor Hogg asked if NCC had any plans to replace any of the fallen trees in Bedlington. The Clerk will ask for an update. 						
S22/11	e.	<p>Litter Bins</p> <table border="1"> <tr> <td style="width: 5%; text-align: center;">1</td> <td style="width: 35%;">Work In Progress / Recently Completed</td> <td> <ul style="list-style-type: none"> ○ Five (5) new ground mounted bins to be installed as soon as possible: ○ 1. Cherry Tree Drive - the post mounted bin has been removed and discarded by vandals ○ 2. A new ground mounted bin for The Hartlands as previously agreed following resident’s request. ○ 3. A new ground mounted bin for Beaufront Park Allotment Path - to replace the two existing post mounted bins as agreed following NCC request. ○ 4. Meadowdale - Black Path / Westmorland Avenue to replace vandalised ground mounted bin. ○ 5. Meadowdale - Junction Briardale / The Wyding to replace vandalised ground mounted bin. </td> </tr> </table>	1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Five (5) new ground mounted bins to be installed as soon as possible: ○ 1. Cherry Tree Drive - the post mounted bin has been removed and discarded by vandals ○ 2. A new ground mounted bin for The Hartlands as previously agreed following resident’s request. ○ 3. A new ground mounted bin for Beaufront Park Allotment Path - to replace the two existing post mounted bins as agreed following NCC request. ○ 4. Meadowdale - Black Path / Westmorland Avenue to replace vandalised ground mounted bin. ○ 5. Meadowdale - Junction Briardale / The Wyding to replace vandalised ground mounted bin. 			
1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Five (5) new ground mounted bins to be installed as soon as possible: ○ 1. Cherry Tree Drive - the post mounted bin has been removed and discarded by vandals ○ 2. A new ground mounted bin for The Hartlands as previously agreed following resident’s request. ○ 3. A new ground mounted bin for Beaufront Park Allotment Path - to replace the two existing post mounted bins as agreed following NCC request. ○ 4. Meadowdale - Black Path / Westmorland Avenue to replace vandalised ground mounted bin. ○ 5. Meadowdale - Junction Briardale / The Wyding to replace vandalised ground mounted bin. 						

		2	Any member updates	Councillor Todd advised that a bin on Hassop Way was regularly overflowing. The Clerk will contact NCC to ask if a further bin is needed.
S22/12	f.	Play Areas		
		1	Work In Progress / Recently Completed	o The latest weekly inspection reports have highlighted several very minor repairs (i.e. screws or bolts missing – all with no likelihood of injury to users) The Clerk will arrange for every reported fault to be repaired as soon as possible
		2	Any member updates	No Members Update
S22/13	g.	Public Seats		
		1	Work In Progress / Recently Completed	o The Clerk has requested a quote to repair several damaged wooden seats in The Market Place, Bedlington
		2	Any member updates	No Members Update
S22/14	h.	Public Sun Dial.		
		1	Work In Progress / Recently Completed	o No further update for this meeting
		2	Any Member Updates.	No Members Update
S22/15	i.	School Art in Bus Shelters.		
		1	Work In Progress / Recently Completed	o Clerk to chase schools for artwork to progress project
		2	Any Member Updates.	No Members Update
S22/16	j.	Speed Reduction Signs.		
		1	Work In Progress / Recently Completed	o The Solar Panel and its fixing bracket at A192 Shields Road near Plessey Wood Country Park is damaged and requires replacement. The Clerk has requested a quote for the replacement equipment, installation and traffic management costs. Members noted the distributed quote costs.
		2	Any Member Updates.	No Members Update
S22/17	k.	War Memorial.		
		1	Work In Progress / Recently Completed	o No further update for this meeting. o The Clerk will provide a quote for the next meeting for the re-setting of the surround plinths to the war memorial perimeter.
		2	Any Member Updates.	No Members Update
		Items a. to k - All updates NOTED		
S22/18	l.	Any other information in relation to Services (not covered on agenda) Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters. o None for this meeting.		
S22/19	m.	Date of Next Meeting. RESOLVED The next meeting of the Services Committee will be on Thursday 24 th February 2022 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. The agenda for this meeting to be issued earlier than normal on Thursday 10 th February 2022 because of The Clerks annual leave (11 th to 18 th February).		
S22/20		The Chair closed the meeting at 6.57pm.		

PART D – EXEMPT BUSINESS.

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

		Matters for Discussion / Decision	Determination
S22/21	a.	Bedlington Community Centre.	No further update for the meeting

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jayne Todd, Di Wallace, and Russ Wallace.

Signed by Chair

Date

DRAFT