



**PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.**

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
S23/231		<b>In Attendance</b>	Councillors Hedley, Henderson, Hogg (Chair), and Taylor. 0 (zero) member of the public in attendance.
S23/232	a.	<b>Apologies for Absence.</b> i. To receive and note any apologies for absence from Councillors. ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence from Councillor Thompson were <b>NOTED</b> . ii. There were no dispensations for absence for this meeting.
S23/233	b.	<b>Declaration of Interests.</b> i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. There were no Declarations of Interest for this meeting.  ii. No dispensations for this meeting.

**PART B – MATTERS FOR DECISION**

**1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS**

		Details of Meeting or Delegated Decisions	Determination
S23/234	a.	To agree and sign as a correct record the minutes of the previous West Bedlington Town Council Services Committee Meeting held on 26th October 2023.	<b>RESOLVED</b> that the minutes of the West Bedlington Town Council Services Committee held on 26th October 2023 are <b>APPROVED</b> as a true record.
S23/235	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items	There were no matters arising from the minutes of the meeting held on 26th October 2023.

**2. MATTERS FOR DISCUSSION / DECISION**

		Matters for Discussion / Decision	Determination
S23/236	a.	<b>Front Street Flower Pots, Troughs and Planters.</b> <b>Front Street Flower Pots, Troughs and Planters.</b> The Committee are asked to discuss and decide upon future strategy / specification for the planting of flower pots, troughs and planter on Front Street, Bedlington. (Back ground paper provided by Councillor Taylor). To include <ul style="list-style-type: none"> <li>○ Specification and number of new containers</li> <li>○ Planting Strategy and number of seasonal plantings</li> </ul>	<b>RESOLVED</b> to seek quotes for the following. <ul style="list-style-type: none"> <li>○ Purchase of 6 new 1m x 1m cast iron planters.</li> <li>○ Purchase 3 new 1.2m x .6m high planters.</li> <li>○ Purchase and installed of caled replicas of the towns 4 gateway features to create a "Heritage Area".</li> <li>○ Purchase and installation of a semicircular bench for Silver Birch tree.</li> <li>○ Costs to relocate some existing planters.</li> <li>○ Costs of 2m x 2m block paved area.</li> </ul>

		<ul style="list-style-type: none"> <li>○ Supplier / Planter options from whom to obtain quotes.</li> <li>○ Plans for gravel area (site of old public toilets).</li> </ul> <p><i>The Council have set aside reserved funds of £20k to bring about a completion of the project.</i></p>	<ul style="list-style-type: none"> <li>○ Costs to supply and plant – main feature shrubs and supplementary bedding plants.</li> <li>○ Cost of weed suppressant and gravel for the rest of the area.</li> <li>○ Cost of on-going seasonal planting of replacement bedding plants.</li> </ul> <p>Also <b>RESOLVED</b> to seek the following permissions ahead of any work commencement.</p> <ul style="list-style-type: none"> <li>○ Permission from NCC to landscape the gravel area (site of old public toilets).</li> <li>○ Permission from owner (possibly Advance Northumberland) to paint the walls surrounding the sight.</li> </ul>												
S23/237	b.	<p><b>War Memorial.</b></p> <p>The Committee are requested to discuss and decide upon a maintenance programme for the War Memorial and its surrounds. (railings, steps, and handrail etc.). (Councillor Hogg).</p>	<b>DEFERED</b> for the Chair to submit a detailed proposal.												
S23/238	c.	<p><b>Planning Applications – Where Comments Have Been Requested.</b></p> <p>The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Ref.</th> <th style="width: 55%;">Description</th> <th style="width: 30%;">Response Due Date</th> </tr> </thead> <tbody> <tr> <td>23/03854/COU</td> <td>Retrospective: Change of use of first floor managers accommodation to serviced apartments (Use Class Sui Generis) Location Residential Accommodation The Market Tavern &amp; Market Place Bedlington Northumberland NE22 5TN</td> <td>24th November 2023.</td> </tr> <tr> <td>23/04068/PRUTPO</td> <td>Tree Preservation Order:- Lime (T1) - 30% crown reduction Location 1 South Farm Nedderton Village Northumberland NE22 6BH</td> <td>28th November 2023.</td> </tr> </tbody> </table>	Ref.	Description	Response Due Date	23/03854/COU	Retrospective: Change of use of first floor managers accommodation to serviced apartments (Use Class Sui Generis) Location Residential Accommodation The Market Tavern & Market Place Bedlington Northumberland NE22 5TN	24th November 2023.	23/04068/PRUTPO	Tree Preservation Order:- Lime (T1) - 30% crown reduction Location 1 South Farm Nedderton Village Northumberland NE22 6BH	28th November 2023.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 100%;">Determination</th> </tr> </thead> <tbody> <tr> <td style="height: 150px; vertical-align: top;">No Comment</td> </tr> <tr> <td style="height: 150px; vertical-align: top;">No Comment</td> </tr> </tbody> </table>	Determination	No Comment	No Comment
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**PART C – MATTERS FOR INFORMATION OR TO BE NOTED**

<b>Matters for Information or To Be Noted (not for decision)</b>		
S23/239	a.	<b>Bus Shelters</b>
		1 Work In Progress / Recently Completed      ○ Nothing for this meeting.
		2 Any member updates.      ○ Councillor Taylor – bus shelters at Centenary Cottages Councillor Hedley bus shelter opposite Hartford Hall request to have shelters repainted – Clerk to arrange.
S23/240	b.	<b>Defibrillators</b>
		1 Work In Progress / Recently Completed      ○ Nothing for this meeting.
		2 Any Member Updates.      ○ Nothing for this meeting.
S23/241	c.	<b>CCTV</b>
		1 Work In Progress / Recently Completed      ○ Nothing for this meeting.
		2 Any member updates      ○
S23/242	d.	<b>Environmental</b>
		1 Work In Progress / Recently Completed      ○ Front Street Planters etc. on current agenda.
		2. Any member updates      ○ Councillor Hogg to follow up tree planting proposal with NCC
S23/243	e.	<b>Litter Bins</b>
		1 Work In Progress / Recently Completed      ○ Replacement bin fitted on Hasop Way, Bedlington
		2 Any member updates      ○ Councillor Henderson – bin on black path / bottom of Westmoreland Ave door needs refixing – Clerk to arrange
S23/244	f.	<b>Play Areas</b>
		1 Work In Progress / Recently Completed      ○ Nothing for this meeting.
		2 Any member updates      ○ Nothing for this meeting
S23/245	g.	<b>Public Seats</b>
		1 Work In Progress / Recently Completed      ○ Nothing for this meeting.
		2 Any member updates      ○ Nothing for this meeting.
S23/246	h.	<b>School Art in Bus</b>
		1 Work In Progress / Recently Completed      ○ Nothing for this meeting.
		2 Any Member Updates.      ○ Nothing For This Meeting
S23/247	i.	<b>Speed Reduction Signs.</b>
		1 Work In Progress / Recently Completed      ○ Nothing for this meeting.
		2 Any Member Updates.      ○ Nothing for this meeting.
S23/248	j.	<b>War Memorial.</b>
		1 Work In Progress / Recently Completed      ○ Maintenance programme on current agenda.
		2 Any Member Updates.      ○ Nothing for this meeting.

S23/249	k.	<b>Bedlington Community Centre.</b>	
		1	Work In Progress / Recently Completed
			o Nothing For This Meeting
		2	Any Member Updates.
			o Nothing For This Meeting.
S23/250		Items a. to k - <b>All updates NOTED</b>	
S23/251	i.	<b>RESOLVED</b> The next scheduled meeting of the Services Committee is on Thursday 25th January 2023 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. Please note the agenda for this meeting will be issued on Wednesday 17 <sup>th</sup> January 2023. NB Any urgent Committee business will be dealt with either via the Council meeting agenda for 14 <sup>th</sup> December 2023 or via a consensus of members via email (if permissible).	
S23/252		The Chair closed the meeting at 7.55pm	

**PART D – EXEMPT BUSINESS.**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

		<b>Matters for Discussion / Decision</b>	<b>Determination</b>
S23/253		Nothing For This Meeting	

**WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:**

Paul Hedley, Cath Henderson, Adam Hogg, Christine Taylor, Victoria Thompson.

Signed by Chair

Date