



PRESENTATIONS – the following presentations were heard by the Council

- Bright Red Charity in support of a funding application.
- Claire and Niamh Halliday in support of a funding application.

QUESTIONS TO THE COUNCIL

- A resident advised the Council about damage to some of its assets at Meadowdale, Bedlington (Litter bins and play area equipment) and asked if the Police could be approached as the resident knew the identity of the perpetrator. The Clerk offered to arrange for the Police to contact the resident directly for the issues to be discussed fully.
- A resident asked if adults required a ticket for the Councils Spooktacular Event on 30th November 2021 or just children. The Chair advised that a ticket was required for everyone who attended the event because capacity for strictly limited for safety reasons.
- A resident suggested that the CCTV throughout the town was not very good value for money because it had not been used by Northumbria Police. The Council will invite Northumbria Police for a response when they next report to the Council in December 2021.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
21/126		In Attendance	Councillors Crosby, Hedley, Hogg, Thompson, Todd, D Wallace, and R Wallace. Town Clerk Steven Young, and 9 (Nine) members of the public. NCC County Councillors Robinson submitted his apologies ahead of the meeting.
21/127	a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence were received and NOTED from Councillors Reed and Taylor. ii. There were no dispensations for absence for this meeting.
21/128	b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. Councillor R Wallace made a declaration of interest in respect of agenda item Part B 2b ii. Funding of Bedlington Food Banks - Review. Matthew Project. Councillor D Wallace made a declaration of interest in respect of agenda item Part B 2a ii. Donation. ii. No dispensations for this meeting.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

		Details of Meeting or Delegated Decisions	Determination
21/129	a.	To agree and sign as a correct record the minutes of West Bedlington Town Council Meeting held on 9 th September 2021	RESOLVED that the minutes of the West Bedlington Town Council Meeting held on 9 th September 2021 are APPROVED as a true record.
21/130	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.	There were no matters arising from the minutes of the meeting held on 9 th September 2021.

2. MATTERS FOR DISCUSSION / DECISION

		Matters for Discussion / Decision	Determination
21/131	a.	Funding Applications The Council is asked to discuss and decide upon the following funding applications. i. Community Chest Application - Bright Red Charity. ii. Council Donation - Niamh Halliday	RESOLVED to award i. £875 from Community Chest Fund. ii. £500 s137 payment.
21/132	b.	Funding of Bedlington Food Banks - Review. The Council are requested to discuss, review, and decide upon any continued financial support to: i. Bedlington Salvation Army. ii. Bedlington Matthew Project. iii. Wansbeck Valley Food Bank. Any approved funding would be in respect of a S137 payment.	RESOLVED to donate i. £500 to Bedlington Salvation Army in support of their food bank operation. ii. No donation at this time. iii. No donation at this time.
21/133	c.	Northumberland County Council - Climate Emergency Declarations Consultation Request The Council are asked to discuss and decide upon responses to Northumberland County Councils Climate Emergency Declaration Consultation. (Consultation distributed to members).	RESOLVED to support Northumberland County Councils Climate Emergency Action Plan and seek advice as to what practical steps to take to do so.
21/134	d.	External Meetings To receive feedback from Councillors from any external meetings since the date of the last Council meeting.	None for this meeting.
21/135	e.	War Memorial. The Council are requested to discuss and decide upon a quote (£1,122.56) for the supply and installation of floodlighting to illuminate The War Memorial, Front Street West, Bedlington. (Quote distributed to members).	RESOLVED to accept the quote provided from Northumberland County Council.
21/136	f.	Working Groups / Committees (items for decision or discussion). Services Committee. The Working Group Chair (Councillor Hogg) will provide a verbal report of the meeting decisions.	NOTED the verbal update from Councillor Hogg of the meeting held on 26th August 2021
21/137	g.	Working Groups / Committees (items for decision or discussion). Governance and Staffing Working Group. 1. Governance Recommendations from Working Group for decision by full Council. i. New Policy – Charitable Donations Policy (DRAFT policy distributed to members). ii. Policy Revision – Vandalism to Council Assets Policy – updated to include a revised “reporting protocol”. (Draft policy distributed to members). iii. Review of FOI Model Publication Scheme – recommend one change only – update Town Clerk details. (Distributed to members). iv. Complaints Policy – recommend no changes (Distributed to members).	 i. RESOLVED to adopt policy. ii. RESOLVED to adopt revised policy. iii. After review RESOLVED to adopt updated policy. iv. After review RESOLVED not to make any changes to policy.

		<p>v. Dignity at Work (Bullying and Harassment) Policy – recommend one change only – references to Personnel Committee be updated to Governance and Staffing Working group. (Distributed to members).</p> <p>vi. Grievance Policy – recommend all reference to Employment or Staffing Committee are updated to Governance and Staffing Working Group. (Distributed to members).</p> <p>vii. Health and Safety Policy – recommend no changes. (Distributed to members).</p> <p>viii. Media Policy – recommend no changes (Distributed to members).</p> <p>2. Staffing.</p> <p>i. The Council are requested to discuss and decide upon a request from The Clerk for a revision to his working days. (Request distributed to members).</p> <p>ii. The Council are requested to discuss and decide upon a request from The Clerk for a period of extended leave in November 2022. (Request distributed to members).</p> <p>Any Other Items from the Working Group Meeting (not for decision) – The Working Group Chair (Councillor Crosby) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group</p>	<p>v. After review RESOLVED to update and adopt amended policy.</p> <p>vi. After review RESOLVED to update and adopt amended policy.</p> <p>vii. After review RESOLVED not to make any changes to policy.</p> <p>viii. After review RESOLVED not to make any changes to policy.</p> <p>i. APPROVED The Clerks request to revise his working days to Wednesday, Thursday and Friday.</p> <p>ii. APPROVED The Clerks request for extended leave in November 2022.</p> <p>The group continue to seek a cost effective live streaming video solution for Council meetings, The Clerk has started some early work around a strategic plan and The Councils Aims and Objectives.</p>
21/138	h.	<p>Working Groups / Committees (items for decision or discussion).</p> <p>Events Working Group</p> <p>1. Recommendations from Working Group for decision by full Council.</p> <p>i. The Council are requested to discuss and decide upon a costed proposal for the 2022 Family Weekend Event. (Proposal and Cost Comparison distributed to members).</p> <p>ii. The Council are asked to discuss and decide upon a proposal to support East Bedlington Parish Councils “Gallagher Park Live 2022” event to the sum of £5,000. (Proposal distributed to members).</p> <p>iii. The Council are requested to discuss and decide upon a proposal to set aside funds of no more than £2,000 to provide a Christmas Dinner Event for aged residents of Bedlington. (Event details and proposal for a future meeting).</p> <p>Any Other Items from the Working Group Meeting (not for decision) - The Working Group Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>i. RESOLVED to approve a net budget of £30,105 for the 2022 Bedlington Family Weekend Event.</p> <p>ii. RESOLVED to make a financial contribution of £5,000 to East Bedlington Parish Council towards “Gallagher Park Live 2022”.</p> <p>iii. RESOLVED to set aside £2,000 for the provision of a Christmas Dinner Event for aged residents.</p> <p>Nothing further for this meeting.</p>
21/139	i.	<p>Working Groups / Committees (items for decision or discussion).</p> <p>Communications Working Group</p> <p>1. Recommendations from Working Group for decision by full Council.</p> <p>i. The Councillor are asked to discuss and decide upon a proposal to produce and distribute an e-newsletter. (Proposal distributed to members).</p> <p>Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>i. RESOLVED to produce and distribute an e-newsletter via The Communications Working Group.</p> <p>Nothing further for this meeting.</p>

21/140	j.	<p>Working Groups / Committees (items for decision or discussion). Neighbourhood Plan Working Group 1. Recommendations from Working Group for decision by full Council. No recommendations for this meeting. Chair (Councillor Hogg) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>Working Group Chair Councillor Hogg reminded other members to submit ideas for Community buildings and established (in use) pathways for inclusion in the plan before 18th October 2021.</p>
21/141	k.	<p>Working Groups / Committees (items for decision or discussion). Finance Working Group 1. Recommendations from Working Group for decision by full Council. i. The Council (after review) are requested to discuss and note the financial report to 1st October 2021. (Distributed to members). Chair (Councillor R Wallace) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>i. The financial report distributed was NOTED. Nothing further for this meeting.</p>
21/142	l.	<p>Working Groups / Committees (items for decision or discussion). Youth Support Programme Working Group 1. Recommendations from Working Group for decision by full Council. No recommendations for this meeting. The Working Group Chair (Councillor Thompson) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>Working Group Chair Councillor Thompson provided a verbal update in relation to the working group's work.</p>

21/143	<p>m. Working Groups / Committees (items for decision or discussion). Planning Working Group Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested. After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment</p> <table border="1" data-bbox="296 300 1019 1182"> <thead> <tr> <th data-bbox="296 300 528 398">Ref.</th> <th data-bbox="528 300 853 398">Description</th> <th data-bbox="853 300 1019 398">Response Due Date</th> </tr> </thead> <tbody> <tr> <td data-bbox="296 398 528 611">21/03695/FUL</td> <td data-bbox="528 398 853 611">Siting of a movable self-service dog wash facility Location Plessey Woods Visitors Centre Shields Road Hartford Bridge NE22 6AN</td> <td data-bbox="853 398 1019 611">13th October 2021.</td> </tr> <tr> <td data-bbox="296 611 528 846">21/03741/FUL</td> <td data-bbox="528 611 853 846">Demolish existing rear conservatory and construct new single storey rear extension Location 26 Nottingham Court Hazelmere Bedlington NE22 6PE</td> <td data-bbox="853 611 1019 846">18th October 2021.</td> </tr> <tr> <td data-bbox="296 846 528 981">21/03407/FUL</td> <td data-bbox="528 846 853 981">Proposed rear extension Location 11 Ripley Close Hazelmere Bedlington NE22 6NR</td> <td data-bbox="853 846 1019 981">25th October 2021.</td> </tr> <tr> <td data-bbox="296 981 528 1182">21/03871/FUL</td> <td data-bbox="528 981 853 1182">Detached garage with rear extension and new side door opening. Location 33 Ayton Court Hazelmere Bedlington NE22 6NS</td> <td data-bbox="853 981 1019 1182">25th October 2021.</td> </tr> </tbody> </table>	Ref.	Description	Response Due Date	21/03695/FUL	Siting of a movable self-service dog wash facility Location Plessey Woods Visitors Centre Shields Road Hartford Bridge NE22 6AN	13th October 2021.	21/03741/FUL	Demolish existing rear conservatory and construct new single storey rear extension Location 26 Nottingham Court Hazelmere Bedlington NE22 6PE	18th October 2021.	21/03407/FUL	Proposed rear extension Location 11 Ripley Close Hazelmere Bedlington NE22 6NR	25th October 2021.	21/03871/FUL	Detached garage with rear extension and new side door opening. Location 33 Ayton Court Hazelmere Bedlington NE22 6NS	25th October 2021.	<table border="1" data-bbox="1046 300 1500 1182"> <thead> <tr> <th data-bbox="1046 300 1500 398">Determination</th> </tr> </thead> <tbody> <tr> <td data-bbox="1046 398 1500 595">No Comment</td> </tr> <tr> <td data-bbox="1046 595 1500 855">No Comment</td> </tr> <tr> <td data-bbox="1046 855 1500 981">No Comment</td> </tr> <tr> <td data-bbox="1046 981 1500 1182">No Comment</td> </tr> </tbody> </table>	Determination	No Comment	No Comment	No Comment	No Comment
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PART C – MATTERS FOR INFORMATION OR TO BE NOTED

		Matters for Information or To Be Noted	
21/144		<p>RESOLVED to NOTE Section's a, b and c. Correspondence, Consultations and Invitations and the actions taken for each detailed below. Section d, Schedule of payments and receipts Section e, Other planning applications Note section f is not part of the agenda and is included for information only.</p>	
	a.	Correspondence.	
		Ref	From
		Brief Description	Action Taken
		116	TNE Buses
			Bus Service Improvement Plan Stakeholder Forum Update
		117	NALC
			Member Council Update 26 August 2021
		118	NCC Planning Enforcement
			21/00880/BRCOND - Broadoaks, Netherton Road, Bedlington
		119	SENUG
			East Coast Mainline Timetable Update
		120	NALC
			Member Councillor Census 2 September 2021
		121	SENUG
			New Rail services For Cramlington, Morpeth, Widdrington, Berwick - Starting This December
		122	NCC
			Free Tree giveaway now open
		123	NCC Highways
			Amended TTRO 122441216 22441216 A193 Bedlington Bank/Horton Road
		124	NALC
			Member Council Update Operation London Bridge 8 September 2021
		125	PKF Littlejohn LLP
			External Auditor Report Conclusion
		126	NCC
			Mobile Distribution Rota week commencing 13th September 21
		127	NALC
			AGM Saturday 9 October 2021
		128	NALC
			Enews 10 September 2021
		129	RBLI Shop
			Remembrance Preparation Sales Broacher
		130	NCC
			Acknowledgement of request to meet with Cabinet Member
		131	East Bedlington Parish Council
			Date of initial Gallagher Park Live planning meeting.
		132	SENUG
			News Updates
		133	WVBF
			Food Bank Financial Support Response
		134	NCC Highways
			TTRO 121466028 A1068 Choppington Road, Choppington
		135	NCC Highways
			A TTRO 123500470 1068 Choppington Road, Choppington
		136	NCC
			Cramlington, Bedlington & Seaton Valley Local Area Council
		137	NCC
			Mobile Units - Week Commencing 20th September 21
		138	Bedlington Salvation Army
			Note of thanks for donation.
		139	Pegasus Group
			Proposed Solar Farm - Burnt House Farm
		140	NCC Planning Enforcement
			21/00881/BRCOND - Land West of North Ridge, Netherton Lane, Bedlington
		141	NCC
			NCC Community Chest
		142	NALC
			Enews 20 September 2021
		143	NALC
			Member Councillor Census 21 September 2021 (Reminder)
		144	Bedlington Salvation Army
			Food Bank Financial Support Response
		145	NCC
			Mobile Unit Distribution Rota - Week Commencing 27th Sept 21

146	Town Clerk	Request for Revision To Working Day + Extended Holiday Request	Noted + Circulated + Added To Meeting Agenda
147	Countryside and Green Spaces - NCC	Acknowledgement of request to meet to discuss Tree Planting	Noted + Circulated
148	Chairman NALC.	NALC AGM Reminder	Noted + Circulated
149	Bedlington Resident	Funding Request	Noted + Circulated + Added To Agenda
150	NCC	Lateral Flow Testing Kits	Noted + Circulated
151	Bright Red	Community Chest Application	Noted + Circulated + Added To Agenda
152	NCC	Quote / Estimate of works relating to Bedlington War Memorial	Noted + Circulated + Added To Agenda
153	Community Action Northumberland	CAN Enews 1 October 2021	Noted + Circulated
154	NCC Highways	Emergency TTRO 123667706 U6552 Whitsun Grove, Bedlington	Noted + Circulated
155	SENRUG	Next SENRUG Public Meeting - Tuesday 12th October - Morpeth Town Hall	Noted + Circulated
156	NALC	Member Council Update 5 October 2021	Noted + Circulated
157	NALC	Member Council Update Operation London Bridge 6 October 2021	Noted + Circulated
158	NALC	Upcoming webinar - Engagement in the Planning Process for Elected Members	Noted + Circulated
159	Bedlington Matthew Project	Food Bank Financial Support Response	Noted + Circulated

b. **Consultations.**

From	Description	Details
NCC	Climate Emergency Declarations	Added To Meeting Agenda Part B 2c.
NCC	Planning Validation Checklist Consultation (Parish/Town Councils)	Distributed to members + reminder sent

c. **Invitations.**

From	Event	Response Details
East Bedlington Parish Council	Award Evening 11 September.	Invite To Chair
TNE Buses	Bus Services Improvement Plan and Enhanced Partnership Stakeholder Forum (13/14 Sept)	Distributed to members
NCC	Community Climate Champion Launch Event	Open to all via Zoom

d. **Schedule of Payments and Receipts.**

Details of payments and (receipts) to be noted since last Council update. All payments gross of VAT.

Payee	Amount £. p	Description	Notes
Cooper and Cooper	(1,400.00)	Event Income	
Northumberland County Council	(125,887.50)	Precept – 2 nd Payment	
Reay Security Limited	83.04	CCTV Charges	
Reay Security Limited	83.04	CCTV Charges	
Reay Security Limited	809.64	CCTV Charges	
PKF Littlejohn LLP	720.00	External Audit Fee	
Bedlington Salvation Army	500.00	Food Bank Donation	S137
Talk Talk Business	45.54	Telephone + Internet	
Northumberland County Council	3,599.88	September Payroll	
Reay Security Limited	83.04	CCTV Charges	

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		Jo-Anne Garrick Ltd	480.00	Neighbourhood Plan Consultation Fees	
		Wireless Logic Limited	499.20	CCTV Charges	
		Came & Company	2,445.20	Insurance	
		DL Maintenance & Repair	280.00	Litter Bin / Public Seat Installations	
		RBLI	1,300.00	Tommy Soldier Statues	
		Haggs-Smp Ltd	87.12	Play Equipment Part for Repair	
		Reay Security Limited	809.64	CCTV Charges	
		Google gmail	15.99	Google Subscription	
	e.	Other Planning Applications Where comments have not been requested.			
		Ref.	Description		
		21/03624/DISCON	Discharge of condition 30 b (recording scheme) and 30c (written scheme) on approved application 19/04216/VARYCO. ALDI Schalksmuhle Road Bedlington Northumberland NE22 7FH		
		21/03748/MISC	Ref. Bedlington/PCP015/AP - installation of 1 x DSLAM equipment cabinet olive green, the dimensions of which are: Height 1600mm x Length 1200mm x Depth 450mm Bells Place/Hollymount Square Bedlington Northumberland NE22 5AH		
		21/03490/DISCON	Discharge of conditions 1 (reserved matters), 2 (Application for approval for the reserved matters), 3 (Timescale for work to commence), 8 (Construction Method Statement), 9 (refuse storage), 10 (landscape management plan), 12 (emergency contact telephone numbers), 15 (ground gases), 17 (plans) and 18 (coal mining) on approved application 17/03832/OUT. Land South East Of 1 The Croft The Croft Nedderton Village NE22 6BA		
		21/03768/SCREEN	Screening opinion for proposed solar farm Land Adjacent To Burnt House Farm Netherton Village.		
		21/03878/MISC	Under Regulation 5 of The Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations 2017, BT intends to install fixed line broadband electronic communications apparatus. 1 9m Ligh Pole. Street Record Hazelmere Avenue/Cloverdale Bedlington Northumberland		
21/145	f.	Planning decisions notified to WBTC by NCC.			
		Ref.	Description	Decision	
		21/02301/FUL	Proposed extension of first floor bedroom over existing integral garage to 3 bedroom detached house. Location 32 Oakapple Close Bedlington NE22 7LL.	GRANTED	
		21/02817/PRUTPO	Tree Preservation Order application to crown lift Lime tree to 4.5m above ground level, crown reduction to 10m high by 6m spread, crown thin by 20% and remove of dead branches. Location The Lodge 25 Netherton Road Nedderton Village Bedlington Northumberland NE22 6AX	PERMIT	
		21/03201/FUL	Alterations to conservatory to form kitchen/living/dining room to rear. Location 11 Newark Close Hazelmere Bedlington Northumberland NE22 6PD	GRANTED	
21/146	g.	Police Report. RESOLVED to NOTE the police report provided and distributed to members The next scheduled regular report is for December 2021 meeting.			

21/147	h.	Financial Update / Bank Reconciliation.			
		<table border="1"> <thead> <tr> <th style="text-align: center;">Matter to be noted.</th> <th style="text-align: center;">Determination</th> </tr> </thead> <tbody> <tr> <td> <p>Bank Reconciliation</p> <p>i. The Council are asked to note checked bank reconciliation of £409,948.26 as of 30th September 2021 and a Deposit Account Balance of £100,448.34 as of 30st September 2021.</p> <p>Note re Bank Reconciliation– In accordance with revised Statement of Internal Controls Councillor D Wallace as the nominated member has independently verified the monthly bank reconciliation.</p> </td> <td style="text-align: center;"> <p>The Council NOTED the bank reconciliation.</p> </td> </tr> </tbody> </table>	Matter to be noted.	Determination	<p>Bank Reconciliation</p> <p>i. The Council are asked to note checked bank reconciliation of £409,948.26 as of 30th September 2021 and a Deposit Account Balance of £100,448.34 as of 30st September 2021.</p> <p>Note re Bank Reconciliation– In accordance with revised Statement of Internal Controls Councillor D Wallace as the nominated member has independently verified the monthly bank reconciliation.</p>
Matter to be noted.	Determination				
<p>Bank Reconciliation</p> <p>i. The Council are asked to note checked bank reconciliation of £409,948.26 as of 30th September 2021 and a Deposit Account Balance of £100,448.34 as of 30st September 2021.</p> <p>Note re Bank Reconciliation– In accordance with revised Statement of Internal Controls Councillor D Wallace as the nominated member has independently verified the monthly bank reconciliation.</p>	<p>The Council NOTED the bank reconciliation.</p>				
21/148	i.	Matters for Information Only			
		Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters.			
		Councillors	Nothing to report		
21/149		Town Clerk	The Town Clerk will be on annual leave on Friday 15 th October 2021		
		<p>Meeting Close and Date of Next Meeting.</p> <p>RESOLVED the next scheduled meeting of the Council will be on Thursday 11th November 2021 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington.</p> <p>The agenda for this meeting to be issued on Wednesday 3rd November 2021.</p> <p>The Chair closed the meeting at 7.50pm</p>			

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jane Todd, Di Wallace, and Russ Wallace.

Signed by Chair

Date