



PRESENTATIONS.

- There were no presentations for this meeting.

QUESTIONS TO THE COUNCIL

- There were no questions for this meeting.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
21/198		In Attendance	Councillors Crosby, Hedley, Taylor, D Wallace, and R Wallace. Town Clerk Steven Young, and 3 (Three) members of the public.
21/199	a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence were received and NOTED from Councillors Hogg, Reed, Thompson, and Todd. ii. There were no dispensations for absence for this meeting.
21/200	b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. There were no declarations of interest for this meeting. ii. No dispensations for this meeting.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

		Details of Meeting or Delegated Decisions	Determination
21/201	a.	To agree and sign as a correct record the minutes of West Bedlington Town Council Meeting held on 9th December 2021	RESOLVED that the minutes of the West Bedlington Town Council Meeting held on 9 th December 2021 are APPROVED as a true record.
21/202	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.	Min 21/179 b. vii. Councillor Taylor asked for details in relation to the proposal. The Clerk replied that the proposal was a budget proposal only (like all the other proposals under that item) and it would be for members to decide in future about the detail of how the budget was spent.

2. MATTERS FOR DISCUSSION / DECISION

		Matters for Discussion / Decision	Determination
21/203	a.	<p>2022 -23 Budget and Precept Requirement. The Council are requested to review and approve the proposed budget, precept requirement and estimate of Reserves for 2022/23 (Budget Summary distributed to members)</p> <p>i. A budget for the financial year 2022-23 of £270,310 (For info 2021-22 £270,275).</p> <p>ii. A precept requirement of £270,310 for the financial year 2022-23. (For info 2021-22 £251,775).</p> <p>iii. An estimated year end revised reserves provision to take account of potential new services / events. (Draft Revision of Specific and Non Specific Reserves distributed to members).</p>	<p>Councillor Taylor requested the recording of votes upon these items be recorded in the minutes.</p> <p>i. RESOLVED to set a budget of £270,310 for the financial year 2022 -23 <i>For the proposal – Councillors Crosby, Hedley, D Wallace, and R Wallace.</i> <i>Against the proposal - Councillor Taylor.</i></p> <p>ii. RESOLVED to set a precept requirement of £270,310 for the financial year 2022 -23 <i>For the proposal – Councillors Crosby, Hedley, D Wallace, and R Wallace.</i> <i>Against the proposal - Councillor Taylor.</i></p> <p>iii. RESOLVED to approve the revised reserves provision to take account of potential new services / events. <i>For the proposal – Councillors Crosby, Hedley, D Wallace, and R Wallace.</i> <i>Abstention - Councillor Taylor</i></p>
21/204	b.	Asset Register. The Council are asked to review and approve its updated asset register. (Draft updated register circulated to members).	RESOLVED to APPROVE the updated asset register.
21/205	c.	<p>Internal Controls. The Council are requested to discuss and decide upon the DRAFT Internal Controls (Distributed to members)</p> <p>i. Statement of Internal Controls.</p> <p>ii. Financial Risk Assessment.</p>	<p>RESOLVED to APPROVE both</p> <p>i. Statement of Internal Controls.</p> <p>ii. Financial Risk Assessment</p>
21/206	d.	<p>Funding Applications / Proposals</p> <p>i. Funding Proposal. The Council are asked to discuss and decide upon a proposal to financially support Bedlington Community Allotment in replacing a fence damaged during Storm Arwen. Councillor Hedley.</p> <p>ii. Community Chest Application. The Council are requested to decide upon a Community Chest Application from Dr Pit Welfare Park Bowling Club.</p>	<p>i. RESOLVED to award £250 to Bedlington Community Allotment to replace damaged fencing.</p> <p>ii. RESOLVED to award £500 to Dr Pit Welfare Park Bowling Club.</p>
21/207	e.	<p>External Meetings To receive feedback from Councillors from any external meetings since the date of the last Council meeting.</p>	None for this meeting.

21/208	f.	Financial Governance Statement 2021 - 2022. The Council are asked to review its Financial Governance Statement for 2021 – 2022. (Financial Governance Statement circulated to members).	RESOLVED after review to approve the Financial Governance Statement for 2021 – 2022.
21/209	g.	Risk Assessments – Annual Review. The Council are requested to review, update if appropriate and approve the following risk assessments (Draft assessments circulated to members). i. Lone Working ii. Slips and Trips iii. Manual Handling iv. Electrical Equipment v. Display Screen Equipment vi. Stress vii. Travelling Whilst at Work viii. Dealing with The Public ix. Fire Procedure	RESOLVED after review to approve all the draft risk assessments i to ix.
21/210	h.	Working Groups / Committees (items for decision or discussion). Services Committee. 1. The Working Group Chair (Councillor Hogg) will provide a verbal report of the meeting decisions	1. No Services Committee for December 2021.
21/211	i.	Working Groups / Committees (items for decision or discussion). Governance and Staffing Working Group. 1. Governance Recommendations from Working Group for decision by full Council. None for this meeting. None 2. Any Other Items from the Working Group Meeting (not for decision) – The Working Group Chair (Councillor Crosby) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.	1. No recommendations for this meeting 2. No further update for this meeting.
21/212	j.	Working Groups / Committees (items for decision or discussion). Events Working Group 1. Recommendations from Working Group for decision by full Council. None for this meeting. 2. Any Other Items from the Working Group Meeting (not for decision) - The Working Group Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.	1. No recommendations for this meeting. 2. No further update for this meeting.
21/213	k.	Working Groups / Committees (items for decision or discussion). Communications Working Group 1. Recommendations from Working Group for decision by full Council. None for this meeting. 2. Any Other Items from the Working Group Meeting (not for decision). Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.	1. No recommendations for this meeting. 2. No further update for this meeting
21/214	l.	Working Groups / Committees (items for decision or discussion). Neighbourhood Plan Working Group 1. Recommendations from Working Group for decision by full Council. None for this meeting. 2. Any Other Items from the Working Group Meeting (not for decision) Chair (Councillor Hogg) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.	1. No recommendations for this meeting. 2. No further update for this meeting.

21/215	m.	<p>Working Groups / Committees (items for decision or discussion). Finance Working Group</p> <p>1. Recommendations from Working Group for decision by full Council.</p> <p>i. The Council are asked to note the updated financial position of the Council. (Finance report distributed to members).</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) Chair (Councillor R Wallace) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>1.</p> <p>i. The Council NOTED the updated financial position provided.</p> <p>2. No further update for this meeting.</p>																
21/216	n.	<p>Working Groups / Committees (items for decision or discussion). Youth Support Programme Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) The Working Group Chair (Councillor Thompson) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>	<p>1. No recommendations for this meeting.</p> <p>2. No further update for this meeting</p>																
21/217	o.	<p>Working Groups / Committees (items for decision or discussion). Planning Working Group</p> <p>1. Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested.</p> <p>After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <table border="1" data-bbox="296 1016 1018 1865"> <thead> <tr> <th data-bbox="296 1016 496 1115">Ref.</th> <th data-bbox="496 1016 871 1115">Description</th> <th data-bbox="871 1016 1018 1115">Response Due Date</th> </tr> </thead> <tbody> <tr> <td data-bbox="296 1115 496 1312">21/04663/FUL</td> <td data-bbox="496 1115 871 1312">Demolition of existing conservatory and erection of habitable sun room. Location 3 Durham Close Hazelmere Bedlington NE22 6NB</td> <td data-bbox="871 1115 1018 1312">For Info Only</td> </tr> <tr> <td data-bbox="296 1312 496 1671">21/01385/FUL</td> <td data-bbox="496 1312 871 1671">Partial demolition of rear of existing social club, internal and external alterations, partial two-storey rear extension forming new escape stairs and addition of ramp to front. Location Bedlington Social Club Market Place Bedlington Northumberland NE22 5TN</td> <td data-bbox="871 1312 1018 1671">10th January 2022. Ext To 14th January 2022</td> </tr> <tr> <td data-bbox="296 1671 496 1865">21/04882/FUL</td> <td data-bbox="496 1671 871 1865">Proposed single storey side extension - Retrospective Location 1 Windsor Court Bedlington NE22 5PB</td> <td data-bbox="871 1671 1018 1865">10th January 2022. Ext To 14th January 2022</td> </tr> </tbody> </table> <p>Note: recent notified planning decisions and other planning applications (where comments have not been requested) are shown in PART C for information only).</p>	Ref.	Description	Response Due Date	21/04663/FUL	Demolition of existing conservatory and erection of habitable sun room. Location 3 Durham Close Hazelmere Bedlington NE22 6NB	For Info Only	21/01385/FUL	Partial demolition of rear of existing social club, internal and external alterations, partial two-storey rear extension forming new escape stairs and addition of ramp to front. Location Bedlington Social Club Market Place Bedlington Northumberland NE22 5TN	10th January 2022. Ext To 14 th January 2022	21/04882/FUL	Proposed single storey side extension - Retrospective Location 1 Windsor Court Bedlington NE22 5PB	10th January 2022. Ext To 14 th January 2022	<table border="1" data-bbox="1046 1016 1497 1865"> <thead> <tr> <th data-bbox="1046 1016 1497 1115">Determination</th> </tr> </thead> <tbody> <tr> <td data-bbox="1046 1115 1497 1312">No Comment</td> </tr> <tr> <td data-bbox="1046 1312 1497 1671">Objection – proposed development not in keeping with the rest of the Front Street Conservation Area.</td> </tr> <tr> <td data-bbox="1046 1671 1497 1865">No Comment</td> </tr> </tbody> </table>	Determination	No Comment	Objection – proposed development not in keeping with the rest of the Front Street Conservation Area.	No Comment
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PART C – MATTERS FOR INFORMATION OR TO BE NOTED

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21/218		<p>RESOLVED to NOTE</p> <p>Section's a, b and c. Correspondence, Consultations and Invitations and the actions taken for each detailed below.</p> <p>Section d, Schedule of payments and receipts</p> <p>Section e, Other planning applications</p> <p>Note section f is not part of the agenda and is included for information only.</p>																																																																																	
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d.	Schedule of Payments and Receipts.			
	Details of payments and (receipts) to be noted since last Council update. All payments gross of VAT.			
	Payee	Amount £. p	Description	Notes
	The Festive Lighting Company Ltd	4,783.01	New Christmas Motif Lights	
	By Wendy Ltd	892.55	Christmas Mugs	
	Widescope Web Design	180.00	Annual Website Hosting Fee	
	Reay Security Limited	809.64	CCTV Charges	
	Northumberland County Council	3,599.88	November Payroll Costs	
	Bedlington Community Centre	50.00	Refreshments Remembrance	
	Viking Payments	17.84	Staitionary	
	Elveden Farms Limited	3,120.00	Christmas Tree	
	Grays Café Bar	300.00	Sun Dial Event	
	Smart Office Systems Ltd	8.40	Printer Costs	
	GeoXphere Ltd	243.00	Parish On Line Annual Fee	
	Talk Talk Business	45.54	Telephone + Internet	
	Charles Alexander Distribution Ltd	-1,071.06	Refund of Christmas Mugs	
	Wireless Logic Limited	499.20	CCTV Charges	
	Bedlington Salvation Army	500.00	Food Bank Donation	S137
	Broxap Limited	619.08	New Litter Bins	
	Reay Security Limited	83.04	CCTV Charges	
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Broxap Limited	619.08	New Litter Bins		
Northumberland County Council	1,140.00	Traffic Management Costs Summer Family Event		
Reay Security Limited	809.28	CCTV Charges		
Jo-Anne Garrick Ltd	840.00	Neighbourhood Plan Consultancy		
Widescope Web Design	882.00	Website Upgrade Costs		
Bedlington Community Centre	80.00	Sun Dial Event – Room Hire		
Northumberland County Council	4,755.45	Election Costs – May 2021		
Northumberland County Council	500.00	Road Closure Regulation Fee – Christmas Lights Switch On.		
e.	Other Planning Applications			
	Where comments have not been requested.			
	Ref.	Description		
		None For This Meeting		
21/219	f.	Ref.	Description	Decision
		21/03285/FUL	Front, rear, and side extensions to merge dwelling with existing detached garage, alterations to fenestration on all elevations, application of render and cedral cladding to all elevations, application of interlocking concrete tiles to roof, and introduction of new boundary treatment to all sides of curtilage Location 59 Augustus Drive The Chesters Bedlington NE22 6LF	GRANTED
		21/02641/REM	Reserved matters application concerning access, appearance, landscaping, layout and scale in respect of one dwelling on westernmost plot pursuant to outline planning permission 17/02012/OUT Location Plot B Land West Of 62 Station Road Stannington Northumberland	GRANTED
		21/03422/FUL	Retrospective: Construction of wooden bike shed with attached wheelie bin shelter Location 217 North Ridge Bedlington Northumberland NE22 6DG	GRANTED
		21/04155/FUL	Resubmission and amendment of planning application reference 09/E/00202/FUL to convert the existing garage into annex accommodation associated with the main dwelling house to retain garage space and add a bedroom, toilet/shower, gym and store room on the ground floor and a living/dining room, kitchen and balcony with privacy screens on the first floor. Location 15 Shields Road Hartford Bridge NE22 6AN	GRANTED

		20/03881/S106A	Variation of S106 Agreement pursuant to planning application 16/04731/OUT dated 13th February 2019 to allow for later payment of first instalments re education and primary healthcare contributions. Location Land South West Of Glebe Farm Choppington Road Bedlington Northumberland	WITHDRAWN
		21/04324/FUL	Rear elevation single storey conservatory. Location 7 The Crest The Chesters Bedlington NE22 6HH	GRANTED
21/220	g.	Police Report. No Police Report for this meeting. The next scheduled regular report is for March 2022 meeting.		
21/221	h.	Financial Update / Bank Reconciliation.		
		Matter to be noted.		Determination
		Bank Reconciliation I. The Council are asked to note a checked bank reconciliation of £355,253.42 as of 31 st December 2021 and a Deposit Account Balance of £100,450.85 as of 31st December 2021. Note re Bank Reconciliation– In accordance with revised Statement of Internal Controls Councillor D Wallace as the nominated member has independently verified the monthly bank reconciliation		The Council NOTED the bank reconciliation.
21/221	i.	Matters for Information Only Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters.		
		Councillors	No matters for information,	
		Town Clerk	The Town Clerk asked for 2 member representatives to attend an planning site visit on 19 th January 2022 re - Planning Application 21/02154/FUL, Woodland View, 4 Shields Road, Hartford Bridge, NE22 6AL – Councillors Hedley and R Wallace agreed to attend.	
21/222		Meeting Close and Date of Next Meeting. RESOLVED the next scheduled meeting of the Council will be on Thursday 10th February 2022 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. The agenda for this meeting to be issued on Wednesday 2nd February 2022. The Chair closed the meeting at 6.58pm		

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jayne Todd, Di Wallace, and Russ Wallace.

Signed by Chair

Date