

## To: ALL MEMBERS OF THE COUNCIL

You are hereby summonsed to attend the meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Community Centre**, Front Street West, Bedlington.  
On Thursday 9th June 2022 at 6.30pm.

The agenda for the meeting is set out below.

Steven Young - Town Clerk

1<sup>st</sup> June 2022



**WEST BEDLINGTON**  
TOWN COUNCIL

### PRESENTATIONS

- The Council will receive a "Police Report" from Northumbria Police – Inspector Patterson / Inspector Daniels.

### QUESTIONS TO THE COUNCIL

- The Chair will invite members of the public present to put questions and bring matters to the attention of the Council.
- This question time will last for a period of up to 15 minutes overall (which may be extended if the Chairman deems it necessary)
- To give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chair's discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks should first state their name and address.  
**Please note that Members of the Public are not permitted to speak after question time is completed.**

### PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

<b>Attendance / Apologies and Declarations of Interests.</b>	
a.	<b>Apologies for Absence.</b> i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.
b.	<b>Declaration of Interests.</b> i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations. Members are reminded that if they have any personal interests of a prejudicial nature, they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification should contact the Town Clerk.

## PART B – MATTERS FOR DECISION

### 1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

Details of Meeting or Delegated Decisions	
a.	To agree and sign as a correct record the minutes of West Bedlington Town Council Meeting held on 12th May 2022.
b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.

### 2. MATTERS FOR DISCUSSION / DECISION

Matters for Discussion / Decision	
a.	<p><b>Annual Return of Accounts 2021/22 – Annual Internal Audit Report.</b> In accordance with The Accounts and Audit Regulations 2015.</p> <ul style="list-style-type: none"> <li>i. The Council are requested to note and approve The Annual Internal Audit report of May 2022.</li> <li>ii. To consider and agree any actions arising from the report of the internal auditor.</li> </ul> <p>All papers distributed to members in advance of meeting.</p>
b.	<p><b>Annual Return of Accounts 2021/22 – Annual Governance Statement.</b> In accordance with The Accounts and Audit Regulations 2015. The Council are requested to approve The Annual Governance Statement 2021-22 (Section 1 Annual Return of Accounts) in advance of considering the Approval of Accounts for 2021-22. All papers distributed to members in advance of meeting.</p>
c.	<p><b>Annual Return of Accounts 2021/22 – Accounting Statements.</b> In accordance with The Accounts and Audit Regulations 2015. Only after approval of The Annual Governance Statement 2021 – 22 (at b above). The Council are requested to approve the 2021 -22 Accounting Statements (Section 2 Annual Return of Accounts) As already signed by the Council’s Responsible Finance Officer. All papers distributed to members in advance of meeting.</p>
d.	<p><b>Annual Return of Accounts 2021/22 – Year on Year Variances.</b> The Council are requested to approve the explanation of year on year variances provided. All papers distributed to members in advance of meeting.</p>
e.	<p><b>Setting the Period for the Exercise of Public Rights. Accounts 2021/22.</b></p> <ul style="list-style-type: none"> <li>i. The Council are asked to note the dates (Monday 13 June and Friday 22 July 2022) chosen for the period for the exercise of public rights. The inspection period must include the first 10 working days of July.</li> </ul> <p>The Council are further asked to note the date (Friday 10 June 2022) of publishing the relevant Notice advertising the dates which public rights may be exercised.</p>
f.	<p><b>Reserves</b></p> <ul style="list-style-type: none"> <li>i. The Council are asked to review and decide upon any amendments to The Councils current provision of reserves held over for specific projects / identified future spending reserves. (Details of current Specific Reserves distributed to members).</li> </ul>
g.	<p><b>Funding of Bedlington Food Banks - Review.</b></p> <ul style="list-style-type: none"> <li>1. The Council are requested to discuss, review, and decide upon any financial support to: <ul style="list-style-type: none"> <li>i. Bedlington Salvation Army.</li> <li>ii. Bedlington Matthew Project.</li> <li>iii. Wansbeck Valley Food Bank.</li> </ul> </li> <li>2. The Council are requested to discuss and determine next review dates for the funding of Food Banks. <ul style="list-style-type: none"> <li>i. Bedlington Salvation Army.</li> <li>ii. Bedlington Matthew Project.</li> <li>iii. Wansbeck Valley Food Bank.</li> </ul> </li> </ul> <p>Any approved funding would be in respect of a S137 payment</p>
h.	<p><b>Funding Application – Pupils Fund</b> The Council are asked to discuss and decide upon an application from West End Primary School for funding from The Town Councils Pupils Fund. Application distributed to members.</p>
i.	<p><b>Hope Church Bedlington – Request for Letter of Support</b> The Council are requested to discuss and decide if it wishes to supply a letter of support to Hope Church Bedlington for them to use to assist in their funding applications that they are currently in the process of making for a purchase of a permanent Bedlington premises. Request distributed to members.</p>
j.	<p><b>External Meetings.</b> To receive feedback from Councillors from any external meetings since the date of the last Council meeting.</p>

k.	<b>Working Groups / Committees</b> (items for decision or discussion). <b>Services Committee.</b> 1. The Working Group Chair (Councillor Hogg) will provide a verbal report of the meeting decisions.						
l.	<b>Working Groups / Committees</b> (items for decision or discussion). <b>Governance and Staffing Working Group.</b> 1. <b>Recommendations from Working Group for decision by full Council.</b> None for this meeting. 2. <b>Any Other Items from the Working Group Meeting (not for decision)</b> – The Working Group Chair (Councillor Crosby) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.						
m.	<b>Working Groups / Committees</b> (items for decision or discussion). <b>Events Working Group</b> 1. <b>Recommendations from Working Group for decision by full Council.</b> None for this meeting. 2. <b>Any Other Items from the Working Group Meeting (not for decision)</b> - The Working Group Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.						
n.	<b>Working Groups / Committees</b> (items for decision or discussion). <b>Communications Working Group</b> 1. <b>Recommendations from Working Group for decision by full Council.</b> None for this meeting. 2. <b>Any Other Items from the Working Group Meeting (not for decision).</b> Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.						
o.	<b>Working Groups / Committees</b> (items for decision or discussion). <b>Neighbourhood Plan Working Group</b> 1. <b>Recommendations from Working Group for decision by full Council.</b> None for this meeting. 2. <b>Any Other Items from the Working Group Meeting (not for decision)</b> Chair (Councillor Hogg) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.						
p.	<b>Working Groups / Committees</b> (items for decision or discussion). <b>Finance Working Group</b> 1. <b>Recommendations from Working Group for decision by full Council.</b> None for this meeting. 2. <b>Any Other Items from the Working Group Meeting (not for decision)</b> Chair (Councillor R Wallace) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.						
q.	<b>Working Groups / Committees</b> (items for decision or discussion). <b>Youth Support Programme Working Group</b> 1. <b>Recommendations from Working Group for decision by full Council.</b> None for this meeting. 2. <b>Any Other Items from the Working Group Meeting (not for decision)</b> The Working Group (No Chair) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.						
r.	<p><b>Working Groups / Committees</b> (items for decision or discussion). <b>Planning Working Group</b> <b>Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested.</b> After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <table border="1"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> </tr> </thead> <tbody> <tr> <td>22/01655/FUL</td> <td>Creation of garden platform Location 4 Tantallon Grove Nedderton Village Northumberland NE22 6FA</td> <td>9th June 2022</td> </tr> </tbody> </table> <p>Note: recent notified planning decisions and other planning applications (where comments have not been requested) are shown in PART C for information only).</p>	Ref.	Description	Response Due Date	22/01655/FUL	Creation of garden platform Location 4 Tantallon Grove Nedderton Village Northumberland NE22 6FA	9th June 2022
Ref.	Description	Response Due Date					
22/01655/FUL	Creation of garden platform Location 4 Tantallon Grove Nedderton Village Northumberland NE22 6FA	9th June 2022					

**PART C – MATTERS FOR INFORMATION OR TO BE NOTED**

<b>Matters for Information or To Be Noted</b>			
a.	<b>Correspondence.</b>		
	The Council are requested to accept all correspondences and the actions noted in respect of each.		
Ref	From	Brief Description	Action Taken
313	Northumberland CC	LOVE Northumberland Awards 2022	Noted + Circulated
314	Northumberland CC	Latest Northumberland News and Jobs May 6, 2022	Noted + Circulated
315	Virgin Media	Broadband Works In Bedlington	Noted + Circulated
316	Carers Northumberland	Supporting Unpaid Carers in Northumberland for Carers Week 6-12th June	Noted + Circulated
317	NALC	NALC - Staff Absence	Noted + Circulated
318	Northumberland CC	Cramlington, Bedlington & Seaton Valley LAC – 18 May 2022	Noted + Circulated
319	Community Action Northumberland	CAN Enews 13 May 2022	Noted + Circulated
320	Thriving Together Northumberland	National survey on children and young people's social prescribing	Noted + Circulated
321	Northumberland Day	Northumberland Day 2022: How to Get Involved	Noted + Circulated
322	Northumbria Police	Insp Pattison - Leaving	Noted + Circulated
323	NCC Highways	Amended TTRO 128236772 B1331 Netherton Road	Noted + Circulated
324	West End Primary School	Pupils Fund Application	Noted + Circulated + Added To Agenda
325	Northumbria Police	Inspector Daniels Introduction	Noted + Circulated
326	NCC Highways	TTRO 128874807 U6539 Glebe Road/Bishops Meadow Footway	Noted + Circulated
327	Thriving Together Northumberland	CAB Statistics	Noted + Circulated
328	Thriving Together Northumberland	Northumberland Neglect Summit Summary	Noted + Circulated
329	Northumberland CC	Latest Northumberland News and Jobs May 20, 2022	Noted + Circulated
330	Bedlington Resident	Thanks For Personal Tea Party Invitations	Noted + Circulated
331	NALC	Enews 25 May 2022	Noted + Circulated
332	NALC	Direct Access Councils	Noted + Circulated
333	NCC Highways	TTRO 128992880 U6548 Rowan Close Bedlington	Noted + Circulated
334	NALC	Member Council Update 27 May 2022	Noted + Circulated
335	Northumberland County Council	Upcoming Inequalities Events - Bedlington & Choppington	Noted + Circulated
336	Hope Church Bedlington	Request for Letter of Support	Noted + Circulated + Added To Agenda
337	Northumberland CC	Latest Northumberland News and Jobs May 27, 2022	Noted + Circulated
338	NCC Highways	TTRO 128991154 Horton Road Blyth.	Noted + Circulated
339	Thriving Together Northumberland	VCS Liaison Group Agenda Setting – Have your say!	Noted + Circulated
340	Northumberland County Council	Reminder - Upcoming Inequalities Events - Bedlington & Choppington	Noted + Circulated
341	Thriving Together Northumberland	Learning Disabilities & Differences Network Join now!	Noted + Circulated

b.	<b>Consultations.</b>			
	From	Description	Details	
	Northumberland CC	Climate Website consultation	Open To All – By 8 <sup>th</sup> July – online at <a href="https://forms.office.com/pages/responsepage.aspx?id=3qkTu5CC8EKpgNw73-cPQA4KpKNwOwxLhcmAV4mICZIUNVY0SUdONDJGRFI4QUg4UFpVMDY4RE5YRC4u">https://forms.office.com/pages/responsepage.aspx?id=3qkTu5CC8EKpgNw73-cPQA4KpKNwOwxLhcmAV4mICZIUNVY0SUdONDJGRFI4QUg4UFpVMDY4RE5YRC4u</a>	
Northumberland CC	Pharmaceutical Needs Assessment (PNA) Consultation	Open To All until - 18th July online at <a href="https://www.northumberland.gov.uk/Care/Health.aspx#publichealth">https://www.northumberland.gov.uk/Care/Health.aspx#publichealth</a>		
c.	<b>Invitations.</b>			
	From	Event	Response Details	
	None For This meeting			
d.	Payee	Amount £. p	Description	Notes
	Northumberland County Council	-499.00	Jubilee Event Funding	
	Northumberland County Council	4,567.92	April Payroll Costs	
	Physical Education & Active Kids Ltd	6343.92	Jubilee Games	
	Reay Security Limited	83.04	CCTV Charges	
	Reay Security Limited	809.64	CCTV Charges	
	Crosby Hire	360.00	Chair Hire – Music Event	
	Talk Talk Business	45.54	Telephone + Internet	
	Discount Displays Limited	216.78	Lamppost Jubilee Decorations	
	DoWant Ltd	239.80	Jubilee Bunting	
	Rainblo Design	125.00	Tea Party Balloon Structures	
	Wireless Logic Limited	499.20	CCTV Sim Charges	
	Groundworks UK	-4,500.00	Neighbourhood Plan Funding	
	Reay Security Limited	83.04	CCTV Charges	
	Printed.Com	59.82	Tea Party Invitations	
	Amazon Market Place	12.45	Tea Party Napkins	
	DL Maintenance & Repair	405.50	Bus Shelter Repairs	
	Vanilla Teas	170.00	Tea Party China	
HMRC	-15,496.66	VAT Refund		
e.	<b>Other Planning Applications</b>			
	Where comments have <b>not</b> been requested.			
	Ref.	Description		
		None For This Meeting		
f.	<b>Planning decisions notified to West Bedlington Town Council by Northumberland County Council.</b>			
	Ref.	Description	Decision	
	22/00763/PRUTPO	Tree Preservation Order Application: T1 - Beech - Reduce overhang over garden by 2.5m (closest suitable growth point) to reduce shade and wind sail, T2 - Sycamore - Dead wood only, T3 - Atlas Cedar - Reduce by 2.5-3m in height and reshape to balance and lift to 2m to keep tree in good form and shape. Location 1 Bellingham Court Bedlington Northumberland NE22 5QS	PERMIT	
g.	<b>Police Report.</b>			
	The Council are requested to NOTE the Police report for June 2022. The next scheduled regular report is for September 2022 meeting.			

h.	<p><b>Bank Reconciliation</b></p> <p>1. The Council are asked to note a checked bank reconciliation of £346,761.54 as of 31st May 2022 and a Deposit Account Balance of £100,455.01 as of 31st May 2022.</p> <p>Note re Bank Reconciliation– In accordance with revised Statement of Internal Controls Councillor Todd as the nominated member has independently verified the monthly bank reconciliation.</p>
i.	<p><b>Matters for Information Only</b> – Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters.</p> <ol style="list-style-type: none"> <li>1. Councillor – Matters for information only.</li> <li>2. Town Clerk – Local Transport Plan Priorities to be included on next meeting agenda – background papers have already been distributed.</li> <li>3. Town Clerk – Clerks Leave / Office Closures – The Council Office will be closed on the following dates additional dates to accommodate The Clerks Leave - Thursday and Friday 29<sup>th</sup> and 30<sup>th</sup> June 2022, Friday 8<sup>th</sup> July 2022, Friday 15<sup>th</sup> July and Wednesday to Friday 20<sup>th</sup> – 22<sup>nd</sup> July 2022.</li> </ol>
j.	<p><b>Date of Next Meeting.</b></p> <p>The next scheduled meeting of the Council (The Annual Meeting of The Town Council) will be on Thursday 14th July 2022 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington.</p> <p>The agenda for this meeting will be issued on Wednesday 6<sup>th</sup> July 2022.</p>

**WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:** Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jane Todd, Diane Wallace, Russ Wallace.