

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby summonsed to attend the meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Community Centre**, Front Street West, Bedlington.  
On Thursday 9th February 2023 at 6.30pm.

The agenda for the meeting is set out below.  
Steven Young - Town Clerk  
1st February 2023



**PRESENTATIONS**

- There are no presentations for this meeting.

**QUESTIONS TO THE COUNCIL**

- The Chair will invite members of the public present to put questions and bring matters to the attention of the Council.
- This question time will last for a period of up to 15 minutes overall (which may be extended if the Chairman deems it necessary)
- To give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chairs discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks should first state their name and address.  
***Please note that Members of the Public are not permitted to speak after question time is completed.***

**PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.**

<b>Attendance / Apologies and Declarations of Interests.</b>	
a.	<b>Apologies for Absence.</b> i. To receive and note any apologies for absence from Councillors. ii. To consider and determine any dispensations for absent Councillors.
b.	<b>Declaration of Interests.</b> i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations. Members are reminded that if they have any personal interests of a prejudicial nature, they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification should contact the Town Clerk.

## PART B – MATTERS FOR DECISION

### 1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

Details of Meeting or Delegated Decisions	
a.	To agree and sign as a correct record the minutes of West Bedlington Town Council Meeting held on 12th January 2023.
b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.

### 2. MATTERS FOR DISCUSSION / DECISION

Matters for Discussion / Decision	
a.	<b>Strategic Plan - Review and Update of Targets.</b> The Council are requested to review (and update if appropriate) its Strategic Plan Monitoring Report. Monitoring Report distributed to members.
b.	<b>Community Event Planner.</b> The Council are asked to approve the appointment of a Community Event Planner following interviews on 8 <sup>th</sup> February 2023.
c.	<b>Asset Register.</b> The Council are requested to review (update if appropriate) and note the updated Asset Register as at 31.1.2023 (Updated register distributed to members).
d.	<b>Funding of Bedlington Food Banks - Review.</b> 1. The Council are requested to discuss, review, and decide upon any financial support to: i. Bedlington Salvation Army. ii. Bedlington Food Bank (Previously Bedlington Matthew Project). iii. Wansbeck Valley Food Bank. 2. The Council are requested to discuss and determine next review dates for the funding of Food Banks. i. Bedlington Salvation Army. ii. Bedlington Matthew Project. iii. Wansbeck Valley Food Bank. Any approved funding would be in respect of a S137 payment.
e.	<b>External Meetings</b> To receive feedback from Councillors from any external meetings since the date of the last Council meeting.
f.	<b>Working Groups.</b> The Council is asked to review the continuation of its current working groups, and their ongoing membership (if any). 1. Governance and Staffing Working Group. 2. Events Working Group. 3. Communications Working Group. 4. Neighbourhood Plan Working Group. 5. Finance Working Group. 6. Youth Support Working Group. 7. Planning Working Group.
g.	<b>Annual Meeting of The Town.</b> The Council are requested to discuss and decide upon a date and format for the 2023 Annual Meeting of The Town. "The Annual Parish or Town Meeting is not a council meeting. It is a meeting of the Parish or Town electors taking place between 1 March and 1 June. Electors can contribute to the agenda and in practice these meetings often celebrate local activities and debate current issues in the community".
h.	<b>Working Groups / Committees (items for decision or discussion). Services Committee.</b> 1. The Working Group Chair (Councillor Hogg) will provide a verbal report of any meeting decisions.
i.	<b>Working Groups / Committees (items for decision or discussion). Governance and Staffing Working Group.</b> 1. <b>Governance Recommendations from Working Group for decision by full Council.</b> None for this meeting. 2. <b>Any Other Items from the Working Group Meeting (not for decision)</b> – The Working Group Chair (Councillor Crosby) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.

j.	<p><b>Working Groups / Committees (items for decision or discussion). Events Working Group</b></p> <p>1. <b>Recommendations from Working Group for decision by full Council.</b> None for this meeting.</p> <p>2. <b>Any Other Items from the Working Group Meeting (not for decision)</b> - The Working Group Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>									
k.	<p><b>Working Groups / Committees (items for decision or discussion). Communications Working Group</b></p> <p>1. <b>Recommendations from Working Group for decision by full Council.</b> None for this meeting.</p> <p>2. <b>Any Other Items from the Working Group Meeting (not for decision).</b> The Working Group Chair (No Chair) will feedback to the Council on any other items discussed, any ongoing and future matters been worked upon by the working group.</p>									
l.	<p><b>Working Groups / Committees (items for decision or discussion). Neighbourhood Plan Working Group</b></p> <p>1. <b>Recommendations from Working Group for decision by full Council.</b> None for this meeting.</p> <p>2. <b>Any Other Items from the Working Group Meeting (not for decision)</b> Chair (Councillor Hogg) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>									
m.	<p><b>Working Groups / Committees (items for decision or discussion). Finance Working Group</b></p> <p>1. <b>Recommendations from Working Group for decision by full Council.</b> None for this meeting.</p> <p>2. <b>Any Other Items from the Working Group Meeting (not for decision)</b> Chair (Councillor R Wallace) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>									
n.	<p><b>Working Groups / Committees (items for decision or discussion). Youth Support Programme Working Group</b></p> <p>1. <b>Recommendations from Working Group for decision by full Council.</b> None for this meeting.</p> <p>2. <b>Any Other Items from the Working Group Meeting (not for decision)</b> The Working Group Chair (No Chair) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>									
o.	<p><b>Working Groups / Committees (items for decision or discussion). Planning Working Group</b></p> <p><b>1. Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested.</b> After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <table border="1" data-bbox="245 1021 1490 1249"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> </tr> </thead> <tbody> <tr> <td>23/00293/FUL</td> <td>New Shop Front Location 48 Front Street East Bedlington Northumberland NE22 5AB</td> <td>21st February 2023.</td> </tr> <tr> <td>23/00214/FUL</td> <td>Single storey lean-to side extension. Location 20 Hollymount Square Bedlington Northumberland NE22 5AH</td> <td>9th February 2023.</td> </tr> </tbody> </table> <p>Note: recent notified planning decisions and other planning applications (where comments have not been requested) are shown in PART C for information only).</p>	Ref.	Description	Response Due Date	23/00293/FUL	New Shop Front Location 48 Front Street East Bedlington Northumberland NE22 5AB	21st February 2023.	23/00214/FUL	Single storey lean-to side extension. Location 20 Hollymount Square Bedlington Northumberland NE22 5AH	9th February 2023.
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**PART C – MATTERS FOR INFORMATION OR TO BE NOTED**

<b>Matters for Information or To Be Noted</b>				
a.	<b>Correspondence.</b>			
	The Council are requested to accept all correspondences and the actions noted in respect of each.			
	Ref	From	Brief Description	Action Taken
	18	Bedlington Resident	Planning Application Land South West of 21 Front Street East, Bedlington	Noted + Circulated
	19	Northumberland County Council	Cramlington, Bedlington & Seaton Valley Local Area Council meeting - 17 January	Noted + Circulated
	20	Northumberland County Council	Latest Northumberland News and Jobs   January 6, 2023	Noted + Circulated
	21	Bedlington Resident	Meadowdale School Pupils Fund	Noted + Circulated
	22	News Post Leader	Request For Councillor Contact Details	Noted + Circulated
	23	Newcastle Building Society	Community Grants Information	Noted + Circulated
	24	Northumberland Line Project Team	Women in Construction	Noted + Circulated
	25	Northumberland County Council	Latest Northumberland News and Jobs   January 13, 2023	Noted + Circulated
	26	WFBF	Thanks for Food Bank Donation	Noted + Circulated
	27	NALC	NALC Enews - January 2023	Noted + Circulated
	28	Charg.ey	FREE Government Funded EV Chargepoints For West Bedlington Town Council	Noted + Circulated
	29	Bedlington Resident	Strategic Plan	Noted + Circulated
	30	The Local Government Boundary Commission for England	Have Your Say	Noted + Circulated
	31	Bedlington Food Bank – Formally Matthew Project	Thanks for Food Bank Donation	Noted + Circulated
	32	Bedlington Salvation Army	Thanks for Food Bank Donation	Noted + Circulated
	33	Elections Team NCC	Voters urged to check they have the right ID to vote	Noted + Circulated
	34	Northumberland County Council	EV Charging Points	Noted + Circulated
	35	Northumberland County Council	Bedlington Borderlands Place Programme Call Out for Prospective Projects	Noted + Circulated
	36	Northumbria Police	Warning after report of fraud by offenders posing as police officers	Noted + Circulated
	37	Northumberland County Council	Revised TPC Charter and Who's Who	Noted + Circulated
	38	Healthwatch Northumberland	Chair Recruitment and Annual Survey 2023	Noted + Circulated
	39	Captain Nicholas Moffat	Old Time Sailors Artist Submission	Noted + Circulated
	40	Thriving Together	Newsletter Volume 10	Noted + Circulated
	41	Northumberland County Council	Latest Northumberland News and Jobs   January 27, 2023	Noted + Circulated
	42	NCC Planning	Planning enforcement case 21/00880/BRCOND update	Noted + Circulated
	43	Northumberland Line Project Team	Northumberland Line Newsletter - January 2023	Noted + Circulated
	44	NCC CLIMATE CHANGE TEAM	FOA Coastal Town and Parish Councils	Noted + Circulated
	b.	<b>Consultations.</b>		
		From	Description	Details
		None For This Meeting		

c.	<b>Invitations.</b>			
	From	Event	Response Details	
	None For This Meeting			
d.	<b>Schedule of Payments and Receipts.</b>			
	Details of payments and (receipts) to be noted since last Council update. All payments gross of VAT.			
	Payee	Amount £. p	Description	Notes
	Northumberland County Council	5,446.23	December Payroll Costs	
	Blyth Bespoke Fabrication	3,750.00	Litter Bin Refurbishment	
	Talk Talk Business	48.54	Telephone + Insurance	
	Defib Machines Limited	2,190.00	Lease Charges	
	Defib Machines Limited	3,528.00	Lease Charges	
	Reay Security Limited	83.04	CCTV Costs	
	Reay Security Limited	403.20	Meadowdale Gate Opening Closing	
	Reay Security Limited	83.04	CCTV Charges	
	Bedlington Salvation Army	500.00	Food Bank Donations	
	Wansbeck Valley Food Bank	500.00	Food Bank Donations	
	Reay Security Limited	446.40	Meadowdale Gate Opening Closing	
	Reay Security Limited	809.64	CCTV Charges	
Wireless Logic Limited	499.20	CCTV SIM Charges		
Defib Machines Limited	-742.32	Refund of Lease Charges		
e.	<b>Other Planning Applications</b>			
	Where comments have <b>not</b> been requested.			
	Ref.	Description		
		None For This Meeting		
f.	<b>Planning decisions notified to West Bedlington Town Council by Northumberland County Council.</b>			
	Ref.	Description	Decision	
	22/03529/FUL	Internal alteration and minor single storey extensions to improve club facilities, internal reorganisation, new pro shop entrance and windows, new external golf buggy parking enclosure Location Bedlingtonshire Golf Club Hartford Road Bedlington Northumberland NE22 6AA	GRANTED	
g.	<b>Police Report.</b>			
	No Police Report for this meeting.			
	The next scheduled regular report is for March 2023 meeting.			
h.	<b>Bank Reconciliation</b>			
	<p>I. The Council are asked to note a checked bank reconciliation of £ 277,631.57 as of 31<sup>st</sup> January 2023 and a Deposit Account Balance of £ 100,545.29 as of 31<sup>st</sup> January 2023.</p> <p>Note re Bank Reconciliation– In accordance with revised Statement of Internal Controls Councillor J Todd as the nominated member has independently verified the monthly bank reconciliation.</p>			
i.	<b>Matters for Information Only</b> – Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters.			
	<p>1. Councillor – matters for information only.</p> <p>2. Town Clerk – matters for information.</p>			
j.	<b>Date of Next Meeting.</b>			
	<p>The next scheduled meeting of the Council will be on Thursday 9th March 2023 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington.</p> <p>The agenda for this meeting to be issued on Wednesday 1st March 2023.</p>			

**WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:** Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jane Todd, Diane Wallace, Russ Wallace.