

To: ALL MEMBERS OF THE COUNCIL

You are hereby summonsed to attend the meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Community Centre**, Front Street West, Bedlington.
On Thursday 8th September 2022 at 6.30pm.



The agenda for the meeting is set out below.
Steven Young - Town Clerk
31st August 2022

PRESENTATIONS

- The Council will receive a "Police Report" from Northumbria Police – Sergeant Rob Morton Neighbourhood Policing.

QUESTIONS TO THE COUNCIL

- The Chair will invite members of the public present to put questions and bring matters to the attention of the Council.
- This question time will last for a period of up to 15 minutes overall (which may be extended if the Chairman deems it necessary)
- To give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chairs discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks should first state their name and address.
Please note that Members of the Public are not permitted to speak after question time is completed.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Attendance / Apologies and Declarations of Interests.	
a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.
b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations. Members are reminded that if they have any personal interests of a prejudicial nature, they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification should contact the Town Clerk.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

Details of Meeting or Delegated Decisions	
a.	To agree and sign as a correct record the minutes of West Bedlington Town Council Meeting held on 11th August 2022.
b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.

2. MATTERS FOR DISCUSSION / DECISION

Matters for Discussion / Decision	
a.	<p>Funding of Bedlington Food Banks - Review.</p> <ol style="list-style-type: none"> 1. The Council are requested to discuss, review, and decide upon any financial support to: <ol style="list-style-type: none"> i. Bedlington Salvation Army. ii. Bedlington Matthew Project. iii. Wansbeck Valley Food Bank. 2. The Council are requested to discuss and determine next review dates for the funding of Food Banks. <ol style="list-style-type: none"> i. Bedlington Salvation Army. ii. Bedlington Matthew Project. iii. Wansbeck Valley Food Bank. <p>Any approved funding would be in respect of a S137 payment.</p>
b.	<p>Audit Arrangements</p> <ol style="list-style-type: none"> 1. 2021/22 Annual Governance & Accountability Return (AGAR). The Council are asked to NOTE the external auditors' certification of the Annual Return of Accounts for the financial year ending 31st March 2022. (There were no matters which came to the attention of the Auditor that required the issuing of a separate additional issues report). The notice of conclusion will be published once Council have approved and accepted the external auditor's certification. 2. Option to opt out of the SAAA central external auditor appointment arrangements. The Council are requested to consider its External Audit Arrangements for the next 5 years. Currently the Council (along with every other Parish / Town Council) has opted into the central procurement regime managed by SAAA. Contracts last for a period of 5 years and unless The Town Council resolves to "opt out" of the current arrangements will continue for a further 5 years. The Council is asked if it wishes to "opt out" of central procurement regime managed by SAAA. All Councils must appoint an External Auditor. (Details distributed to members).
c.	<p>External Meetings.</p> <p>To receive feedback from Councillors from any external meetings since the date of the last Council meeting.</p>
h.	<p>Working Groups / Committees (items for decision or discussion). Services Committee.</p> <ol style="list-style-type: none"> 1. The Working Group Chair (Councillor Hogg) will provide a verbal report of the meeting decisions.
e.	<p>Working Groups / Committees (items for decision or discussion). Governance and Staffing Working Group.</p> <ol style="list-style-type: none"> 1. Recommendations from Working Group for decision by full Council. None for this meeting. 2. Any Other Items from the Working Group Meeting (not for decision) – The Working Group Chair (Councillor Crosby) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.
f.	<p>Working Groups / Committees (items for decision or discussion). Events Working Group</p> <ol style="list-style-type: none"> 1. Recommendations from Working Group for decision by full Council. <ol style="list-style-type: none"> i. The Council are requested to discuss and decide upon a proposal to procure an Event Planner. (Proposal distributed). Councillor Crosby. ii. The Council are asked to discuss and decide upon a proposal to provide a Christmas Event for Senior Citizens. (Proposal distributed). Councillor Crosby. iii. The Council are requested to discuss and decide upon a proposal to provide children's activities during October half term. (Proposal distributed) Councillor D Wallace. iv. The Council are asked to discuss and decide upon a proposal to provide a Halloween Event. (Proposal distributed) Councillor D Wallace. v. The Council are requested to discuss and decide upon a proposal to adopt an SLA for the next 3 years for an annual event Alternative Sports Activity Day (Jubilee Games) for primary school children in Bedlington. (Proposal and Quote distributed) Councillor D Wallace.

	<p>vi. The Council are requested to discuss and decide upon a proposal to provide a Christmas Lights Switch on event. (Proposal distributed) Councillor Reed.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) - The Working Group Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>						
g.	<p>Working Groups / Committees (items for decision or discussion). Communications Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision). Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>						
h.	<p>Working Groups / Committees (items for decision or discussion). Neighbourhood Plan Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) Chair (Councillor Hogg) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>						
i.	<p>Working Groups / Committees (items for decision or discussion). Finance Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) Chair (Councillor R Wallace) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>						
j.	<p>Working Groups / Committees (items for decision or discussion). Youth Support Programme Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) The Working Group (No Chair) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>						
k.	<p>Working Groups / Committees (items for decision or discussion). Planning Working Group</p> <p>Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested.</p> <p>After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <table border="1" data-bbox="226 987 1471 1122"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> </tr> </thead> <tbody> <tr> <td></td> <td>None For This Meeting.</td> <td></td> </tr> </tbody> </table> <p>Note: recent notified planning decisions and other planning applications (where comments have not been requested) are shown in PART C for information only).</p>	Ref.	Description	Response Due Date		None For This Meeting.	
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	None For This Meeting.						

PART C – MATTERS FOR INFORMATION OR TO BE NOTED

Matters for Information or To Be Noted				
a.	Correspondence.			
	The Council are requested to accept all correspondences and the actions noted in respect of each.			
	Ref	From	Brief Description	Action Taken
	393	High Street Safari	Halloween & Christmas Trails in Bedlington	Noted + Circulated
	394	NALC	Member Council Update 5 August 2022	Noted + Circulated
	395	Transport North East	Bus Bulletin August 2022	Noted + Circulated
	396	Northumberland CC	Latest Northumberland News and Jobs August 5, 2022	Noted + Circulated
	397	Community Action Northumberland	CAN Enews 5 August 2022	Noted + Circulated
	398	SENUG	Vote For NEWCASTLE to be the headquarters of the new Great British Railways organisation	Noted + Circulated
	399	Stage Door Events	Bedlington Christmas	Noted + Circulated
	400	Northumberland CC	Latest Northumberland News and Jobs August 12, 2022	Noted + Circulated
	401	Bedlington Salvation Army	Note of Thanks Food Bank Funding	Noted + Circulated
	402	WVFB	Note of Thanks Food Bank Funding	Noted + Circulated
	403	Bedlington Resident	Copy of email sent to NCC Highways Road safety at Front Street/Church Lane/Vulcan Place intersection, Bedlington	Noted + Circulated + Acknowledged
	404	Bedlington Resident	Fibre Installation and Littering	Noted + Circulated + Acknowledged
	405	Northumberland CC	Amended TTRO 128236772 B1331 Netherton Road Nedderton	Noted + Circulated
	406	Northumberland CC	Free tree giveaway	Noted + Circulated + Added to Social Media
	407	Community Action Northumberland	CAN Enews	Noted + Circulated
	408	Northumberland CC	Latest Northumberland News and Jobs August 19, 2022	Noted + Circulated
	409	Matthew Project	Food Bank Donations Update	Noted + Circulated
	410	Age UK Northumberland	Volunteer Opportunities	Noted + Circulated
411	SENUG	SENUG Receives 4 National Awards - Thanks to Funding from Your Council	Noted + Circulated	
412	SENUG	Volunteers Needed For AVR Exhibition This Weekend.	Noted + Circulated	
b.	Consultations.			
	From	Description	Details	
	TNE Buses	Making the Right Travel Choice - Consultation	<ul style="list-style-type: none"> • Tuesday 6 September 2022, 1pm-2pm: https://www.eventbrite.co.uk/e/389213828037 • Thursday 8 September 2022, 8:30am-9:30am: https://www.eventbrite.co.uk/e/389226586197 	
c.	Invitations.			
	From	Event	Response Details	
	None For This Meeting			

Payee	Amount £. p	Description	Notes
Timpsons	23.50	Commemorative Plaque	
Reay Security Limited	83.04	CCTV Charges	
Reay Security Limited	83.04	CCTV Charges	
Reay Security Limited	504.00	Play Area Gate Locking	
Widescope Web Design	216.00	Annual Site Hosting Costs Event Bookings	
Talk Talk Business	45.54	Telephone + Internet	
Bedlington Salvation Army	500.00	Food Bank Donation	S137
Wansbeck Valley Food Bank	500.00	Food Bank Donation	S137
Timestep Training Activity Centre	1,700.00	Summer Holiday Activities	
Smart Office Systems Ltd	39.81	Printer Costs	
Reay Security Limited	809.64	CCTV Charges	
Reay Security Limited	558.00	Play Area Gate Locking	
Royal British Legion Poppy Appeal	37.00	Wreath Donations	
Wireless Logic Limited	499.20	CCTV SIM Card Charges	
Broxap Limited	8,928.00	New Seats – Market Place	
W Mitchell	5,000.00	Summer 2023 Performer Fee	
Crosby Hire	36.00	Chair Hire Costs	
Reay Security Limited	83.04	CCTV Charges	
Reay Security Limited	504.00	Play Area Gate Locking	
Michael Wood Design Limited	222.00	Remembrance Day Service Printing	
Springview Landscaping	930.00	Seat Installation – Market Place	
HMRC	-7265.71	Vat Reclaim	

e. Other Planning Applications

Where comments have **not** been requested.

Ref.	Description
22/02738/NONMAT	Non-material amendment (To amend the fenestration and form a brick corner instead of the steel corner post) on approved application 17/02012/OUT. Land West Of 62 Station Road Station Road Stannington Northumberland
22/02799/CLPROP	Certificate of Lawful Development - Proposed Use for detached double garage, behind principle elevation of house in rear garden. 2m from boundary, 3m maximum height from existing ground level. 34 Humford Way Bayard Woods Bedlington Northumberland NE22 5ET

f. Planning decisions notified to West Bedlington Town Council by Northumberland County Council.

Ref.	Description	Decision
22/02205/PRUTPO	Tree Preservation Order Application: T25 - Chilean pine, crown raise tree to approx. 3. removing dead / untidy branches, T26 - Beech - Prune back overextended branches back to overall natural profile of tree, T28 - Holly Removing approx 20% of overall height. Side prune to maintain distance from drive, and improve form and T30 - Cedar of Lebanon Reduce upper crown and reshape, bringing the sides in to a more tapered form. Leaving no less than 70% of any individual branch length. Overextended branches will be brought back in line with overall form of tree and thin out density in upper crown. Location Greenside Fairway Rise Hartford Hall Estate Bedlington Northumberland NE22 6AG	PERMIT
22/01542/FUL	Existing single storey side extension demolished & re-built, new single storey kitchen extension to rear & replacement oak framed main entrance canopy to front elevation Location Humford Mill House Church Lane Bedlington Northumberland NE22 5RT	GRANTED
22/00611/FUL	Change of use: retail to café Location 7 Market Place Bedlington Northumberland NE22 5TN	WITHDRAWN
22/02108/FUL	Change of use : E(d)/ E(b) to F1(f), F2 (a) and F2 (b) while retaining ancillary use of E(b). Building to be used for church gatherings, youth and children's work, a charitable shop, community kitchen and other church	WITHDRAWN

		activities. Location Former Lionheart Gym Vulcan Place Bedlington Northumberland NE22 5DL	
	22/00913/FUL	Resubmission of approval 18/03632/REM for the construction of two detached dwellings and associated works. Location Land To North West Of Blue House Farm Cottages Blue House Farm Road Netherton Colliery Northumberland NE22 6BB	REFUSED
g.	Police Report. The Council are requested to NOTE the Police Report presented.		
h.	Bank Reconciliation I. The Council are asked to note a checked bank reconciliation of £273,573.01 as of 31st August 2022 and a Deposit Account Balance of £100,460.07 as of 31st August 2022. Note re Bank Reconciliation– In accordance with The Councils Internal Controls Councillor Todd as the nominated member has independently verified the monthly bank reconciliation.		
i.	Matters for Information Only – Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters. 1. Councillor – Matters for information only. 2. Town Clerk – Matters for information only. Reminder – no scheduled meeting in November so submit any proposals in good time for October’s meeting.		
j.	Date of Next Meeting. The next scheduled meeting of the Council will be on Thursday 13th October 2022 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. The agenda for this meeting will be issued on Wednesday 5 th October 2022.		

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor,
Victoria Thompson, Jane Todd, Diane Wallace, Russ Wallace.