

To: ALL MEMBERS OF THE COUNCIL

You are hereby summonsed to attend the meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Community Centre**, Front Street West, Bedlington.
On Thursday 29th September 2022 at 6.30pm.



The agenda for the meeting is set out below.
Steven Young - Town Clerk
21st September 2022

PRESENTATIONS

- An invitation to present has been sent to Voices in Tune CIC: Bedlington Singers in support of their Community Chest Application. (Agenda Item Part B 2e.)

QUESTIONS TO THE COUNCIL

- The Chair will invite members of the public present to put questions and bring matters to the attention of the Council.
- This question time will last for a period of up to 15 minutes overall (which may be extended if the Chairman deems it necessary)
- To give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chair's discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks should first state their name and address.
Please note that Members of the Public are not permitted to speak after question time is completed.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Attendance / Apologies and Declarations of Interests.	
a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.
b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations. Members are reminded that if they have any personal interests of a prejudicial nature, they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification should contact the Town Clerk.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

Details of Meeting or Delegated Decisions	
a.	<p>i. To agree and sign as a correct record the minutes of West Bedlington Town Council Meeting held on 11th August 2022.</p> <p>ii. To agree and sign as a correct record the minutes of West Bedlington Town Council meeting held on 8th September 2022.</p>
b.	To discuss any matters arising from the minutes of the last meetings that are not included as agenda items.

2. MATTERS FOR DISCUSSION / DECISION

Matters for Discussion / Decision	
a.	<p>Funding of Bedlington Food Banks - Review.</p> <p>1. The Council are requested to discuss, review, and decide upon any financial support to:</p> <p>i. Bedlington Salvation Army.</p> <p>ii. Bedlington Matthew Project.</p> <p>iii. Wansbeck Valley Food Bank.</p> <p>2. The Council are requested to discuss and determine next review dates for the funding of Food Banks.</p> <p>i. Bedlington Salvation Army.</p> <p>ii. Bedlington Matthew Project.</p> <p>iii. Wansbeck Valley Food Bank.</p> <p>Any approved funding would be in respect of a \$137 payment.</p>
b.	<p>Audit Arrangements</p> <p>1. 2021/22 Annual Governance & Accountability Return (AGAR). The Council are asked to NOTE the external auditors' certification of the Annual Return of Accounts for the financial year ending 31st March 2022. There were no matters which came to the attention of the Auditor that required the issuing of a separate additional issues report and the notice of conclusion has been published on 9th September 2022. (Copy of notice distributed to members for information).</p> <p>2. Option to opt out of the SAAA central external auditor appointment arrangements. The Council are requested to consider its External Audit Arrangements for the next 5 years. Currently the Council (along with every other Parish / Town Council) has opted into the central procurement regime managed by SAAA. Contracts last for a period of 5 years and unless The Town Council resolves to "opt out" of the current arrangements will continue for a further 5 years. The Council is asked if it wishes to "opt out" of central procurement regime managed by SAAA. All Councils must appoint an External Auditor. (Details distributed to members).</p>
c.	<p>External Meetings. To receive feedback from Councillors from any external meetings since the date of the last Council meeting.</p>
d.	<p>Bedlington Whitley First School 20mph Scheme The Council are asked to discuss and decide if it wishes to comment to Northumberland County Councils proposed school safety scheme. (Details distributed to members).</p>
e.	<p>Community Chest Application The Council are requested to discuss and decide upon a Community Chest Application from Voices in Tune CIC: Bedlington Singers. (Application form distributed to members).</p>
f.	<p>Working Groups / Committees (items for decision or discussion). Services Committee.</p> <p>1. Litter Bins. The Council are asked to discuss and decide upon a request from a resident for the provision of an additional litter bin at "Ridge Terrace meets Hazelmere Avenue". (Request distributed to members).</p> <p>2. Bus Shelters. The Council are requested to discuss and decide upon a proposal (following a resident's request) from Northumberland County Council to relocate the bus stop and bus shelter near to The Chester's Nursing Home Choppington Road. Bedlington. (Details of proposed new location distributed to members).</p> <p>3. Bus Shelters. If 2 above is approved The Council will need to discuss and approve the purchase and installation of a new bus shelter (the current bus shelter type is unsuitable – it would obstruct the pathway) together with what to do with the existing bus shelter.</p>

	<p>4. Bedlington Community Centre – Warm Space Funding Assistance Request. The Council are asked to discuss and decide upon a request from Bedlington Community Centre for funding to support the increase in energy costs through the provision of a community warm space. (Request distributed to members).</p> <p>5. War Memorial – Wreath Hanging Rail Design Approval and Quote. The Council are requested to discuss and decide upon proposal(s) for the design of a wreath hanging rail at The War Memorial together with a quote for its manufacture, supply, and installation. (Quote and Design options distributed).</p> <p>6. Any Other Items relating to the provision of Council Services (Not for decision).</p>
g.	<p>Working Groups / Committees (items for decision or discussion). Governance and Staffing Working Group.</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) – The Working Group Chair (Councillor Crosby) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>
h.	<p>Working Groups / Committees (items for decision or discussion). Events Working Group</p> <p>1. Recommendations from Working Group for decision by full Council.</p> <p>i. The Council are requested to discuss and decide upon a proposal to procure an Event Planner. (Proposal distributed). Councillor Crosby.</p> <p>ii. The Council are asked to discuss and decide upon a proposal to provide a Christmas Event for Senior Citizens. (Proposal distributed). Councillor Crosby.</p> <p>iii. The Council are requested to discuss and decide upon a proposal to provide children’s activities during October half term. (Proposal distributed) Councillor D Wallace.</p> <p>iv. The Council are asked to discuss and decide upon a proposal to provide a Halloween Event. (Proposal distributed) Councillor D Wallace.</p> <p>v. The Council are requested to discuss and decide upon a proposal to adopt an SLA for the next 3 years for an annual event “Alternative Sports Activity Day (Jubilee Games)” for primary school children in Bedlington. (Proposal and Quote distributed) Councillor D Wallace.</p> <p>vi. The Council are requested to discuss and decide upon a proposal to provide a Christmas Lights Switch on event. (Proposal distributed) Councillor Reed.</p> <p>vii. The Council are requested to discuss and decide upon a proposal to provide a “Kids Pantomime”. (Details of proposal distributed to members).</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) - The Working Group Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>
i.	<p>Working Groups / Committees (items for decision or discussion). Communications Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision). Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>
j.	<p>Working Groups / Committees (items for decision or discussion). Neighbourhood Plan Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) Chair (Councillor Hogg) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>
k.	<p>Working Groups / Committees (items for decision or discussion). Finance Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) Chair (Councillor R Wallace) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>
l.	<p>Working Groups / Committees (items for decision or discussion). Youth Support Programme Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) The Working Group (No Chair) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>

m.	<p>Working Groups / Committees (items for decision or discussion). Planning Working Group Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested. After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p>		
	Ref.	Description	Response Due Date
	22/03146/FUL	Proposed rear single storey flat roof extension Location 15 Church Lane Bedlington Northumberland NE22 5EL	4th October 2022.
	22/03228/COU	Change of use from D2 and A3 to Sui Generis to operate as a vehicle repair garage and MOT station Location Unit 2 Vulcan Place Garage Vulcan Place Bedlington Northumberland NE22 5DL	11th October 2022.
<p>Note: recent notified planning decisions and other planning applications (where comments have not been requested) are shown in PART C for information only).</p>			

PART C – MATTERS FOR INFORMATION OR TO BE NOTED

Matters for Information or To Be Noted			
a.	Correspondence.		
	The Council are requested to accept all correspondences and the actions noted in respect of each.		
	Ref	From	Brief Description
	393	High Street Safari	Halloween & Christmas Trails in Bedlington
	394	NALC	Member Council Update 5 August 2022
	395	Transport North East	Bus Bulletin August 2022
	396	Northumberland CC	Latest Northumberland News and Jobs August 5, 2022
	397	Community Action Northumberland	CAN Enews 5 August 2022
	398	SENUG	Vote For NEWCASTLE to be the headquarters of the new Great British Railways organisation
	399	Stage Door Events	Bedlington Christmas
	400	Northumberland CC	Latest Northumberland News and Jobs August 12, 2022
	401	Bedlington Salvation Army	Note of Thanks Food Bank Funding
	402	WVFB	Note of Thanks Food Bank Funding
	403	Bedlington Resident	Copy of email sent to NCC Highways Road safety at Front Street/Church Lane/Vulcan Place intersection, Bedlington
	404	Bedlington Resident	Fibre Installation and Littering
	405	Northumberland CC	Amended TTRO 128236772 B1331 Netherton Road Nedderton
	406	Northumberland CC	Free tree giveaway
	407	Community Action Northumberland	CAN Enews
	408	Northumberland CC	Latest Northumberland News and Jobs August 19, 2022
	409	Matthew Project	Food Bank Donations Update
	410	Age UK Northumberland	Volunteer Opportunities
	411	SENUG	SENUG Receives 4 National Awards - Thanks to Funding from Your Council
	412	SENUG	Volunteers Needed For AVR Exhibition This Weekend.

b.	Consultations.			
	From	Description	Details	
	TNE Buses	Making the Right Travel Choice - Consultation	<ul style="list-style-type: none"> • Tuesday 6 September 2022, 1pm-2pm: https://www.eventbrite.co.uk/e/389213828037 • Thursday 8 September 2022, 8:30am-9:30am: https://www.eventbrite.co.uk/e/389226586197 	
c.	Invitations.			
	From	Event	Response Details	
	None For This Meeting			
d.				
	Payee	Amount £. p	Description	Notes
	Timpsons	23.50	Commemorative Plaque	
	Reay Security Limited	83.04	CCTV Charges	
	Reay Security Limited	83.04	CCTV Charges	
	Reay Security Limited	504.00	Play Area Gate Locking	
	Widescope Web Design	216.00	Annual Site Hosting Costs Event Bookings	
	Talk Talk Business	45.54	Telephone + Internet	
	Bedlington Salvation Army	500.00	Food Bank Donation	S137
	Wansbeck Valley Food Bank	500.00	Food Bank Donation	S137
	Timestep Training Activity Centre	1,700.00	Summer Holiday Activities	
	Smart Office Systems Ltd	39.81	Printer Costs	
	Reay Security Limited	809.64	CCTV Charges	
	Reay Security Limited	558.00	Play Area Gate Locking	
	Royal British Legion Poppy Appeal	37.00	Wreath Donations	
	Wireless Logic Limited	499.20	CCTV SIM Card Charges	
	Broxap Limited	8,928.00	New Seats – Market Place	
	W Mitchell	5,000.00	Summer 2023 Performer Fee	
	Crosby Hire	36.00	Chair Hire Costs	
	Reay Security Limited	83.04	CCTV Charges	
	Reay Security Limited	504.00	Play Area Gate Locking	
	Michael Wood Design Limited	222.00	Remembrance Day Service Printing	
	Springview Landscaping	930.00	Seat Installation – Market Place	
HMRC	-7265.71	Vat Reclaim		
e.	Other Planning Applications			
	Where comments have not been requested.			
	Ref.	Description		
	22/02738/NONMAT	Non-material amendment (To amend the fenestration and form a brick corner instead of the steel corner post) on approved application 17/02012/OUT. Land West Of 62 Station Road Station Road Stannington Northumberland		
22/02799/CLPROP	Certificate of Lawful Development - Proposed Use for detached double garage, behind principle elevation of house in rear garden. 2m from boundary, 3m maximum height from existing ground level. 34 Humford Way Bayard Woods Bedlington Northumberland NE22 5ET			
22/03161/DISCON	Discharge of condition 31(Full Travel Plan) on approved application 16/04731/OUT			

f.	Planning decisions notified to West Bedlington Town Council by Northumberland County Council.		
	Ref.	Description	Decision
	22/02205/PRUTPO	Tree Preservation Order Application: T25 - Chilean pine, crown raise tree to approx. 3. removing dead / untidy branches, T26 - Beech - Prune back overextended branches back to overall natural profile of tree, T28 - Holly Removing approx 20% of overall height. Side prune to maintain distance from drive, and improve form and T30 - Cedar of Lebanon Reduce upper crown and reshape, bringing the sides in to a more tapered form. Leaving no less than 70% of any individual branch length. Overextended branches will be brought back in line with overall form of tree and and thin out density in upper crown. Location Greenside Fairway Rise Hartford Hall Estate Bedlington Northumberland NE22 6AG	PERMIT
	22/01542/FUL	Existing single storey side extension demolished & re-built, new single storey kitchen extension to rear & replacement oak framed main entrance canopy to front elevation Location Humford Mill House Church Lane Bedlington Northumberland NE22 5RT	GRANTED
	22/00611/FUL	Change of use: retail to café Location 7 Market Place Bedlington Northumberland NE22 5TN	WITHDRAWN
	22/02108/FUL	Change of use : E(d)/ E(b) to F1(f), F2 (a) and F2 (b) while retaining ancillary use of E(b). Building to be used for church gatherings, youth and children's work, a charitable shop, community kitchen and other church activities. Location Former Lionheart Gym Vulcan Place Bedlington Northumberland NE22 5DL	WITHDRAWN
22/00913/FUL	Resubmission of approval 18/03632/REM for the construction of two detached dwellings and associated works. Location Land To North West Of Blue House Farm Cottages Blue House Farm Road Netherton Colliery Northumberland NE22 6BB	REFUSED	
g.	Police Report. The Council are requested to NOTE the Police Report presented at the meeting held on 8 th September 2022.		
h.	Bank Reconciliation I. The Council are asked to note a checked bank reconciliation of £273,573.01 as of 31st August 2022 and a Deposit Account Balance of £100,460.07 as of 31st August 2022. Note re Bank Reconciliation– In accordance with The Councils Internal Controls Councillor Todd as the nominated member has independently verified the monthly bank reconciliation.		
i.	Matters for Information Only – Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters. 1. Councillor – Matters for information only. 2. Town Clerk – Matters for information only. Reminder – no scheduled meeting in November so submit any proposals in good time for October's meeting.		
j.	Date of Next Meeting. The next scheduled meeting of the Council will be on Thursday 13th October 2022 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. The agenda for this meeting will be issued on Wednesday 5 th October 2022.		

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor,
Victoria Thompson, Jane Todd, Diane Wallace, Russ Wallace.