

To: ALL MEMBERS OF WEST BEDLINGTON TOWN COUNCIL

You are hereby summonsed to attend the meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Community Centre**, Front Street West, Bedlington.
On Thursday 13th October 2022 at 6.30pm.



WEST BEDLINGTON
TOWN COUNCIL

The agenda for the meeting is set out below.

Steven Young - Town Clerk

5th October 2022

PRESENTATIONS

- There are no presentations for this meeting.

QUESTIONS TO THE COUNCIL

- The Chair will invite members of the public present to put questions and bring matters to the attention of the Council.
- This question time will last for a period of up to 15 minutes overall (which may be extended if the Chairman deems it necessary)
- To give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chair's discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks should first state their name and address.

Please note that Members of the Public are not permitted to speak after question time is completed.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

| Attendance / Apologies and Declarations of Interests. | |
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| a. | Apologies for Absence. i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors. |
| b. | Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations. Members are reminded that if they have any personal interests of a prejudicial nature, they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification should contact the Town Clerk. |

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

| Details of Meeting or Delegated Decisions | |
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| a. | To agree and sign as a correct record the minutes of West Bedlington Town Council Meeting held on 29th September 2022. |
| b. | To discuss any matters arising from the minutes of the last meeting that are not included as agenda items. |

2. MATTERS FOR DISCUSSION / DECISION

| Matters for Discussion / Decision | |
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| a. | <p>Funding of Bedlington Food Banks - Review.</p> <ol style="list-style-type: none"> 1. The Council are requested to discuss, review, and decide upon any financial support to: <ol style="list-style-type: none"> i. Bedlington Salvation Army. ii. Bedlington Matthew Project. iii. Wansbeck Valley Food Bank. 2. The Council are requested to discuss and determine next review dates for the funding of Food Banks. <ol style="list-style-type: none"> i. Bedlington Salvation Army. ii. Bedlington Matthew Project. iii. Wansbeck Valley Food Bank. <p>Any approved funding would be in respect of a S137 payment.</p> |
| b. | <p>Internal Audit Report</p> <p>The Council are asked to NOTE the Internal Audit Report (September 2022). Report distributed to members.</p> |
| c. | <p>2023-24 Budget Setting Meeting Schedule.</p> <p>The Council are requested to discuss and decide upon a DRAFT 2023-24 Budget Meeting Schedule. (Draft Meeting Schedule distributed to members).</p> |
| d. | <p>Finance Report.</p> <p>The Council are requested to NOTE the financial report distributed. (Report distributed to members).</p> |
| e. | <p>External Meetings.</p> <p>To receive feedback from Councillors from any external meetings since the date of the last Council meeting.</p> |
| f. | <p>Working Groups / Committees (items for decision or discussion). Services Committee.</p> <ol style="list-style-type: none"> 1. The Working Group Chair (Councillor Hogg) will provide a verbal report of the meeting decisions. |
| g. | <p>Working Groups / Committees (items for decision or discussion). Governance and Staffing Working Group.</p> <ol style="list-style-type: none"> 1. Recommendations from Working Group for decision by full Council. The Council are requested to discuss and decide upon a DRAFT "Strategic Plan 2022 – 2026" together with associated Aims and Objectives. (DRAFT document with example aims and objectives distributed for members). 2. Any Other Items from the Working Group Meeting (not for decision) – The Working Group Chair (Councillor Crosby) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group. |
| h. | <p>Working Groups / Committees (items for decision or discussion). Events Working Group</p> <ol style="list-style-type: none"> 1. Recommendations from Working Group for decision by full Council. None for this meeting. 2. Any Other Items from the Working Group Meeting (not for decision) - The Working Group Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group. |
| i. | <p>Working Groups / Committees (items for decision or discussion). Communications Working Group</p> <ol style="list-style-type: none"> 1. Recommendations from Working Group for decision by full Council. None for this meeting. 2. Any Other Items from the Working Group Meeting (not for decision). Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group. |
| j. | <p>Working Groups / Committees (items for decision or discussion). Neighbourhood Plan Working Group</p> <ol style="list-style-type: none"> 1. Recommendations from Working Group for decision by full Council. None for this meeting. 2. Any Other Items from the Working Group Meeting (not for decision) Chair (Councillor Hogg) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group. |
| k. | <p>Working Groups / Committees (items for decision or discussion). Finance Working Group</p> <ol style="list-style-type: none"> 1. Recommendations from Working Group for decision by full Council. None for this meeting. 2. Any Other Items from the Working Group Meeting (not for decision) Chair (Councillor R Wallace) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group. |
| l. | <p>Working Groups / Committees (items for decision or discussion). Youth Support Programme Working Group</p> <ol style="list-style-type: none"> 1. Recommendations from Working Group for decision by full Council. None for this meeting. 2. Any Other Items from the Working Group Meeting (not for decision) The Working Group (No Chair) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group. |
| m. | <p>Working Groups / Committees (items for decision or discussion). Planning Working Group</p> <p>Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested.</p> <p>After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> |

| Ref. | Description | Response Date |
|--------------|--|--------------------|
| 22/03485/FUL | Proposed side extension, existing garage relocated and associated works. Location 13 Meadowdale Crescent Bedlington Northumberland | 26th October 2022. |

Note: recent notified planning decisions and other planning applications (where comments have not been requested) are shown in PART C for information only).

PART C – MATTERS FOR INFORMATION OR TO BE NOTED

| Matters for Information or To Be Noted | | | | |
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| a. | Correspondence. | | | |
| | The Council are requested to accept all correspondences and the actions noted in respect of each. | | | |
| | Ref | From | Brief Description | Action Taken |
| | 413 | Northumbria Police | Funding Pots | Noted + Circulated |
| | 414 | NALC | Commemorating The Death of HM The Queen | Noted + Circulated |
| | 415 | Northumberland C.C | Book of Condolence - Archiving | Noted + Circulated |
| | 416 | Community Action Northumberland | Enews 16 September 2022 | Noted + Circulated |
| | 417 | Northumberland C.C | Northumberland News - weekly edition | Noted + Circulated |
| | 418 | Northumberland C.C | Cramlington, Bedlington & Seaton Valley Local Area Council meeting - 28 September | Noted + Circulated |
| | 419 | Community Action Northumberland | Enews 2 September 2022 | Noted + Circulated |
| | 420 | Resident | Trees Haigh Road Bedlington | Noted + Circulated + Replied + Forwarded to NCC |
| | 421 | Healthwatch Northumberland | All change! Healthwatch Northumberland AGM 2022 | Noted + Circulated |
| | 422 | Northumberland C.C | Operation London Bridge | Noted + Circulated |
| | 423 | NALC | The Proclamation of the Accession of His Majesty King Charles III | Noted + Circulated |
| | 424 | Rural/Market Towns Group | Free membership offer - West Bedlington Town Council. | Noted + Circulated |
| | 425 | County Councillor Wilczek | Note of Thanks – Litter Bins Whitsun Gardens / Park Road | Noted + Circulated |
| | 426 | Northumberland C.C | Keeping people safe, warm and well this winter | Noted + Circulated |
| | 427 | Resident | Bedlington town square | Noted + Circulated + Replied |
| | 428 | Resident | Note of Thanks – Ukrainian Flag | Noted + Circulated |
| | 429 | Thriving Together Northumberland | Newsletter - September 2022 | Noted + Circulated |
| | 430 | Community Action Northumberland | Enews 30 September 2022 | Noted + Circulated |
| 431 | Libraries Northumberland C. C. | Digital help | Noted + Circulated | |
| 432 | NALC | Annual General Meeting Saturday 8th October 2022 | Noted + Circulated | |
| 433 | Resident | Serious concerns – Traffic Speeds | Noted + Circulated + Replied | |
| 434 | Professor Harry Bradbury | New Economic Opportunity for Northumberland | Noted + Circulated | |
| 435 | Northumberland C.C | 22/01666/SN Street naming consultation Fenwick Park Phase 2 | Noted + Circulated | |
| b. | Consultations. | | | |
| | From | Description | Details | |
| | None For This Meeting | | | |

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|--|---|------------------------------------|--|-------|
| c. | Invitations. | | | |
| | From | Event | Response Details | |
| | None For This Meeting | | | |
| d. | Payments and Receipts. | | | |
| | Payee | Amount £. p | Description | Notes |
| | Northumberland County Council | 3,786.72 | Payroll Costs | |
| | Mint Management | 6,000.00 | Children's Activities | |
| | Society Of Local Council Clerks | 270.00 | Clerks Membership Subscription | |
| | Northumberland County Council | -135,155.00 | Precept Payment | |
| | Charmaine Hamilton | 1,200.00 | 2023 Event Deposits | |
| | PKF Littlejohn LLP | 720.00 | External Audit Fees | |
| | Swarco Traffic Ltd | 1,186.51 | Upgrade of Repair + Maintenance Agreements | |
| | 1p Mobile | 30.00 | Mobile Phone Charges | |
| | Talk Talk Business | 48.54 | Telephone + Internet | |
| | R J Wallace | 30.00 | Floral Tribute | |
| | DL Maintenance & Repair | 295.75 | Litter Bin Installations | |
| | Swarco Traffic Ltd | 960.00 | Upgrade of Repair + Maintenance Agreements | |
| | Swarco Traffic Ltd | 1,200.00 | Upgrade of Repair + Maintenance Agreements | |
| | Viking Payments | 139.15 | Litter Pickers | |
| | Wireless Logic Limited | 499.20 | CCTV SIM Charges | |
| | Reay Security Limited | 809.64 | CCTV Charges | |
| | Reay Security Limited | 558.00 | Play Park Locking Charges | |
| | Robert L Eastway Springview PTY | 3,080.00 | Street Furniture Painting | |
| | Michael Wood Design Limited | 222.00 | Remembrance Printing | |
| | Viking Payments | 62.60 | Postage Stamps + Stationery | |
| | Kompan Scotland Ltd | 1,236.48 | New Play Swing | |
| | Reay Security Limited | 83.04 | CCTV Charges | |
| | Northumberland County Council | 3,786.72 | Payroll Costs | |
| | Blyth Bespoke Fabrication | 3,750.00 | Litter Bin Refurbishments | |
| | Nedderton + Bedlington Womans Institute | 175.00 | Remembrance Refreshments | |
| | Voices in Tune CIC | 458.20 | Community Chest Payment | |
| | Reay Security Limited | 504.00 | Play Park Locking Charges | |
| | Station Entertainments Ltd | 350.00 | Remembrance PA + Halloween Disco | |
| | e. | Other Planning Applications | | |
| Where comments have not been requested. | | | | |
| Ref. | | Description | | |
| | None For This Meeting | | | |
| f. | Planning decisions notified to West Bedlington Town Council by Northumberland County Council. | | | |
| | Ref. | Description | Decision | |
| | | None For This Meeting | | |
| g. | Police Report. | | | |
| | The next scheduled regular report is for December 2022 meeting. | | | |
| h. | Bank Reconciliation | | | |
| | <p>I. The Council are asked to note a checked bank reconciliation of £377286.46 as of 30th September 2022 and a Deposit Account Balance of £100,464.34 as of 30th September 2022.</p> <p>Note re Bank Reconciliation– In accordance with The Councils Internal Controls Councillor Todd as the nominated member has independently verified the monthly bank reconciliation.</p> | | | |

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| i. | <p>Matters for Information Only – Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters.</p> <ol style="list-style-type: none"> 1. Councillor – Matters for information only. 2. Town Clerk – Matters for information only. |
| j. | <p>Date of Next Meeting.</p> <p>The next scheduled meeting of the Council will be on Thursday 8th December 2022 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. The agenda for this meeting will be issued on Wednesday 30th November 2022.</p> <p>There is no scheduled meeting for November 2022.</p> |

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor,
Victoria Thompson, Jane Todd, Diane Wallace, Russ Wallace.