

To: ALL MEMBERS OF THE COUNCIL

You are hereby summonsed to attend the meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Community Centre**, Front Street West, Bedlington.
On Thursday 11th August 2022 at 6.30pm.



WEST BEDLINGTON
TOWN COUNCIL

The agenda for the meeting is set out below.
Steven Young - Town Clerk
3rd August 2022

PRESENTATIONS

- There are no invitations for this meeting.

QUESTIONS TO THE COUNCIL

- The Chair will invite members of the public present to put questions and bring matters to the attention of the Council.
- This question time will last for a period of up to 15 minutes overall (which may be extended if the Chairman deems it necessary)
- To give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chairs discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks should first state their name and address.
Please note that Members of the Public are not permitted to speak after question time is completed.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

| Attendance / Apologies and Declarations of Interests. | |
|--|---|
| a. | Apologies for Absence. i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors. |
| b. | Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations. Members are reminded that if they have any personal interests of a prejudicial nature, they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification should contact the Town Clerk. |

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

| Details of Meeting or Delegated Decisions | |
|---|---|
| a. | To agree and sign as a correct record the minutes of West Bedlington Town Council Meeting held on 14th July 2022. |
| b. | To discuss any matters arising from the minutes of the last meeting that are not included as agenda items. |

2. MATTERS FOR DISCUSSION / DECISION

| Matters for Discussion / Decision | |
|-----------------------------------|---|
| a. | <p>Funding of Bedlington Food Banks - Review.</p> <ol style="list-style-type: none"> 1. The Council are requested to discuss, review, and decide upon any financial support to: <ol style="list-style-type: none"> i. Bedlington Salvation Army. ii. Bedlington Matthew Project. iii. Wansbeck Valley Food Bank. 2. The Council are requested to discuss and determine next review dates for the funding of Food Banks. <ol style="list-style-type: none"> i. Bedlington Salvation Army. ii. Bedlington Matthew Project. iii. Wansbeck Valley Food Bank. <p>Any approved funding would be in respect of a \$137 payment.</p> |
| b. | <p>Society of Local Council Clerks (SLCC).</p> <p>The Council are requested to approve the payment of £270 for the Clerks annual subscription to Society of Local Council Clerks.</p> |
| c. | <p>External Meetings.</p> <p>To receive feedback from Councillors from any external meetings since the date of the last Council meeting.</p> |
| d. | <p>Working Groups / Committees (items for decision or discussion). Services Committee.</p> <ol style="list-style-type: none"> 1. The Working Group Chair (Councillor Hogg) will provide a verbal report of the meeting decisions. |
| e. | <p>Working Groups / Committees (items for decision or discussion). Governance and Staffing Working Group.</p> <ol style="list-style-type: none"> 1. Recommendations from Working Group for decision by full Council. <ol style="list-style-type: none"> i. Review / Update of Policy - Policy No 14 Meeting Etiquette Policy (rewrote and renamed Council Meeting Protocol). The Council are asked to discuss and decide upon the DRAFT revised policy (distributed). ii. Review / Update of Policy – Policy No 20 Policy for Financial Reserves. (No changes recommended). The Council are asked to note the review and recommendation not to amend. (distributed). iii. Review / Update of Policy – Policy No 21 Asset Register Policy (No changes recommended). The Council are asked to note the review and recommendation not to amend. (distributed). 2. Any Other Items from the Working Group Meeting (not for decision) – The Working Group Chair (Councillor Crosby) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group. |
| f. | <p>Working Groups / Committees (items for decision or discussion). Events Working Group</p> <ol style="list-style-type: none"> 1. Recommendations from Working Group for decision by full Council. <ol style="list-style-type: none"> i. The Council are requested to discuss and decide upon a recommendation from the Events Working Group to hold a 2-Day Family Fun Festival on the weekend of 10th / 11th June 2023 (tbc). (Proposal distributed). 2. Any Other Items from the Working Group Meeting (not for decision) - The Working Group Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group. |
| g. | <p>Working Groups / Committees (items for decision or discussion). Communications Working Group</p> <ol style="list-style-type: none"> 1. Recommendations from Working Group for decision by full Council. None for this meeting. 2. Any Other Items from the Working Group Meeting (not for decision). Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group. |
| h. | <p>Working Groups / Committees (items for decision or discussion). Neighbourhood Plan Working Group</p> <ol style="list-style-type: none"> 1. Recommendations from Working Group for decision by full Council. None for this meeting. 2. Any Other Items from the Working Group Meeting (not for decision) Chair (Councillor Hogg) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group. |

| i. | <p>Working Groups / Committees (items for decision or discussion). Finance Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) Chair (Councillor R Wallace) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p> | | | | | | |
|------|--|-------------------|-------------|-------------------|--|------------------------|--|
| j. | <p>Working Groups / Committees (items for decision or discussion). Youth Support Programme Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) The Working Group (No Chair) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p> | | | | | | |
| k. | <p>Working Groups / Committees (items for decision or discussion). Planning Working Group</p> <p>Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested.</p> <p>After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <table border="1" data-bbox="228 528 1471 663"> <thead> <tr> <th data-bbox="228 528 454 629">Ref.</th> <th data-bbox="454 528 1259 629">Description</th> <th data-bbox="1259 528 1471 629">Response Due Date</th> </tr> </thead> <tbody> <tr> <td data-bbox="228 629 454 663"></td> <td data-bbox="454 629 1259 663">None For This Meeting.</td> <td data-bbox="1259 629 1471 663"></td> </tr> </tbody> </table> <p>Note: recent notified planning decisions and other planning applications (where comments have not been requested) are shown in PART C for information only).</p> | Ref. | Description | Response Due Date | | None For This Meeting. | |
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| | None For This Meeting. | | | | | | |

PART C – MATTERS FOR INFORMATION OR TO BE NOTED

| Matters for Information or To Be Noted | | | | |
|---|---|--|---|--|
| a. | Correspondence. | | | |
| | The Council are requested to accept all correspondences and the actions noted in respect of each. | | | |
| | Ref | From | Brief Description | Action Taken |
| | 374 | NCC Forest Team | Funding Opportunities | Noted + Circulated |
| | 375 | NCC Highways | Advance Notice - Nedderton Resurfacing | Noted + Circulated |
| | 376 | NALC | Member Council Update 7 July 2022 The AGM & Annual Report | Noted + Circulated |
| | 377 | Playlists For Life | Monthly Newsletter | Noted + Circulated |
| | 378 | NALC | Member Council Update 8 July 2022 | Noted + Circulated |
| | 379 | Community Action Northumberland | CAN Enews 8 July 2022 | Noted + Circulated |
| | 380 | NCC | Latest Northumberland News and Jobs July 8, 2022 | Noted + Circulated |
| | 381 | East Bedlington Parish Council | Gallagher Park Live 16 July 2022 Itinerary | Noted + Circulated |
| | 382 | NCC | Cramlington, Bedlington & Seaton Valley Local Area Council | Noted + Circulated |
| | 383 | NALC | Enews 14 July 2022 | Noted + Circulated |
| | 384 | NCC | Latest Northumberland News and Jobs July 15, 2022 | Noted + Circulated |
| | 385 | Thriving Together | Newsletter - July 2022 | Noted + Circulated |
| | 386 | Community Action Northumberland | CAN Enews 21 July 2022 | Noted + Circulated |
| | 387 | NCC | Latest Northumberland News and Jobs July 22, 2022 | Noted + Circulated |
| | 388 | SENRUG | News From SENRUG | Noted + Circulated |
| | 389 | NCC Highways | Amended TTRO 128236772 - B1331 Nedderton Road, Nedderton Village | Noted + Circulated |
| | 390 | Bedlington Singers | Request for inclusion in newsletter | Noted + Circulated + Added to eNewsletter. |
| 391 | NALC | Member Council Update 29 July 2022 | Noted + Circulated | |
| 392 | NCC | Latest Northumberland News and Jobs July 29, 2022 | Noted + Circulated | |
| b. | Consultations. | | | |
| | From | Description | Details | |
| | Northumberland County Council | Street naming consultation Fenwick Park Phase 2 | 11 Themed Street names by 25 th August 2022 | |
| c. | Invitations. | | | |
| | From | Event | Response Details | |
| | None For This Meeting | | | |

| d. | <table border="1"> <thead> <tr> <th>Payee</th> <th>Amount £. p</th> <th>Description</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>DL Maintenance & Repair</td> <td>357.69</td> <td>Bus Shelter Repairs</td> <td></td> </tr> <tr> <td>Reay Security Limited</td> <td>83.04</td> <td>CCTV Charges</td> <td></td> </tr> <tr> <td>Reay Security Limited</td> <td>504.00</td> <td>Play Area Locking Charges</td> <td></td> </tr> <tr> <td>Bedlington Community Centre</td> <td>45.00</td> <td>Armed Forces Day Refreshments</td> <td></td> </tr> <tr> <td>Reay Security Limited</td> <td>809.64</td> <td>CCTV Charges</td> <td></td> </tr> <tr> <td>Talk Talk Business</td> <td>45.54</td> <td>Telephone + Internet</td> <td></td> </tr> <tr> <td>Northumberland County Council</td> <td>3,786.72</td> <td>Payroll Costs (June)</td> <td></td> </tr> <tr> <td>Wireless Logic Limited</td> <td>499.20</td> <td>CCTV Sim Charges</td> <td></td> </tr> <tr> <td>Broxap Limited</td> <td>877.08</td> <td>Litter Bins + Liners</td> <td></td> </tr> <tr> <td>Bedlington and District Red Squirrel Group</td> <td>500.00</td> <td>Community Chest Funding Payment</td> <td></td> </tr> <tr> <td>Reay Security Limited</td> <td>83.04</td> <td>CCTV Charges</td> <td></td> </tr> <tr> <td>Alan Neal Graphics Ltd</td> <td>2,980.80</td> <td>Bus Shelter Art – Design Print and Installation.</td> <td></td> </tr> <tr> <td>DL Maintenance & Repair</td> <td>112.00</td> <td>Litter Bin Repairs</td> <td></td> </tr> <tr> <td>Bedlington Salvation Army</td> <td>500.00</td> <td>Food Bank Donation</td> <td>S137</td> </tr> <tr> <td>Wansbeck Valley Food Bank</td> <td>500.00</td> <td>Food Bank Donation</td> <td>S137</td> </tr> <tr> <td>Zen Internet Ltd</td> <td>23.98</td> <td>Domain Registration Fees</td> <td></td> </tr> <tr> <td>Northumberland County Council</td> <td>3,786.72</td> <td>Payroll Costs (July)</td> <td></td> </tr> </tbody> </table> | Payee | Amount £. p | Description | Notes | DL Maintenance & Repair | 357.69 | Bus Shelter Repairs | | Reay Security Limited | 83.04 | CCTV Charges | | Reay Security Limited | 504.00 | Play Area Locking Charges | | Bedlington Community Centre | 45.00 | Armed Forces Day Refreshments | | Reay Security Limited | 809.64 | CCTV Charges | | Talk Talk Business | 45.54 | Telephone + Internet | | Northumberland County Council | 3,786.72 | Payroll Costs (June) | | Wireless Logic Limited | 499.20 | CCTV Sim Charges | | Broxap Limited | 877.08 | Litter Bins + Liners | | Bedlington and District Red Squirrel Group | 500.00 | Community Chest Funding Payment | | Reay Security Limited | 83.04 | CCTV Charges | | Alan Neal Graphics Ltd | 2,980.80 | Bus Shelter Art – Design Print and Installation. | | DL Maintenance & Repair | 112.00 | Litter Bin Repairs | | Bedlington Salvation Army | 500.00 | Food Bank Donation | S137 | Wansbeck Valley Food Bank | 500.00 | Food Bank Donation | S137 | Zen Internet Ltd | 23.98 | Domain Registration Fees | | Northumberland County Council | 3,786.72 | Payroll Costs (July) | |
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| Talk Talk Business | 45.54 | Telephone + Internet | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Northumberland County Council | 3,786.72 | Payroll Costs (June) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wireless Logic Limited | 499.20 | CCTV Sim Charges | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Bedlington and District Red Squirrel Group | 500.00 | Community Chest Funding Payment | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Bedlington Salvation Army | 500.00 | Food Bank Donation | S137 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wansbeck Valley Food Bank | 500.00 | Food Bank Donation | S137 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Zen Internet Ltd | 23.98 | Domain Registration Fees | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Northumberland County Council | 3,786.72 | Payroll Costs (July) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| e. | <p>Other Planning Applications Where comments have not been requested.</p> <table border="1"> <thead> <tr> <th>Ref.</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>22/02430/MISC</td> <td>Notification made under Regulation 5 of the Electronic Communications Code (Conditions and Restrictions) Regulations 2003. 28 days in advance, of the intention to install equipment. Proposal to incorporate the installation of 1x DSLAM equipment cabinet olive green, Height 1300mm x Length 800mm x Depth 450mm. Land West Of 23 Dunstanburgh Close Alnwick Drive Hazelmere Bedlington Northumberland.</td> </tr> </tbody> </table> | Ref. | Description | 22/02430/MISC | Notification made under Regulation 5 of the Electronic Communications Code (Conditions and Restrictions) Regulations 2003. 28 days in advance, of the intention to install equipment. Proposal to incorporate the installation of 1x DSLAM equipment cabinet olive green, Height 1300mm x Length 800mm x Depth 450mm. Land West Of 23 Dunstanburgh Close Alnwick Drive Hazelmere Bedlington Northumberland. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| f. | <p>Planning decisions notified to West Bedlington Town Council by Northumberland County Council.</p> <table border="1"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Decision</th> </tr> </thead> <tbody> <tr> <td>22/01975/FUL</td> <td>Proposed kitchen extension to West elevation, decking extension to North elevation, material change to North elevation balcony and material change to South elevation gable. Location Byre Dene House Penny Lane Hartford Hall Estate Bedlington Northumberland NE22 6HD.</td> <td>GRANTED</td> </tr> </tbody> </table> | Ref. | Description | Decision | 22/01975/FUL | Proposed kitchen extension to West elevation, decking extension to North elevation, material change to North elevation balcony and material change to South elevation gable. Location Byre Dene House Penny Lane Hartford Hall Estate Bedlington Northumberland NE22 6HD. | GRANTED | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| g. | <p>Police Report. The next scheduled regular report is for September 2022 meeting.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| h. | <p>Bank Reconciliation I. The Council are asked to note a checked bank reconciliation of £287,609.11 as of 31st July 2022 and a Deposit Account Balance of £100,456.74 as of 31st July 2022. Note re Bank Reconciliation– In accordance with revised Statement of Internal Controls Councillor Todd as the nominated member has independently verified the monthly bank reconciliation.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| i. | <p>Matters for Information Only – Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters.</p> <ol style="list-style-type: none"> Councillor – Matters for information only. Town Clerk – Matters for information only. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| j. | <p>Date of Next Meeting. The next scheduled meeting of the Council will be on Thursday 8th September 2022 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. The agenda for this meeting will be issued on Wednesday 31st August 2022.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jane Todd, Diane Wallace, Russ Wallace.