

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby summonsed to attend the meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Community Centre**, Front Street West, Bedlington.

On Thursday 10th March 2022 at 6.30pm.

The agenda for the meeting is set out below.

Steven Young - Town Clerk

2nd March 2022



PRESENTATIONS

- The Council will receive a “Police Report” from Northumbria Police – Inspector Patterson.

QUESTIONS TO THE COUNCIL

- The Chair will invite members of the public present to put questions and bring matters to the attention of the Council.
- This question time will last for a period of up to 15 minutes overall (which may be extended if the Chairman deems it necessary)
- To give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chairs discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks should first state their name and address.

Please note that Members of the Public are not permitted to speak after question time is completed.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Attendance / Apologies and Declarations of Interests.	
a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.
b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations. Members are reminded that if they have any personal interests of a prejudicial nature, they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification should contact the Town Clerk.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

Details of Meeting or Delegated Decisions	
a.	To agree and sign as a correct record the minutes of West Bedlington Town Council Meeting held on 10th February 2022.
b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.

2. MATTERS FOR DISCUSSION / DECISION

Matters for Discussion / Decision	
a.	Internal Audit. The Council are requested to NOTE the Internal Auditors report for February 2022. (Distributed to members).
b.	Annual Meeting of The Town. The Council are requested to discuss and decide upon a date and format for the 2022 Annual Meeting of The Town. "The Annual Parish or Town Meeting is not a council meeting. It is a meeting of the Parish or Town electors taking place between 1 March and 1 June. Electors can contribute to the agenda and in practice these meetings often celebrate local activities and debate current issues in the community".
c.	Funding of Bedlington Food Banks - Review. <ol style="list-style-type: none"> 1. The Council are requested to discuss, review, and decide upon any financial support to: <ol style="list-style-type: none"> i. Bedlington Salvation Army. ii. Bedlington Matthew Project. iii. Wansbeck Valley Food Bank. 2. The Council are requested to discuss and determine next review dates for the funding of Food Banks. <ol style="list-style-type: none"> i. Bedlington Salvation Army. ii. Bedlington Matthew Project. iii. Wansbeck Valley Food Bank. <p>Any approved funding would be in respect of a S137 payment.</p>
d.	Funding Applications / Proposals <ol style="list-style-type: none"> 1. Funding Support. The Council are asked to discuss and decide upon a request for funding to support Citizens Advice Northumberland. (Request and correspondence distributed to members). 2. Pupils Fund Application. The Council are requested to discuss and decide upon a "Pupils Fund" application from St. Bedes Catholic Primary School. (Bid distributed to members).
e.	External Meetings To receive feedback from Councillors from any external meetings since the date of the last Council meeting.
f.	Queens Platinum Jubilee The Council are asked to debate and decide upon the making of financial provisions within its reserves, for the supply of Platinum Jubilee commemorative merchandise, together with the possible delegation of the purchase to an individual member or small group of members to provide the same within any agreed budget for: <ol style="list-style-type: none"> 1. Bedlington First School Pupils 2. Bedlington Street Party Organisers 3. Any other group(s) determined by members.
g.	Easter Egg Hunt The Council are requested to discuss and decide upon a proposal to provide an Easter Egg Hunt for Bedlington school children (Proposal distributed to members) Councillor D Wallace.
h.	Events Online Booking System The Council are asked to discuss and decide upon the purchase of an online events booking system to be placed upon the Councils website together with a payment system for bookings via PayPal. The Council has already provided within its annual budget a provision of £550 for an online booking system. (Details distributed to members).
i.	Flying of Ukraine Nation Flag The Council are requested to discuss and decide upon a request to fly the Ukraine Nation Flag as a symbol of The Towns support for Ukraine and its citizens. (Request distributed to members).
j.	Working Groups / Committees (items for decision or discussion). Services Committee. <ol style="list-style-type: none"> 1. War Memorial - Deferred agenda item from the Services Committee meeting of 24th February 2022 - The Council are requested to discuss and decide upon quotes for the "resetting" of the surround kerbs on the upper level of the War Memorial. (Quotes distributed to members). 2. The Working Group Chair (Councillor Hogg) will provide a verbal report of the meeting decisions.

k.	<p>Working Groups / Committees (items for decision or discussion). Governance and Staffing Working Group.</p> <p>1. Recommendations from Working Group for decision by full Council. The Council are requested to discuss and decide what course of action to take, if any, regarding the advice received from NALC in respect of the funding / sponsorship / donation of funds to individuals. (Advice distributed to members).</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) – The Working Group Chair (Councillor Crosby) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>						
l.	<p>Working Groups / Committees (items for decision or discussion). Events Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) - The Working Group Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>						
m.	<p>Working Groups / Committees (items for decision or discussion). Communications Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision). Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>						
n.	<p>Working Groups / Committees (items for decision or discussion). Neighbourhood Plan Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) Chair (Councillor Hogg) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>						
o.	<p>Working Groups / Committees (items for decision or discussion). Finance Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) Chair (Councillor R Wallace) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>						
p.	<p>Working Groups / Committees (items for decision or discussion). Youth Support Programme Working Group</p> <p>1. Recommendations from Working Group for decision by full Council. None for this meeting.</p> <p>2. Any Other Items from the Working Group Meeting (not for decision) The Working Group Chair (Councillor Thompson) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>						
q.	<p>Working Groups / Committees (items for decision or discussion). Planning Working Group</p> <p>Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested.</p> <p>After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <table border="1" data-bbox="226 1214 1471 1379"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> </tr> </thead> <tbody> <tr> <td>22/00428/FUL</td> <td>Detached garage with first floor space within roof void Location 80 Windsor Gardens Bedlington Northumberland NE22 5SY</td> <td>9th March 2022.</td> </tr> </tbody> </table> <p>Note: recent notified planning decisions and other planning applications (where comments have not been requested) are shown in PART C for information only).</p>	Ref.	Description	Response Due Date	22/00428/FUL	Detached garage with first floor space within roof void Location 80 Windsor Gardens Bedlington Northumberland NE22 5SY	9th March 2022.
Ref.	Description	Response Due Date					
22/00428/FUL	Detached garage with first floor space within roof void Location 80 Windsor Gardens Bedlington Northumberland NE22 5SY	9th March 2022.					

PART C – MATTERS FOR INFORMATION OR TO BE NOTED

Matters for Information or To Be Noted			
a.	Correspondence.		
	The Council are requested to accept all correspondences and the actions noted in respect of each.		
Ref	From	Brief Description	Action Taken
242	SENRUG	Updates & Change of Date for Next Public Meeting	Noted + Circulated
243	NCC	EMG TTRO 127472943 Front Street East Side Road Bedlington	Noted + Circulated
244	Historical Promotions and Event Management	Armed Forces Day, Remembrance Day and Military Events and Air Shows 2022	Noted + Circulated
245	Bedlington Resident	2022/23 Precept	Noted + Circulated
246	Bedlington Resident	Hanging Baskets	Noted + Circulated + Replied
247	King Ramps Events Ltd	King Ramps Skatepark community events 2020	Noted + Circulated
248	Bedlington Resident	Request to move Council Meetings to assist greater social distancing.	Noted + Circulated + Replied
249	Bedlington Resident	9 x Updates re - Planning application 21/02754/FUL	Noted + Circulated
250	Walking in England	Article for future Newsletter	Noted + Circulated
251	NALC	Enews 9 February 2022	Noted + Circulated
252	Historical Promotions and Event Management	The Queen's Platinum Jubilee Entertainment Programme (Four Day Bank Holiday Weekend) 2nd - 5th June 2022	Noted + Circulated
253	Bedlington Community Allotment	Note of Thanks for Community Chest Donation.	Noted + Circulated
254	NCC	Cramlington, Bedlington & Seaton Valley LAC – Agenda	Noted + Circulated
255	Bedlington Resident	Provision of Jubilee Boxes	Noted + Circulated
256	NCC	2 x updates Town and Parish Council Briefing from NCC - Storms Dudley and Eunice	Noted + Circulated
257	NALC	Member Council Update 16 February 2022	Noted + Circulated
258	St Bede's Catholic Primary School	West Bedlington Town Council - Pupils Fund	Noted + Circulated + Added to Agenda
259	Northern Powergrid	4 x Northern Powergrid updates for Storms Dudley and Eunice	Noted + Circulated.
260	Bedlington Resident	Bedlington Red lion roundabout crossing accident	Noted + Circulated + Replied + Forwarded to NCC
261	NALC	Enews 18 February 2022	Noted + Circulated
262	Bedlington Resident	Update from community chest funding recipient	Noted + Circulated
263	Bedlington Resident	Bedlington Roads and footpaths	Noted + Circulated + replied + Forwarded to NCC
264	NCC Countryside and Green Spaces	Tree Replanting - Hartlands, Bedlington	Noted + Circulated + Replied
265	NALC	Enews 24 February 2022	Noted + Circulated
266	Northumberland Age Concern	Request to promote service via Council Enewsletter	Noted + Circulated
267	Northumberland Citizens Advice	Request for Funding Support	Noted + Circulated + Added to Agenda
268	NALC	Member Council Update - The Armed Forces Covenant	Noted + Circulated

b.	Consultations.			
	From	Description	Details	
	None for this meeting.			
c.	Invitations.			
	From	Event	Response Details	
	Wansbeck Valley Food Bank	Annual General Meeting 14 th March 2022	Rsvp before the event – open to all	
d.	Schedule of Payments and Receipts.			
	Details of payments and (receipts) to be noted since last Council update. All payments gross of VAT.			
	Payee	Amount £. p	Description	Notes
	Talk Talk Business	45.54	Telephone + Internet	
	Wireless Logic Limited	499.20	CCTV Sim Charges	
	Northumberland County Council	9,180.00	New Commando Sockets	
	Northumberland County Council	42,950.40	Xmas Lights SLA	
	Barrington Metalworks Ltd	240.00	Metal Seat Repair	
	Reay Security Limited	809.64	CCTV Charges	
	B&C Energy Solutions Ltd	186.00	Bus Panel Beading	
	Reay Security Limited	83.04	CCTV Charges	
	Morrisons Bedlington	850.00	Easter Eggs	
	Malcolm Wilkinson	105.00	Internal Audit	
	Bedlington Community Centre	75.00	Skip Hire Charges	
	Northumberland County Council	3,599.88	February Payroll Costs	
Widescope Web Design	149.40	Software Licence Fees		
e.	Other Planning Applications			
	Where comments have not been requested.			
	Ref.	Description		
		None For This Meeting		
f.	Planning decisions notified to West Bedlington Town Council by Northumberland County Council.			
	Ref.	Description	Decision	
	22/00058/PRUTPO	Tree Preservation Order Application - removal of dead branches from one oak tree. Location Woodland Cottage Farmstead Court Hartford Hall Estate Bedlington NE22 6AG	PERMIT tree works.	
	21/04882/FUL	Proposed single storey side extension - Retrospective Location 1 Windsor Court Bedlington NE22 5PB	GRANTED	
	21/01575/COU	Proposed change of use to A5 (hot food takeaways) from existing use class A1 (shops - funeral directors). Location 10 Vulcan Place Bedlington NE22 5DN	WITHDRAWN	
g.	Police Report.			
	The Council are requested to note the Police Report for March 2022. The next scheduled regular report is for June 2022 meeting.			
h.	Bank Reconciliation			
	I. The Council are asked to note a checked bank reconciliation of £263,847.42 as of 28th February 2022 and a Deposit Account Balance of £100,452.56 as of 28th February 2022. Note re Bank Reconciliation– In accordance with revised Statement of Internal Controls Councillor Todd as the nominated member has independently verified the monthly bank reconciliation.			
i.	Matters for Information Only – Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters.			
	1. Councillor – matters for information only.			
	2. Town Clerk – The Clerk will be on annual leave Wednesday 6 th April 2022.			

j.	Date of Next Meeting. The next scheduled meeting of the Council will be on Thursday 14th April 2022 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. The agenda for this meeting is slightly later than normal and will be issued on Thursday 7 th April 2022 to account for The Clerks annual leave.
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WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS: Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jane Todd, Diane Wallace, Russ Wallace.