

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby summonsed to attend the meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Community Centre**, Front Street West, Bedlington.

On Thursday 10th February 2022 at 6.30pm.

The agenda for the meeting is set out below.

Steven Young - Town Clerk

2nd February 2022



**WEST BEDLINGTON**  
TOWN COUNCIL

## PRESENTATIONS

- There are no presentations for this meeting.

## QUESTIONS TO THE COUNCIL

- The Chair will invite members of the public present to put questions and bring matters to the attention of the Council.
- This question time will last for a period of up to 15 minutes overall (which may be extended if the Chairman deems it necessary)
- To give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chairs discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks should first state their name and address.

***Please note that Members of the Public are not permitted to speak after question time is completed.***

## PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

<b>Attendance / Apologies and Declarations of Interests.</b>	
a.	<b>Apologies for Absence.</b> i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.
b.	<b>Declaration of Interests.</b> i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations. Members are reminded that if they have any personal interests of a prejudicial nature, they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification should contact the Town Clerk.

## PART B – MATTERS FOR DECISION

### 1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

Details of Meeting or Delegated Decisions	
a.	To agree and sign as a correct record the minutes of West Bedlington Town Council Meeting held on 13th January 2022.
b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.

### 2. MATTERS FOR DISCUSSION / DECISION

Matters for Discussion / Decision	
a.	<p><b>Internal Audit</b> (distributed to members).</p> <ol style="list-style-type: none"> <li>1. Internal Audit Report Recommendation – Working Paper 10 (improvements can be further made with the acceptance of the recommendation that this is done by two Councillors, where no other relationship exists other than their Council role). Currently Councillor D Wallace countersigns The Clerks monthly bank reconciliation (copy to Council Chair Councillor R Wallace). The Council are asked to consider the election of a different Councillor which fulfils the requirement of the Internal Auditors recommendation.</li> <li>2. The Council are requested to NOTE the Internal Auditors report.</li> </ol>
b.	<p><b>Roundabout News Twice Weekly E newsletter</b></p> <p>The Council are requested to discuss and decide upon an invitation to support and contribute to a free twice weekly e newsletter for local news and events. (Invitation distributed to members).</p>
c.	<p><b>Funding of Bedlington Food Banks - Review.</b></p> <ol style="list-style-type: none"> <li>1. The Council are requested to discuss, review, and decide upon any financial support to:               <ol style="list-style-type: none"> <li>i. Bedlington Salvation Army.</li> <li>ii. Bedlington Matthew Project.</li> <li>iii. Wansbeck Valley Food Bank.</li> </ol> </li> <li>2. The Council are requested to discuss and determine next review dates for the funding of Bedlington Food Banks.               <ol style="list-style-type: none"> <li>i. Bedlington Salvation Army.</li> <li>ii. Bedlington Matthew Project.</li> <li>iii. Wansbeck Valley Food Bank.</li> </ol> </li> </ol> <p>Any approved funding would be in respect of a \$137 payment.</p>
d.	<p><b>Funding Applications / Proposals</b></p> <ol style="list-style-type: none"> <li>i. <b>Funding Support.</b> The Council are asked to discuss and decide upon a request for funding to support an elite resident child dancer. (Request distributed to members).</li> </ol>
e.	<p><b>External Meetings</b></p> <p>To receive feedback from Councillors from any external meetings since the date of the last Council meeting.</p>
f.	<p><b>Finance Report</b></p> <p>The Council are requested to NOTE the financial report up until 31<sup>st</sup> January 2022.</p>
g.	<p><b>Working Groups / Committees</b> (items for decision or discussion). <b>Services Committee.</b></p> <ol style="list-style-type: none"> <li>1. The Working Group Chair (Councillor Hogg) will provide a verbal report of the meeting decisions.</li> </ol>
h.	<p><b>Working Groups / Committees</b> (items for decision or discussion). <b>Governance and Staffing Working Group.</b></p> <ol style="list-style-type: none"> <li>1. <b>Recommendations from Working Group for decision by full Council.</b> None for this meeting. None</li> <li>2. <b>Any Other Items from the Working Group Meeting (not for decision)</b> – The Working Group Chair (Councillor Crosby) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</li> </ol>
i.	<p><b>Working Groups / Committees</b> (items for decision or discussion). <b>Events Working Group</b></p> <ol style="list-style-type: none"> <li>1. <b>Recommendations from Working Group for decision by full Council.</b> <ol style="list-style-type: none"> <li>i. Apply to host a Queens Platinum Jubilee Beacon Challenge. (Details distributed to members).</li> <li>ii. Purchase a Beacon for the Queens Platinum Jubilee Event.</li> <li>iii. Make a formal request to East Bedlington Parish Council to jointly provide a fireworks event on 5<sup>th</sup> November 2022.</li> </ol> </li> <li>2. <b>Any Other Items from the Working Group Meeting (not for decision)</b> - The Working Group Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</li> </ol>

j.	<p><b>Working Groups / Committees (items for decision or discussion). Communications Working Group</b></p> <p>1. <b>Recommendations from Working Group for decision by full Council.</b> None for this meeting.</p> <p>2. <b>Any Other Items from the Working Group Meeting (not for decision).</b> Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>								
k.	<p><b>Working Groups / Committees (items for decision or discussion). Neighbourhood Plan Working Group</b></p> <p>1. <b>Recommendations from Working Group for decision by full Council.</b> None for this meeting.</p> <p>2. <b>Any Other Items from the Working Group Meeting (not for decision)</b> Chair (Councillor Hogg) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>								
i.	<p><b>Working Groups / Committees (items for decision or discussion). Finance Working Group</b></p> <p>1. <b>Recommendations from Working Group for decision by full Council.</b></p> <p>i. The Council are asked to note the updated financial position of the Council. (Finance report distributed to members).</p> <p>2. <b>Any Other Items from the Working Group Meeting (not for decision)</b> Chair (Councillor R Wallace) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>								
m.	<p><b>Working Groups / Committees (items for decision or discussion). Youth Support Programme Working Group</b></p> <p>1. <b>Recommendations from Working Group for decision by full Council.</b> None for this meeting.</p> <p>2. <b>Any Other Items from the Working Group Meeting (not for decision)</b> The Working Group Chair (Councillor Thompson) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</p>								
n.	<p><b>Working Groups / Committees (items for decision or discussion). Planning Working Group</b></p> <p><b>Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested.</b></p> <p>After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <table border="1" data-bbox="226 891 1471 1120"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> </tr> </thead> <tbody> <tr> <td>22/00332/VARYCO</td> <td>Variation of condition 3 (approved plans) on approved application 21/03471/FUL in order to include Juliet Balcony to North elevation plus porch to West elevation Location 80 Windsor Gardens Bedlington Northumberland NE22 5SY</td> <td>23rd February 2022.</td> </tr> </tbody> </table> <p>Note: recent notified planning decisions and other planning applications (where comments have not been requested) are shown in PART C for information only).</p>			Ref.	Description	Response Due Date	22/00332/VARYCO	Variation of condition 3 (approved plans) on approved application 21/03471/FUL in order to include Juliet Balcony to North elevation plus porch to West elevation Location 80 Windsor Gardens Bedlington Northumberland NE22 5SY	23rd February 2022.
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**PART C – MATTERS FOR INFORMATION OR TO BE NOTED**

<b>Matters for Information or To Be Noted</b>			
a.	<b>Correspondence.</b>		
	The Council are requested to accept all correspondences and the actions noted in respect of each.		
Ref	From	Brief Description	Action Taken
210	Playlist for Life	Your new year Help Point newsletter	Noted + Circulated
211	Northumberland County Council	TTRO 127136786 Millfield Court Bedlington	Noted + Circulated
212	NALC	Enews 7 January 2022	Noted + Circulated
213	Bedlington In Bloom	Bedlington in Bloom-WBTC support post Storm Arwen	Noted + Circulated + Replied
214	Northumberland County Council	Cramlington, Bedlington & Seaton Valley LAC - 19 February	Noted + Circulated
215	NALC	Enews 12 January 2022	Noted + Circulated
216	Resident	Restrictions to the public due to covid	Noted + Circulated
217	WVFB	Wansbeck Valley Food Bank in Bedlington	Noted + Circulated
218	Pegasus Group	P21-0063 Proposed Solar Farm on Land East of Burnt House Farm	Noted + Circulated
219	Pegasus Group	P21-0062 Proposed Solar Farm on Land To North East Of Low Horton Farm	Noted + Circulated
220	Northumberland County Council	Our next Climate Change Q&A	Noted + Circulated
221	Northumberland County Council	Amended TTRO 122474132 Millbank Place Bedlington	Noted + Circulated
222	Resident	Update from Community Chest funding applicant.	Noted + Circulated
223	Northumberland County Council	Storm Arwen Review	Noted + Circulated
224	Northumberland County Council	Queen's Platinum Jubilee Fund	Noted + Circulated
225	Von Fox Promotions	Wor Bella Play Promo videos	Noted + Circulated
226	Roundabout News	Free local newsletter	Noted + Circulated + Added to Agenda
227	NALC	NALC Enews 20 January 2022	Noted + Circulated.
228	Resident	Funding Consideration	Noted + Circulated + Added to Agenda
229	NHS	Improving Access Survey - January 2022	Noted + Circulated
230	Northumberland County Council	Post Storm Arwen update	Noted + Circulated + Replied
231	Resident	Planning application 21/02754/FUL: Extension to 7 February 2022	Noted + Circulated
232	Asset Watch Ltd	CCTV Invitation	Noted + Circulated + Replied
233	Northumberland County Council	Follow up information from Library Briefing	Noted + Circulated
234	Bedlington Salvation Army	January 2022 - Food Bank Financial Contribution Thanks	Noted + Circulated
235	NALC	Member Council Update 26 January 2022	Noted + Circulated
236	Healthwatch Northumberland	GP Access survey	Noted + Circulated
237	NALC	NALC Enews 28 January 2022	Noted + Circulated
238	Northumberland County Council	Storm Malik Update X 4	All Noted + Circulated
239	South East Northumberland VCS	Network Meeting and NCVA projects	Noted + Circulated

	240	Northumberland County Council	Post Storm Arwen update from Northumberland County Council – Reply to further enquiry	Noted + Circulated
	241	Museums Northumberland	Animation videos	Noted + Circulated
	242			
b.	<b>Consultations.</b>			
	From	Description	Details	
	None For This Meeting			
c.	<b>Invitations.</b>			
	From	Event	Response Details	
	None for this meeting			
d.	<b>Schedule of Payments and Receipts.</b>			
	Details of payments and (receipts) to be noted since last Council update. All payments gross of VAT.			
	Payee	Amount £. p	Description	Notes
	Northumberland County Council	3,599.88	Payroll Costs	
	Big Foot Events Ltd	3,600.00	Deposit – Act for 2022 Music Event	
	Reay Security Limited	83.04	CCTV Costs	
	Reay Security Limited	83.04	CCTV Costs	
	Bishop Bewick CET	500.00	Funding Payment	
	Whitley Memorial CE First School	1,500.00	Pupils Fund Payment	
	Bedlington Salvation Army	500.00	Food Bank Funding Contribution	S137
	Northumberland County Council	20,644.56	Service Level Agreements	
	Northumberland County Council	2,531.41	Service Level Agreement	
	Meadowdale Academy	1,500.00	Pupils Food Payment	
	Wireless Logic Limited	499.20	CCYV Sim Card Charges	
	HMRC	-5,985.37	VAT Refund	
	Bedlington Welfare Mens Bowling Club	500.00	Community Chest Funding	
	Bedlington Community Allotment	250.00	Community Chest Funding	
	Widescope Web Design	816.00	Laptop and Software	
	Reay Security Limited	83.04	CCTV Costs	
	Malcolm Wilkinson	95.00	Internal Audit Fee	
	Talk Talk Business	45.54	Telephone + Internet	
e.	<b>Other Planning Applications</b>			
	Where comments have <b>not</b> been requested.			
	Ref.	Description		
		None For This Meeting		
f.	<b>Planning decisions notified to West Bedlington Town Council by Northumberland County Council.</b>			
	Ref.	Description	Decision	
	21/02154/FUL	loft conversion to increase ridge height plus dormers, single-story front & rear extensions Location Woodland View 4 Shields Road Hartford Bridge NE22 6AL	GRANTED	
	21/04655/FUL	Demolition of existing conservatory and replacement with new sun-room Location 5 Dover Close Hazelmere Bedlington NE22 6NN	GRANTED	
		Demolition of existing classroom and replacement with 2 storey building	GRANTED	

	20/02164/CCD	comprising Hall, Kitchen, Practical Room, circulation space, toilets and 2 no classrooms (further information - BS4142 Noise Assessment - received on 12/11/2020) Location Bedlington West End First School Ridge Terrace Bedlington NE22 6EB	
	21/04663/FUL	Demolition of existing conservatory and erection of habitable sun room. Location 3 Durham Close Hazelmere Bedlington NE22 6NB	GRANTED
g.	<b>Police Report.</b> No Police Report for this meeting. The next scheduled regular report is for March 2022 meeting.		
h.	<b>Bank Reconciliation</b> I. The Council are asked to note a checked bank reconciliation of £324,503.08 as of 31 <sup>st</sup> January 2022 and a Deposit Account Balance of £100,451.73 as of 31st January 2022. Note re Bank Reconciliation– In accordance with revised Statement of Internal Controls Councillor D Wallace as the nominated member has independently verified the monthly bank reconciliation.		
i.	<b>Matters for Information Only</b> – Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters. 1. Councillor – matters for information only. 2. Town Clerk – The Clerk continues to work from home in line with Government Covid restriction guidelines.		
j.	<b>Date of Next Meeting.</b> The next scheduled meeting of the Council will be on Thursday 10th March 2022 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. The agenda for this meeting to be issued on Wednesday 2nd March 2022.		

**WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:** Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jane Todd, Diane Wallace, Russ Wallace.