

To: **ALL MEMBERS OF WEST BEDLINGTON TOWN COUNCIL SERVICES COMMITTEE**



**WEST BEDLINGTON  
TOWN COUNCIL**

You are hereby requested to attend a meeting of **WEST BEDLINGTON TOWN COUNCIL, SERVICES COMMITTEE** to be held at **Bedlington Community Centre**, Front Street West, Bedlington on **Thursday 26th October 2023 at 6.30pm.**

The agenda for the meeting is set out below.

Steven Young - Town Clerk – 18<sup>th</sup> October 2023.

**PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.**

<b>Attendance / Apologies and Declarations of Interests.</b>	
a.	<b>Apologies for Absence.</b> To receive and note any apologies for absence from Committee Members.
b.	<b>Declaration of Interests.</b> i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations. <i>Members are reminded that if they have any personal interests of a prejudicial nature, they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification should contact the Town Clerk.</i>

**PART B – MATTERS FOR DECISION**

**1. MINUTES OF THE LAST MEETING**

<b>Details of Meeting</b>	
a.	To agree and sign as a correct record the minutes of the previous West Bedlington Town Council Services Committee Meeting held on 28th September 2023.
b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.

**2. MATTERS FOR DISCUSSION / DECISION**

<b>Matters for Discussion / Decision</b>	
a.	<b>Front Street Flower Pots, Troughs and Planters.</b> Deferred from meeting held on 28 <sup>th</sup> September 2023. The Committee are asked to discuss and decide upon future strategy for the planting of flower pots, troughs and planter on Front Street, Bedlington. To include <ul style="list-style-type: none"> <li>o Provision of new containers</li> <li>o Planting Strategy and number of seasonal plantings</li> <li>o Supplier / Planter options.</li> <li>o Plans for gravel area (site of old public toilets).</li> </ul> <i>The Committee would need to seek formal approval from Full Council if any spending plans are not within the Committees budget.</i>
b.	<b>Front Street Cast Iron Litter Bins.</b> I have received quotes for the following services in relation to Front Street Cast Iron Bins. <ul style="list-style-type: none"> <li>i. To “grease up” all hinges and locks - £70 for all 21 bins.</li> <li>ii. To “free up” stiff bin doors, remove old and install a new hinge pin and washer (to prevent reoccurrence) £180 per bin including materials. Currently there are 5 (five) bins reported as been extremely stiff.</li> </ul>

c.	<b>Planning Applications – Where Comments Have Been Requested.</b>		
	The Committee are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.		
	<b>Ref.</b>	<b>Description</b>	<b>Response Due Date</b>
23/03688/FUL	Internal Alterations, Conversion of Garage to form Kitchen and Utility and single storey side extension to form bathroom and en-Suite Location 41 Glebe Mews The Chesters Northumberland NE22 6LJ	30th October 2023.	
23/03470/ADE	Advertisement Consent For: 1no. Marketing Suite Fascia with LED illumination; 1no. Large "Welcome" Monolith; 1no. Availability Totem ("Availability Monolith"); 5no. Medium Monolith "Visitor Parking"; 1no. Small Monolith "Opening Times"; 2no. Small Monolith "Housetype"; and 6no. Branded Flags. Location Land South West Of Glebe Farm Choppington Road Bedlington Northumberland.	26th October 2023.	

## PART C – MATTERS FOR INFORMATION OR TO BE NOTED

Matters for Information or To Be Noted (not for decision)			
a.	<b>Bus Shelters</b>		
	1	Work In Progress / Recently Completed	o Nothing for this meeting.
	2	Any member updates.	
b.	<b>Defibrillators</b>		
	1	Work In Progress / Recently Completed	o Nothing for this meeting.
	2	Any Member Updates.	
c.	<b>CCTV</b>		
	1	Work In Progress / Recently Completed	o Site visit to a service provider on 13 <sup>th</sup> Oct 2023 deferred to future date.
	2	Any member updates	
d.	<b>Environmental</b>		
	1	Work In Progress / Recently Completed	o Front Street Planters etc. on current agenda.
	2	Any member updates	
e.	<b>Litter Bins</b>		
	1	Work In Progress / Recently Completed	o Nothing for this meeting.
	2	Any member updates	
f.	<b>Play Areas</b>		
	1	Work In Progress / Recently Completed	o Safety signs at Meadowdale Play Area fixed in place.
	2	Any member updates	
g.	<b>Public Seats</b>		
	1	Work In Progress / Recently Completed	o Nothing for this meeting.
	2	Any member updates	

h.	<b>School Art in Bus Shelters.</b>	
	1	Work In Progress / Recently Completed
	2	Any Member Updates.
i.	<b>Speed Reduction Signs.</b>	
	1	Work In Progress / Recently Completed
	2	Any Member Updates.
j.	<b>War Memorial.</b>	
	1	Work In Progress / Recently Completed
	2	Any Member Updates.
k.	<b>Bedlington Community Centre.</b>	
	1	Work In Progress / Recently Completed
	2	Any Member Updates.
l.	<b>Date of Next Meeting.</b>	
	The next scheduled meeting of the Services Committee is on Thursday 23rd November 2023 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington.	
	Please note the agenda for this meeting will be issued on Wednesday 15 <sup>th</sup> November 2023.	

**PART D – EXEMPT BUSINESS.**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

	<b>Matters for Discussion / Decision / Information</b>
	None For This Meeting

**WEST BEDLINGTON TOWN COUNCIL – SERVICES COMMITTEE**

**COUNCILLORS:**

Paul Hedley, Cath Henderson, Adam Hogg, Christine Taylor, and Victoria Thompson.