

To: **ALL MEMBERS OF WEST BEDLINGTON TOWN COUNCIL SERVICES COMMITTEE**



**WEST BEDLINGTON
TOWN COUNCIL**

You are hereby requested to attend a meeting of **WEST BEDLINGTON TOWN COUNCIL, SERVICES COMMITTEE** to be held at **Bedlington Community Centre**, Front Street West, Bedlington on **Thursday 25th May 2023 at 6.30pm.**

The agenda for the meeting is set out below.

Steven Young - Town Clerk – 17th May 2023.

ELECTION OF COMMITTEE CHAIR / DEPUTY CHAIR / MINUTE TAKER

Election of Committee Chair / Deputy Chair	
a.	Election of Services Committee Chair
b.	In the absence of The Town Clerk agree a minute taker for the meeting.
c.	Election of Services Committee Deputy Chair

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Attendance / Apologies and Declarations of Interests.	
a.	Apologies for Absence. To receive and note any apologies for absence from Committee Members. Advance Apologies from Town Clerk – Annual Leave.
b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations. Members are reminded that if they have any personal interests of a prejudicial nature, they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification should contact the Town Clerk.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETING

Details of Meeting	
a.	To agree and sign as a correct record the minutes of the previous West Bedlington Town Council Services Committee Meeting held on 27th April 2023.
b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.

2. MATTERS FOR DISCUSSION / DECISION

Matters for Discussion / Decision	
a.	School Artwork in Bus Shelters. The Committee are asked to discuss and decide upon the following in relation to a “refresh / replacement” of School Artwork in Bus Shelters. i. Agree a “common theme” for the subject of the new artwork. ii. Agree the number of bus shelters to have their artwork “replaced / refreshed”. (Current year’s annual budget for School Artwork is £1000 – estimate of charges for replacement / refresh per shelter £125). iii. Agree location of those bus shelters to have their artwork replaced / refreshed.

b.	Planning Applications – Where Comments Have Been Requested.		
	The Committee are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.		
	Ref.	Description	Response Due Date
	23/01500/FELTPO	Tree Preservation Order Application to crown reduce the height and spread of the tree by up to 3 metres on one Yew. Location Dovecote House Farmstead Court Hartford Hall Estate Bedlington Northumberland NE22 6AG.	25th May 2023.
c.	Play Areas – 20 Acre Playing Field		
	<p>i. The Committee are requested to discuss and decide upon the creation of a working group and its membership to investigate the possibility of extending the current play provision at the 20 Acre Playing Field.</p> <p>ii. The working group should initially draw up a specification (i.e., identify the type of user, type of equipment and an indication of the volume of additional equipment to be provided) this will then lead to an estimation of potential costs and gathering of possible quotes.</p>		

PART C – MATTERS FOR INFORMATION OR TO BE NOTED

Matters for Information or To Be Noted (not for decision)			
a.	Bus Shelters		
	1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Awaiting reply from Planning Enforcement re Longridge Farm development Planning conditions. ○ Nothing further for this meeting.
	2	Any member updates.	
b.	Defibrillators		
	1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Clerk to progress installation of additional defibrillator at Coffin Chapel. ○ Nothing further for this meeting.
	2	Any Member Updates.	
c.	CCTV		
	1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Nothing for this meeting.
	2	Any member updates	
d.	Environmental		
	1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ Awaiting replies re Planning Enforcement (from previous meeting agenda). ○ Nothing further for this meeting.
	2	Any member updates	
e.	Litter Bins		
	1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> ○ No Change since previous meeting – repeated below for info only. ○ Litter Bin at Link Avenue to be replaced – new bin delivered currently awaiting installation. ○ Bin at Black Path / Westmoreland Avenue still awaiting repair. ○ Post mounted bin at Bus Stop Ridge Terrace Near West End School to be replaced with ground mounted (larger capacity) bin following request from NCC. Bin has been delivered currently awaiting installation. ○ NCC have agreed to The Town Councils request to relocate the litter bin on the main path Ridge Terrace (opposite the pedestrian crossing island - approx. 60 meters from the corner with Hazelmere Avenue) to the grass verge on the corner of Hazelmere / North Ridge, following a resident's request. Bin awaiting relocation. ○ Litter Bin Centurion Way is to be replaced following request from NCC (bin cover has been removed and discarded). Replacement Bin ordered awaiting delivery and installation.

		o A small number of minor repairs (hinge and lock lubrication etc) has been ordered following feedback from NCC operatives.
	2	Any member updates
f.	Play Areas	
	1	Work In Progress / Recently Completed o 20 Acre Play Area working group included on current meeting agenda. o 20 Acre Play Area. Swing replacement parts ordered awaiting delivery – swing removed for safety.
	2	Any member updates
g.	Public Seats	
	1	Work In Progress / Recently Completed o No further update for this meeting.
	2	Any member updates
h.	School Art in Bus Shelters.	
	1	Work In Progress / Recently Completed o On current meeting agenda.
	2	Any Member Updates.
i.	Speed Reduction Signs.	
	1	Work In Progress / Recently Completed o User Manual for Speed Signs distributed to members for information only (with data retrieval information).
	2	Any Member Updates.
j.	War Memorial.	
	1	Work In Progress / Recently Completed o No further update for this meeting.
	2	Any Member Updates.
k.	Bedlington Community Centre.	
	1	Work In Progress / Recently Completed o No further update for this meeting.
	2	Any Member Updates.
l.	Date of Next Meeting. The next scheduled meeting of the Services Committee is on Thursday 22nd June 2023 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. Please note the agenda for this meeting will be issued on Wednesday 14 th June 2023.	

PART D – EXEMPT BUSINESS.

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

	Matters for Discussion / Decision / Information
	None For This Meeting

WEST BEDLINGTON TOWN COUNCIL – SERVICES COMMITTEE

COUNCILLORS:

Paul Hedley, Cath Henderson, Adam Hogg, Christine Taylor, Victoria Thompson, and Jayne Todd.